

**Philbrick James Library
Meeting of the Board of Trustees
April 2, 2012**

Present: J. Bilodeau, M. Cameron, C. Carr, E. Hazen, C. Libis, S. Yacopucci
Librarian: Evelyn DeCota

Meeting called to order at 7:12 PM
Welcome to new members Malcolm Cameron, Sandra Yacopucci.

Public Comment: none

Secretary's Report: accepted, Hazen 2nd, Carr

Treasurer's Report: checking account \$36,786.36
Savings account \$37,750.32 accepted, Hazen 2nd, Carr

Librarian's Report:

The State library report has been completed and submitted
The State Safety Report has come back. Evelyn has copies. More to follow. *
Summer Reading Program: Sandra Yacopucci is making 50 small beds for the
"Dream Big" theme of the summer reading program. (She brought a sample.)
Children will make their own face on the child and write their dream. Evelyn
has asked Mal to do a night sky talk for the Program in late June, early July.

Professional Development: The full staff at the library has begun training on e
readers Nook, Kindle and iPad. They are building a notebook of information for
use with clients of the library.

Technology: Chris Carr has purchased a printer scanner (Canon PIXMA 210),
but has not yet set it up.

Repairs:

*Specifics of the Safety Report. Citations were primarily things we were already
working on. Some others follow:

- a. post emergency numbers – DONE
- b. first aid kit on hand – Deerfield Rescue will order one
- c. EXIT light
- d. Front portico floors not smooth
- e. Stone dust at handicapped exit – will be brick when that project is
completed

Storm windows for the sidelights at the front entrance – Greg Doane found a
website stormwindows.com that can make compression storm windows. Stu
from Beckett Glass took measurements for sidelight glass

Old Business:

The Cabin Fever Fair was a great success. Over 200 attended. They made just
over \$1,000, expenses were \$150.00

The loom has been returned to storage in our attic. It is still in parts. The loom is from the Alva Chase homestead, located at the corner of Meetinghouse Hill and Old Center Rd.

Note cards were ordered and have been picked up

The 38 star flag was unfurled. It will hang on the Women's Relief Corps flagstaff by the WRC chair downstairs

Memorial garden – Will Draper is planning to move, so Alex's plants need to be removed soon. Eve worries about who will maintain this garden. She will begin sketching out a plan. Joan and Claudia, and probably Dee (in absentia) will assist. Other organizations that want to be involved in the garden, for implementation and maintenance, possibly planning:

Friends of the Library

Library Trustees

Women's Club

Garden Club

New Business:

Election of Officers –President Joan Bilodeau

Secretary Dee Jones

Treasurer Claudia Libis

Elsie Brown award will be awarded April 21, 9:30 AM

Meeting adjourned at 8:42 PM

Respectfully submitted, Claudia Libis

Next meeting: May 7, 2012