

Philbrick-James Library
Meeting of the Board of Trustees
August 6, 2012

Present: Sandra Yacopucci, Chris Carr, Eve Hazen, Mal Cameron, Joan Bilodeau, Dee Jones, and Librarian Evelyn DeCota

Meeting called to order at 7:10 PM

Secretary's Report: accepted

No treasurer's report

Librarian's Report:

Correspondence: Received by all: Library Trustee Orientation Workshop mailing
Mel will be recognized by the Board of Selectmen for 10 years of service, Monday, August 13 5:30 PM

Technology: Chris reports finding chairs, but no table yet. More memory for computers has been ordered

Summer Reading: Going well; 25 attendees last week

Skywatch Program: Postponed due to weather; rain date August 1, indoor presentation only, 5 attended; will be rescheduled for November after time change

Repairs:

Slate roof: Received Email estimate from A. W. Therrien for \$1650 to repair:
Broken slate around chimney area
Change broken slate on backside of roof
Check remainder of roof area and replace any missing slate
Approval of fund allocation tabled till Claudia's return.

Lights: Outdoor motion light in back remains on. Eve will contact Frank LaValliere, who last repaired the light; should be no charge.

Front Step Repair: Outdoor front step light also remains on. Evelyn will contact Ozz-E Electric
Joan met with Don Tordoff who will be back on the job in September after recovery from an illness (all is well). He recommends a temporary fix of the gap in the front step with "Supersand." Phil Bilodeau will do this. The handrail needs to come off for blasting and repainting. The top step needs to be removed. This will allow us to see what other work needs to be done so the steps are in correct alignment. This work may require pruning of the rhodies (which need it anyway) and possible temporary removal of the sign. He knows capable folks in the community to call to help with this, and he's confident that all this can be done for far less than \$10,000. Detailed estimate will be submitted.

Old Business

A mission statement was drafted by Evelyn and approved by the trustees. (see below)

Friendship Garden: Joan Bilodeau

We received \$500 from family and friends of Susie Sherburne. Joan is researching fence options for the entrance. Plaque has been ordered for Susie's bench.

Posting notices: The cabinet on right in the entrance will be removed and a new community bulletin board will be installed. All town notices will be posted as well as flyers for town activities. Evelyn

will ask if any town office wants the bookcase; Chris will put an ad on Craig's list.

Safety Inspection Resolution Worksheet will be submitted to Board of Selectmen by Evelyn.

Board completed Evelyn's Performance Evaluation.

Meeting adjourned 8:15 PM

Next meeting; Monday, September 10, 2012

Respectfully submitted, Dee Jones

Appended:

Mission Statement:

The mission of the Philbrick-James Library is to provide a wealth of materials in a variety of formats to encourage a love of reading for education, information, and recreation, and to foster a curiosity for lifelong learning for all ages

We will create an atmosphere which is welcoming and inclusive. The library will be an educational hub of the community, working with the public school and other agencies to provide the services which community members need.

We will seek to provide additional materials by borrowing through the inter-library loan system instituted by the New Hampshire State Library.

We will strive to meet recommended standards of library service when possible within budgetary constraints.

Submitted by Evelyn, approved by trustees