

**Philbrick-James Library
Meeting of the Board of Trustees
January 5, 2015**

Present: Mal Cameron, Chris Carr, Janice Clark, Anne Deely, Maureen Mann, Dana van der Bijl, and Library Director Evelyn DeCota

Absent: Linda McNair-Perry

Meeting called to order at 7:05 pm.

Secretary's Report

The minutes from the last meeting were accepted as written.

Treasurer's Report

Checking: \$26,398.01 **Savings:** \$38,922.83

Librarian's Report

Correspondence:

NHLA Membership Renewal - \$45 – The board approved the payment.

Technology:

Mel's computer is done. Virus scanners were slowing her down, but it has been taken care of. Three of the four patron computers now have Steadier State installed. Chris and Jill Carr are working on the fourth.

Programs:

Humanities to Go Programs for 2015 – Evelyn distributed handbooks, and trustees should be prepared to discuss our choices at the next meeting.

Repairs

Back door closer – In order to be ADA compliant, we must have an automatic door closer. A good quality mechanism will cost about \$300 including installation. The board voted to obey the law and approve the purchase.

Pea stone along back wall – Tabled until the spring. Evelyn has it on her list to follow up.

Windowsill repair – Tabled until the spring. This is also on Evelyn's follow-up list.

Old Business

Book Drop – It has arrived. \$1470 / Rubber mat \$30. Evelyn purchased a mat to protect the tile.

The board discussed where to put the book drop and how to move it. It was decided that the box should be opened and the book drop should be inspected before the invoice is paid. It will be left at the back door for the time being so Evelyn can evaluate the position.

Architectural Rendering – The Historical Society will allow us to borrow and display the rendering of the library, but they have asked us to have it framed and matted to museum standards (at our expense). Michael Driscoll informed us that the cardboard it is mounted on is in poor condition, and that it should go to a conservator to be stabilized/preserved properly. Once it is stabilized, he can do the framing/matting for about \$150.

Maureen will check with the conservator in Raymond (Evelyn will send her the contact information) to see if she is still working and get an estimate. If she has retired, Maureen will ask for other reliable conservators in the region. Once we have an estimate, we will draft a letter to the Deerfield Historical Society to ask for monetary assistance to defray the costs.

Municipal Budget Committee hearing went well. No unexpected changes.

New Business

Trustees for Next Year – Mal and Maureen are at the end of their terms. Mal intends to run again. If Maureen doesn't run again, she will make sure to find a replacement.

MBC Public Hearing – 7 pm on Tuesday, January 13, Town Hall. **Snow dates:** January 15 or 19.

Deliberative sessions: Saturday, January 31 (town budget) and February 7 (school budget) usually

Meeting adjourned at 7:56 pm.

Next meeting is February 2, 2015 at 7:00 pm.

Respectfully submitted by Dana van der Bijl