

Philbrick James Library
Meeting of the Board of Trustees
November 7, 2011

Present: Trustees: J. Bilodeau, C. Carr, G. Doane, E. Hazen, C. Libis, D. Jones
Librarian: Evelyn DeCota
Guests: Ben Averell, Bob Averell, Bob Bair, Harriet Cady

Commenced: 7:00 pm after budget presentation for the Board of Selectmen and recognition of Evelyn's thirty years of service.

Public Comment

Ben Averell proposed an Eagle Scout project to make a walkway from the parking lot to the front door and a handicap walkway at the side entrance. His father Bob explained the details of the project and brought a sample brick. Ben agreed to do the necessary research to assure compliance with handicap regulations. His scout leader, Bob Bair will oversee all the paperwork and permits required. Ben requested that the trustees provide a donation can in the library to help fund the project. The trustees are grateful and thrilled. Timeline would be early spring.

Harriet Cady requested a genealogy section for the library and sponsorship of workshops and/or classes on the subject. Evelyn stated the library is applying for ancestry.com. Mrs. Cady also requested expanding the biography and historical sections.

Secretary's Report: Accepted

Treasurer's Report: Checking: \$38,701.30 Savings: \$36,063.02

Librarian's Report

All trustees were issued new manuals. Fall Conference was informative. Evelyn will be doing Book Talks with Grades 2-6 for the Parks and Recreation Department's After School Program. Flat screens were a huge hit with all computer users.

Repairs

Vacuum cleaner has been purchased. We will not need to use the dehumidifier after the AC is installed. Fluorescent light in research room is still on the repair list.

Discussion: Has furnace been cleaned?

Is there a yearly maintenance plan for the furnace? air conditioner?

Old Business

Budget presentation was received well by the Board. Air conditioner is here and needs to be wired. Van update: Petitions will be sent to Michael York, NH State librarian by midmonth.

New Business

Eve will do the research and purchase stationery for the library: 200 cards and envelopes

The town recommended rain spouts for the front of the building, so a brochure with possible choices was passed around. Subject was tabled.

Chris created a Website for Friends of the Library where he and Jill have been selling books and videos left over from the town-wide yard sale. He's making more money in less time than the yard sale! He bundles books by author and videos by genre. Some folks have driven here to pick them up; others have made donations in addition to the cost when they know it's for the library. Kudos!

Meeting adjourned 8:35 pm

Respectfully submitted, D. Jones
Next meeting: December 5, 2011

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