

**HERITAGE COMMISSION MINUTES
TOWN OF DEERFIELD
Tuesday, November 14th, 2017**

Members Present: Debra Murphy, Hony Hoague, Mel Graykin, Karen Leavitt, Nancy Brown, Fran Menard, Carol Levesque

The meeting was called to order by Chair Debra Murphy, at 7:00 pm at the Library.

Review of Minutes:

The July 18th, 2017 Minutes were approved as written.

Review of Financials:

The Financial report was unavailable at the meeting but subsequently acquired by Fran Menard as follows:

Heritage Foundation Balance - \$2346.69
Town Hall Accessibility Fund Balance - \$7672.79

Unfinished Business:

Karen reported she had been unable to contact Dave Whatmough regarding providing a sketch of the proposed elevator for mock-up architectural presentation, but Dan Tripp has volunteered to work on the project for display throughout the town. There was general discussion of sites available to post information for public review, such as the Deerfield Community and Education Facebook Pages, as well as the Forum. It was suggested the Kelly Roberts might be available to post the information, and that we try to generate a working relationship with the Historical Society for promotion as well.

New Business:

As the deadline for presenting Petition Warrant Articles is in early January, Debra volunteered to print out new forms, to have them available for collecting signatures at the Craft Fair and Coffee House events this coming weekend. Fran also reported on discussion with the Town Administrator on the possibility of the Heritage Commission donating off-setting funds should the Warrant Article pass. It was suggested that a vote at this meeting be recorded and the Selectmen be notified.

MOTION: It was moved by Debra Murphy and seconded by Nancy Brown that at least 90% of the funds in the Accessibility Fund and Heritage Fund Accounts be donated to the Town as offsetting revenue if the Elevator Petitioned Warrant should pass. The Vote was Unanimous in favor.

Other Business:

Debra reported that funding for Humanities to Go programs was no longer available for 2017, but if we hope to present a program next year we need to have our choices ready to present at our meeting in January.

Mel Graykin reported the very sad news that she is moving to Michigan so this is her last Heritage Meeting. Her contributions in management of our Website and general enthusiastic support of our projects will be sorely missed. She suggested that problems with the current website platform (Dream Weaver?) could be improved by migration to Word Press (?), and that Jim Deely might best be consulted on how to proceed.

The next Meeting Date is scheduled for Tuesday, January 16th, 2018

There being no further business, the meeting **Adjourned at 8:00 pm**

Minutes submitted by
Fran Menard, Secretary

Heritage Commission Website: Deerfieldnh.org

