

**Philbrick-James Library
Meeting of the Board of Trustees
DRAFT Minutes - October 5, 2015**

Present: Mal Cameron, Linda McNair-Perry, Dana van der Bijl, Chris Carr, Janice Clark, Anne Deely, Dee Jones, and Library Director Evelyn DeCota

Meeting called to order at 7:01 pm.

7:02 pm – RECESS – Open public hearing regarding the acceptance of a \$10,000 private donation to the Philbrick-James Library.

No public in attendance.

7:04 pm – Closed public hearing. Reconvene Library Board of Trustees meeting.

7:05 pm – Chairman Mal Cameron moved to accept the \$10,000. Seconded by Anne Deely.

Vote: Yea – 6, No – 0

Secretary's Report

The minutes from the last meeting were accepted as written.

Treasurer's Report

Checking: \$25,289.86 **Savings:** \$38,937.37

The accepted donation will be deposited into the savings account.

Librarian's Report

The lift passed inspection.

CORRESPONDENCE – We received a thank-you card from **Liz Bulkley** for holding her art gathering at the library. We also received a thank-you from the **Olive G. Pettis Library** in Goshen for passing down our **old book drop**. They sanded and painted it and sent us a photo.

Museum of Fine Arts Passes – The board voted unanimously to **approve** the purchase of **20 passes @ \$2.85 each for a total of \$57**. One pass is good for two adults.

SEE Science Center Pass has been renewed.

Rubber Mat – Evelyn replaced this and will be reimbursed \$22.98.

TECHNOLOGY

Databases are now accessible through Open Office. Thanks, **Mel Graykin!**

PROGRAMS

48 patrons attended the NH Humanities Council **Stone Walls** presentation.

PROFESSIONAL DEVELOPMENT

Evelyn enjoyed her vacation.

Preschool Storytime was delayed due to construction projects and will start on **October 6th**.

REPAIRS

Waterproofing of front steps has been completed. The **chimney** has been repaired.

Evelyn will contact **Kevin McDonald** regarding the **windowsill repair**.

The **handrail is rusting** and there is rust falling onto the steps. There are other components around the exterior that are rusting. Evelyn will also ask Kevin McDonald about this.

Old Business

The trustees discussed the current needs of the library and the most effective ways to spend the money that has been donated.

New Business

2016 Budget Presentation to the BOS – Monday, October 26th at 6:30 pm. Linda and Jan to attend with Evelyn.

Billing for card printing at NHSL – David Harris from the State Library called and said that we are one of very few libraries that still use their card printing services. Evelyn recommended yearly billing in **April** at a cost of **\$.50 per card**.

Meeting adjourned at 8:27 pm.

Next meeting will be held on Monday, November 2nd at 7:00 pm.

Respectfully submitted by Dana van der Bijl