

Philbrick-James Library
Meeting of the Board of Trustees
January 7, 2013

Present: Joan Bilodeau, Eve Hazen, Mal Cameron, Chris Carr, Sandra Yacopucci, Claudia Libis, Dee Jones, and librarian Evelyn DeCota

Meeting called to order: 7:07 PM

Guest Bernie Cameron

Bernie brought information about the “Humanities to Go” program from UHHC (New Hampshire Humanities Council) and requested a library sponsorship of one or more presentations. We were enthusiastic about the program agreed to do so. She left a booklet listing all topics from which we will select three presentations by our February meeting since application for the programs must be made ten weeks in advance. This will be a spring activity to be held at Town Hall in conjunction with other groups in town. All members may see the list at:

www.nhhc.org

Secretary’s Report: Accepted

Treasurer’s Report: Checking Account: \$43,217.22
Savings Account : \$39,321.45
Report Accepted

Librarian’s Report:

Correspondence: A kind letter and a donation of \$100 was received from Grace Sullivan. Dee will send a thank you.

NHLTA newsletter was received in the mail by all members.

Technology: Chris found a computer table online that seems to fit our needs. The price is a bit over the amount designated by the “Friends” so Chris will contact “Friends” about the increase, and in any case, order the table which will be here by next meeting. We will offer the carrels to the Community School. If they do not need them, we’ll try to sell them on Craig’s List. We need one more chair and another surge protector for the additional computer.

Programs:

Cabin Fever Reliever Art and Craft Faire: March 16, 9-2 Town Hall
(March Library Art Gallery will display artists in the Faire)

Volunteer of the Year presentation: April 13, 10 AM Library

Wellness Fair/Town-wide Clean Up April 20 at Town Hall

Repairs:

Mike installed a pull handle on the back door.

Electric socket covers will be ordered and installed.

Front stairs: status

\$23,000 from the 2012 budget has been encumbered by the Board of Selectmen to be used for permanent front stair repair. Bids will be collected immediately. It was agreed that the Board of Trustees will have input regarding the historical integrity of the building when bids are considered. No warrant article will be issued for this repair or for shelving.

Old Business

- Maintenance position: five interviews are set up for this week
- Bulletin board: Eve will buy a 3X4 bulletin board, not to exceed \$100.
- Carpeting: Friends will carpet the downstairs meeting room when estimates have been made. The desk in this room belonging to the Historical Society must be removed for two reasons: carpet installation and the space is needed for additional book shelves. Dee will send a letter to the Historical Society requesting the removal of the desk.

New Business:

MBC Public Hearing: January 9 6:30pm at Town Hall

Town Budget Deliberative Hearing: February 2 9 am at Town Hall

Evelyn will answer any questions at these meetings, though Trustees are encouraged to attend.

Circulation and Video/DVD policies were read and approved.

Meeting adjourned: 8:30 PM

Respectfully submitted,

Dee Jones

Next meeting: February 4, 2013