

**Philbrick-James Library
Meeting of the Board of Trustees**

June 1, 2015

Present: Mal Cameron, Linda McNair-Perry, Dana van der Bijl, Chris Carr, Janice Clark, Anne Deely, Dee Jones, and Library Director Evelyn DeCota

Meeting called to order at 7:03 pm.

Secretary's Report

The minutes from the last meeting were accepted as written.

Treasurer's Report

Checking: \$25,990.32 **Savings:** \$38,930.86

Trustee of the Trust Funds money still has not been received.

Librarian's Report

CORRESPONDENCE

Seacoast Science Center – The board voted to renew the pass for \$100.

Tricky Tray – FOCUS sent a thank-you for our contribution. Samantha Difizzer won our \$50 gift certificate to Gibson's Bookstore.

TECHNOLOGY

Public Printer – The problems can be solved by purchasing a new toner cartridge. Linda will order one and have it delivered to the library.

PROGRAMS

Everyday Heroes – Summer Reading – Kickoff will be Monday, 6/22 at 6:30 pm. Carol & Her Crew of Heroes will entertain with her puppets.

REPAIRS

Waterproofing the front steps – ThoroSeal was recommended by Rick Pelletier as an easy solution. Mark Tibbetts said he would see if Phil Boni will seal the steps when he is here for the chimney.

Chimney Repair – Phil Boni has had rotator cuff surgery. Between that and weather conditions, he may not be able to perform the repair until September.

Old Business

Uprooted – The program was well received. There were 25 people in attendance. Comment cards were collected.

Meeting Space Policy – The current versions were critiqued and minor edits to the titles will be made. It was suggested that each version be printed on a different color paper to avoid confusion.

A letter was drafted and will be sent annually to keep track of who has a key to the building and who is responsible within each organization that uses the library after hours.

The book drop has been rotated and is in use. **Pea stone** has been delivered and spread.

250th Anniversary Booklet Ad Request – Friends of the Library are willing to pay half. The board decided to take a full-page ad for \$200 (\$100 paid by the Trustees and \$100 paid by the Friends). Dana will design the ad and include the sketch by Al Jaeger.

Mal, Dee, and Jan will attend the **State of NH DOJ Trustee Training** on June 22 at the Holiday Inn in Concord.

New Business

Lori Shepard donated \$20 to the library after having sold two photographs as a result of her work being featured at the library.

The board entered a private session at 8:05 pm and did not return to public session prior to adjourning.

The 2016 Budget will be discussed at length at the **July** meeting. All members are strongly encouraged to attend.

Meeting adjourned at 8:25 pm.

Next meeting will be held on July 6, 2015 at 7:00 pm.

Respectfully submitted by Dana van der Bijl