

**Philbrick James Library
Meeting of the Board of Trustees
June 6, 2011**

Present:

Trustees: J Bilodeau, C Carr, E Hazen, D Jones, C Libis, M Mann
Librarian: E Decota

Commenced: 7:00 pm

Public Comment: None

Secretary's Report: Accepted

Treasurer's Report: Savings [bld. Fund]: \$35,485.08; Checking: \$37,067.12

Librarian's Report:

Correspondence/Librarian comment: The book and bake sale will be Old Home Day, August 13. There will also be a sale on the date of the town-wide yard sale.

Technology: Nothing new.

Professional Development: The library management course was very useful to the librarian.

Programs: Nancy Rosebud's fee for the summer reading program, which kicks off June 20, will be paid by the FOL.

Repairs: Chris and Michael installed the air conditioners. When doing so they found the floor of the storage closet, and the bottom of the air conditioners, covered with water. The librarian mentioned that when the French drains were being done a few years ago the building inspector had noticed water pooling under the front steps. This may be a source of the problem. There also appears to be a rotting joist and/or sill. Maureen will speak to the town administrator about what steps to take.

Old Business: The trustees accepted the bid of Johnson Spray Foam to insulate the attic. They also accepted his bid for fireproofing. Claudia will contract those whose bids were rejected. Maureen will work with Johnson.

New Business: Much of the property remaining in the attic belongs to the Woman's Relief Corps. Maureen will seek information about how to contact that organization and see what they wish to do with their property. The Deerfield Historical Society representatives have told the trustees that they cannot accept responsibility for the WRC property.

A get will card will be sent to Alex Draper.

Adjourned: 8:15 pm.

Next meeting: July 11, 2011.

Respectfully submitted, Maureen Mann

PLEASE PRINT OUT AND BRING TO MEETING.

