

**Philbrick-James Library  
Meeting of the Board of Trustees  
April 6, 2015**

**Present:** Mal Cameron, Chris Carr, Anne Deely, Dana van der Bijl, Janice Clark, and Library Director Evelyn DeCota   **Absent:** Dee Jones and Linda McNair-Perry

**Meeting called to order at 7:04 pm.**

**Secretary's Report**

The minutes from the last meeting were accepted as written.

**Officers were all re-elected.** Mal Cameron will continue to serve as Chair, Dana van der Bijl will continue to serve as Secretary, Linda McNair-Perry will continue to serve as Treasurer.

**Treasurer's Report**

**Checking:** \$23,680.50   **Savings:** \$38,927.27

Quarterly funding was requested from the town and will be paid April 7.

**Librarian's Report**

**Correspondence –**

**NHLTA Roster Information** was updated at the meeting.

**NH History Museum pass** is up for renewal at \$75, but only one family used it in the past year. It has moved from their Eagle Square location into the library and now has very few exhibits available. The board voted to not renew the pass.

**Seacoast Science Center pass** is up for renewal at \$100. It has doubled in price, but we now get two family passes and patrons will have to pay 50% of admission. Renewal is not due until July, so we have time to decide.

**Technology –**

**Computer Upgrades** – Waiting on one more upgrade. Chris will check with Jill Carr.

**The Metrocast modem was replaced** with a newer version.

**Programs -**

**Volunteer of the Year Award** – Saturday, 4/11 at 10:00 am

**Summer Reading Program – Every Hero Has a Story** (everyday heroes)

**Rockingham County ServiceLink** will do a 3-hour presentation “New to Medicare” or “Open Enrollment Part D” which is 90 minutes. Evelyn suggested a larger venue because ours is small. Evelyn will follow up and perhaps offer to cosponsor

## **Professional Development –**

Evelyn now has her laptop at home and is hooked up to the internet. She will be attending a READS conference on April 8<sup>th</sup>.

## **Repairs**

**Waterproofing the front steps** – Linda will be contacting Dana Gourley from Wesfield to get on the schedule soon.

**Chimney Repair** – Mark Tibbetts has been reminded to get us on the schedule for this. We need to have it done this year, as soon as possible. Phil Boni of Epsom is the contractor who worked on the Town Hall. He will do the repairs to the library chimney.

## **Old Business**

**Book Drop** – Mark Young will rotate it this week.

**Architectural Rendering** – Evelyn sent a revised Letter of Intent regarding the Moose Plate grant. We were told to wait until next year because we do not own it. Tabled until the Historical Society responds to our letter.

## **New Business**

**PR for Humanities to Go** – Linda has sent information to *The Communicator for the May 31st program*. Anne will be assuming the PR duties for future 2015 programs. She will get a PR list from Bernie Cameron. Janice Clark will assist Anne with postings, etc.

**Deerfield's New Town Administrator is Jan Foisy.**

**NHTLA Spring Conference is May 18<sup>th</sup>.** The deadline for registration is May 4<sup>th</sup>. Registration costs \$60 but will be reimbursed.

**Past NHLTA** conferences are available on DVD.

**Jan and Mal are attending the NHTLA Spring Conference. Jan is now a board member of the NHTLA.**

Anne checked into whether we can legally **copy books on cassette to a more modern medium**. It is not allowed. Audio cassettes in cases are being sold at the next book sale. All other audio cassettes will most likely follow. Evelyn is checking into who may want them. We will be weeding them out and replacing them with online services.

**The library is being reorganized to accommodate wheelchair traffic.**

**Meeting Room Policy** – Board members were asked to review the current policy and make notes on possible revisions.

**Meeting adjourned at 8:28 pm.**

**Next meeting will be held on May 4, 2015 at 7:00 pm.**