

**Philbrick-James Library  
Meeting of the Board of Trustees  
February 11, 2015**

**Present:** Mal Cameron, Chris Carr, Anne Deely, Dana van der Bijl, Linda McNair-Perry, and Library Director Evelyn DeCota

**Absent:** Maureen Mann and Janice Clark

**Meeting called to order at 7:06 pm.** *(We are meeting tonight because the February 2 meeting was postponed due to the weather.)*

**Secretary's Report**

The minutes from the last meeting were accepted as written.

**Treasurer's Report**

**Checking:** \$28,751.85     **Savings:** \$38,924.41

Linda provided Evelyn with the NH State Library Report for the Federal government.

**Librarian's Report**

**Correspondence -**

**NHLA Membership renewal** of \$45 was approved at the last meeting, but turned out to be \$55. It has been paid.

**SILC** (Suncook Inter Library Cooperative) Dues of \$250 are due by April 1<sup>st</sup>. The sooner it is paid, the sooner we get our next installment. The board voted to pay it.

**Professional Development:** Evelyn will not be attending the CHILIS Spring Conference. She will be attending the **READS Roundtable** in April, and the cost is \$5. The board approved the expense.

**Technology:** The fourth (and last) patron computer is problematic as there are hundreds of updates to download/install and it keeps shutting down. It is taking longer than expected, but it is moving along.

**Programs:**

**Humanities to Go Programs for 2015 –**

Stone Walls  
Uprooted  
From Seed to Tree – Growing Memories into Stories  
Banjos Bones and Ballads

Linda will check into availability and let us know

## **Repairs**

**Back door closer** – Has been installed at a cost of \$325. The board approved the payment of the invoice to R.L. Locksmith.

## **Old Business**

**Book Drop** – Evelyn has decided to leave it at the back door and also keep the one at the front entrance for a while. The new one has not been rotated yet because of the weather. The cardboard has been removed, and Evelyn verified that it is what we ordered. It is past the thirty days we were allotted, so the invoice should be paid by 2/12. The payment was already approved.

**Architectural Rendering** – It will cost \$700-770 just to stabilize the print. Mike Driscoll will mat and frame it for \$150. Maureen will send a letter to the Historical Society to let them know that it would be a violation of the trust to use taxpayers' money to repair something that is not under the library's control or ownership. We will let them know that if they fix it, we will be glad to have it framed and display it. Moose Plate money is available for projects like this. If they will give us the print outright, we will raise the funds and have it done ourselves. We should request that a decision be made rapidly, as March 13<sup>th</sup> is the deadline for a letter of intent for the Moose Plate grant, and April 24<sup>th</sup> is the deadline for the actual application.

**Deliberative Session** – Took four hours. Went well.

## **New Business**

**Tricky Tray** – We were approached by FOCUS to make a donation. Board decided to donate a \$50 gift certificate for Gibson's Bookstore in Concord. Linda will pick it up in her travels.

**Trustees for next year – Mal Cameron and Dee Jones.**

**Meeting adjourned at 8:19 pm.**

**Next meeting is March 2, 2015 at 7:00 pm.**

Respectfully submitted by Dana van der Bijl