

**Philbrick-James Library**  
**Meeting of the Board of Trustees**  
**October 1, 2012**

Present: Joan Bilodeau, Eve Hazen, Chris Carr, Mal Cameron, Sandra Yacopucci, Dee Jones, Claudia Libis

Secretary's Report: accepted as corrected

Treasurer's Report: Checking Acct. \$39,454.98  
Savings Acct. \$38,894.98  
Report accepted

Correspondence: None

Technology:

Chris Carr reported both computers have been upgraded and Steady State was installed; still needed is a 4X6 table.

Programs:

Sky Watch - Wednesday, November 15, 6:30-8:30 at the library

Mal attended Canterbury Library Open House. There were 12 participants who shared helpful ideas about their libraries. Sandra attended the Trustee's Orientation in Concord.

Repairs:

Roof: Claudia contacted J.R. Therrien again about slate roof repair. He should be coming soon. Possible funding for this was discussed. We are not eligible for a Mooseplate grant or a PS&H grant. Claudia will ask Joanne Wassen about the history of the money bequeathed to the library for a building fund currently held in the Savings Account. Could that money be used to preserve the existing building?

Front step: Joan and her husband Phil filled in the gaps in the front step area with Supersand for a temporary fix. We are waiting for cost estimates from Don Tordoff for the complete project.

Outdoor lights: Front light is now working; back light condition is still unknown.

Old Business:

Posting notices: Shelf in the entry hall still needs to be removed. Chris will look into selling it at the Townwide Yard Sale this Saturday.

Excess money from Ben Averill's project (\$168): two possibilities: better outdoor lights for the pathway since the solar lights are inadequate or funding the framing of documents from the Shore family. Tabled till cost of roof repair and step repair is known.

Shelving added to budget: tabled due to Evelyn's absence.

Friendship Garden: After discussion, Chris Carr moved to fund a fence and gate as presented by Joan and Eve; the motion passed unanimously. The \$1100 cost will come from the Elsie Brown Memorial Fund and the gate will display a dedication to her. This cost does not include installation which will be done by volunteers in April 2013. We determined that it is too wet to begin the project this fall.

New Business:

Patron Behavior and Unattended Child Policies: tabled

Maintenance line item: We need to inform the selectmen about the reasons for this necessary increase. Claudia will draft a statement for the board.

Budget Meeting with Selectmen 11/5/2012 at 5:30 PM

Respectfully submitted,  
Dee Jones

Next meeting: Monday, November 5, 2012 directly after BOS presentation.