

Philbrick James Library
Meeting of the Board of Trustees
July 2, 2012

Present: Joan Bilodeau, Mal Cameron, Chris Carr, Eve Hazen, Dee Jones, Claudia Libis, Sandra Yacopucci, and Librarian Evelyn DeCota

Meeting called to order at 7:08 PM

Secretary's Report: accepted

Treasurer's Report: 2012 mid-year report

PS&H	\$1,383.73	
Office supplies	702.99	
Maintenance	724.94	
New equipment	197.00	
Memberships	1,020.00	
Prof. Development	60.00	
Books	5,959.96	
Magazines	494.90	
Newspapers	339.56	
Audio books	<u>550.00</u>	
Total	\$11,363.28	Yearly allocation: \$18,926

Report accepted

Librarian's Report:

Correspondence: Received from Marily Marquis items from the Fogg-Shores farm, a Civil War Service flag and an invitation to the dedication of the library dated 1914. These will be framed with archival glass and hung in the downstairs entrance. A thank you note will be sent.

Renewed Passes: Strawberry Banke, Seacoast Science Center, Canterbury Shaker Village

FYI: NHLTA orientation workshop dates in current newsletter

Technology: Chris reports he has two new (to us) computers and will make the necessary alterations. He and Jill will purchase a table and chairs with \$500 allocated by the Friends of the Library. Note: these computers come with flat screens and are faster than our current ones. We will be replacing the carrels with one long table for all computers.

Programs: Kick Off for summer reading – 55 parents and children attended; 60 children have signed up. Skywatch is on schedule. Mal's program at Epsom had 30+ attendees.

Repairs:

New storm windows at the entry have been installed.

Don Tordoff assessed the granite step repair and concluded: (1) steps need to be shifted to prevent drainage (2) steps are not all granite, but a mix of quartz and concrete and may not be the original (3) the hand rail must come down for work to be done (4) work can be done without big equipment. Also, the gap between the steps and the tile is a safety issue and should be fixed temporarily until money is available for a permanent solution. Joan will contact Don about a quote for this. After the ground under the stairs is stabilized, the columns

can have a cosmetic fix and be cleaned. Claudia will research a possible Moose Plate grant for these issues.

Claudia left a message with Ron Therrien, Jr. about a quote for loose roof tiles. No reply yet. Evelyn's FYI letter to the Selectmen was read and edited.

Old Business

Friendship Garden: New additions: a blue bench in memory of Suzie Sherburne by her friends, hose and holder for water spigot. Eve is working on an informational garden article for the Communicator and asking for fundraising ideas. Richard Moore offered to donate any money he may receive from the purchase of his 8X10 matted photographs displayed in the library gallery. An antique appraisal day in the garden and a wine tasting were possibilities for generating garden funds. Joan is looking for low maintenance fencing and a gate. Also considered over time is a path through the back woods to the Gazebo, and a specialty birdhouse in memory of Alex Draper

Posting Notices discussion: tabled till next meeting

New Business

Evelyn will inform selectmen and emergency management director that the library may now be used as a cooling center when needed by the community.

Mission Statement: tabled till next meeting.

Performance Evaluation (Evelyn): tabled till next meeting.

Budget was discussed and will be submitted by Evelyn.

Meeting adjourned at 9:18 PM

Respectfully submitted, Dee Jones