

Philbrick-James Library
Meeting of the Board of Trustees
November 5, 2012

Present: Sandra Yacopucci, Joan Bilodeau, Eve Hazen, Chris Carr, Mal Cameron, Claudia Libis, Dee Jones, and librarian Evelyn DeCota

Meeting called to order: 6:32 PM

Summary of Selectmen Budget Hearing:

- Selectmen stated the town is responsible for the maintenance of town buildings, including the library and is, therefore, responsible for needed repairs.
- Selectmen declined the requested salary increases, the money for shelving, suggesting a warrant article.
- Selectmen accepted the \$600 increase in maintenance, repair, and custodial supplies.
- Selectmen, through administrative staff, will research trust fund history and determine the constraints of distribution, if any.
- Selectmen were appreciative of the Trustee's creative efforts on behalf of the library.

Secretary's Report: accepted as corrected (addition of meeting times)

Treasurer's Report: Checking: \$42,664.83
Savings: \$39,243.99
Report accepted.

Librarian's Report: Evelyn

Correspondence:

- approved Currier passes: \$65
- NHDB (NH Downloading Books) publicity cards (\$10 for 500: approved

Technology:

- Status of computer table:
Granite State Correctional Institution can construct a fine, hardwood table per our specifications. Thornton Library is interested in a swap; their round table for our carrels. Chris will send them a picture of our carrels while we consider the feasibility of a round table.
- Book Prospector service for selling books. Chris and Jill will send books #s and determine if this will work for us.
- Current online sales: \$120

Programs:

- Fire safety program was a huge success
- Skywatch is rescheduled again for Nov. 14, 2012 6:30-8:30 PM
- Still great interest in checking out the telescope

Repairs:

- J.R. Therrien will begin roof repairs next week. Pursuant to Selectmen's meeting statements, the bill will be sent to the town.
- Our building is entered into the National Registry of Historic Places. Mal will further research this, so the building can always be maintained and repaired in a historically accurate way.
- Joan will contact Don Tordoff to get an estimate on the front step
- Repair. It is needed before the end of this month as we may need to request a warrant article.

Solar lights are now working, but do not adequately light the path.

Mike obtained a \$190 bid for carpet cleaning, but we'll wait on the cleaning until carpet is installed in the other basement room. We need to determine maintenance schedule for this.

Claudia's research so far indicates the Savings Account could be used for purposes other than a building fund.

- Posting notices: Judy Bush took the shelf so space is available for bulletin board, which will be installed by Bruce Taylor.
- After discussion, no warrant article will be requested for shelving.

We will ask for reinstatement of the funds at the deliberative session.

Old Business

Friendship Garden:

- rustic arbor has been installed from the Sherburne fund
- birdhouse for Alex made by Ray Ellis will be ready by Mother's Day (funding has not been determined)
- antique assessment fundraiser is also in the works
- community wide publicity for the garden is pending

New Business

Maintenance line item follow-up will be done by Joan and Evelyn

Patron Behavior and Unattended Children policies were approved by the board.

Note: request that Claudia, Eve, and Chris return as Trustees. Their term ends in March.

Meeting adjourned: 8:10 PM

Respectfully submitted,

Dee Jones

