

**HERITAGE COMMISSION MINUTES
TOWN OF DEERFIELD
Tuesday, July 12th, 2016**

Members Present: Hony Hoague, Debra Murphy, Carol Levesque, Fran Menard
Guest: Former Member, Nancy Brown

The meeting was called to order by Hony Hoague at 7:05 pm at the Library.

Review of Minutes:

The May 17th, 2016 Minutes were approved as written.

Review of Financials:

The Financial report for May 17th was presented electronically by Lindsey Coombs and accepted as follows:

Paid out request: Melissa Graykin, Webmaster 6/16/16 \$100

Budget balance: \$371

Net Budget: \$600. (Received 3/16)

Year to date Expense: \$229.

Heritage Fund: \$2220.15

Town Hall Accessibility Fund: \$7654.37

Unfinished Business:

The Town Hall rear doors have finally been installed. Work is complete except for installation on the hardware which should be done before the 250th Celebration programs this weekend.. All present agreed to inspect the project after adjournment of the business meeting.

There was general discussion of our ongoing attempts for funding an elevator for the Town Hall.. Fran will seek possible grant writing assistance from Amy Lockwood for a LCHIP grant application as we have good cost estimates from Dan Tripp, We also need to be aware of any warrant article deadlines which we missed in 2016..

There was no report on the website redesign as Mel and Jim were unable to attend the meeting, and the consensus on pursuing Historic District designation for the Parade area was considered not practical at this time.

Fran brought in copies of the Historic Map created by the Heritage Commission and Historical Society for the 250th Celebration which were very well received, and Hony reported on her contribution of herbs for the garden area created at the Deerfield Community School as their project for the 250th.

New Business:

Hony will submit our usual budget request for \$600. and Fran will request appropriate figures from Dan Tripp and Building Inspector Rick Pelletier for a possible elevator warrant article.

Nancy Brown has graciously agreed to rejoin the Heritage Commission as an Alternate Member, and it was unanimously voted by all present that this appointment request be forwarded to the Board of Selectmen for approval.

Other Business:

It was unanimously approved by all present to renew our Preservation Alliance group membership, and to forward the \$50.00 invoice to Lindsey for payment.

The fire alarm evacuation notice was reviewed with interesting comment.

The next Meeting Date is scheduled for Tuesday, September 20th, 2016

There being no further business, the meeting **Adjourned** at 8:50 pm

Minutes submitted by
Fran Menard, Secretary

Heritage Commission Website: Deerfieldnh.org