

Philbrick-James Library
Meeting of the Board of Trustees
August 5, 2013

Present: Mal Cameron, Joan Bilodeau, Chris Carr, Linda Perry, Sandra Yacopucci, Dee Jones, and Librarian Evelyn DeCota

Meeting called to order: 7:40 pm (after attending Ben Averell's Eagle Scout presentation)

Secretary's Report: accepted

Treasurer's Report: Checking Account: \$39,595.02
 5,487.75 (received from town to be deposited)
 \$45,082.77 total
 Building Fund \$40,243.19
 Accepted

Librarian's Report:

Correspondence: No renewal of Shaker Village discount vouchers: insufficient use

Technology:

- Gathering information and pricing for Library automation system has begun.
- FOCUS computers will replace the old computers
- Chris will purchase two computer chairs from Staples (motion made and carried)

Programs:

- Veasey Park program is going strong: 24 of 50 craft kits were given out last meeting

Repairs:

- There is a new water pump at the fire station so the library has water now.

Old Business:

Front entry bids update:

- Wesfield Construction (Mike Momaney): \$2000 more than original bid in October due to height of bottom step needing to be adjusted to code (he will raise the sidewalk) \$25,235
- Northeast Masonry and Restoration (Eric Gagne) \$17,400; he could possibly add the sidewalk adjustment to be well within the amount encumbered
- Encumbered amount: \$23,470
- After considerable discussion, Joan will call Mike and ask if he could defer \$1758 to the next phase of the project (or how generous does he feel?). If yes, we will recommend him as our first choice to the Select Board, understanding that the Board may choose to go with the lower bid anyway.
- Joan and Linda are on the agenda for August 12 Select Board meeting. Linda will attend and answer any questions, summarizing our position, that either party is acceptable yet Mike seems quite passionate about the building and the project.

Budget 2014:

- \$900 added to Safety compliance line for outdoor lighting
- Evelyn will ask about grant line since the amount of the possible LCHP grant is unknown at this time

Performance Evaluation

- Completed by the board

Panic Button

- (Ancient Business, since it was requested lo, so many years ago) Button is installed! It is moveable, currently at the front desk. Hooked into the alarm system, police dept. will be notified upon activation. Cost: \$250

New Business

LCHP grant (Mal)

- Mal attended discussion meeting and obtained applications. Immediate need: figures and specific projects. Evelyn has copies of previous applications which will be helpful.
- Mal will contact Heritage Commission (Hony Hoague) and Historical Society (Pat Sullivan) for additional input. He will Email all trustees when a meeting date has been established to discuss the grant and the specifics needed.

NHHC program

- Humanities to Go program on Thursday, August 22 at 7pm, Town Hall sponsored by the Library Trustees: *Putting Human Faces on the Textile Industry: The Workers of the Amoskeag Manufacturing Company*
- Come at 6pm and bring refreshments (Cookies, cheese/crackers/fruit) and help set up chairs, etc.

Meeting adjourned 9:15 pm

Respectfully submitted,

Dee Jones