

**HERITAGE COMMISSION MINUTES
TOWN OF DEERFIELD
July 15, 2014**

Members present: , Nancy Brown, Jim Deely, Mel Graykin, Hony Hoague, Carol Levesque, Fran Menard , Kelly Roberts, Daniel Tripp

The meeting was called to order by Chair Hony Hoague 7:00 pm at the Library.

Review of Minutes:

The June 19, 2014 Minutes were accepted as written.

Review of Financials:

Kelly Roberts presented the financial report as follows:

Heritage Fund - after \$250 received from Humanities Council (deposit)
and \$285 presenter fee to Jere Daniell approx. end balance is: \$1981.24

Heritage Commission Budget - \$262.65

Town Hall Accessibility Fund - \$7630.80

The report was accepted as presented.

Unfinished Business:

Access to the Town Hall for the July 20th Humanities Council Presentation by Jere Daniell on Colonial New England sponsored by the Heritage Commission was discussed. Fran will pick up the key on Friday and check with Mark Tibbetts to see if we can set up for the program on Saturday afternoon.

Dan Tripp is still working on data collection for Town Hall elevator access cost estimates. He and Fran met to verify measurements and reported on several interesting discoveries (e.g. second level original privy still in existence as is that on the first level). Continued apparent vandalism to the lock on the first floor back door had also been observed. Fran reported on subsequent discussions with Mark to the effect that Parks and Recreation had not issued keys to some vendors renting space in the building and authorized them to "just use the back door". The lock has again been repaired, but the situation will be monitored closely.

During further discussion of the necessary repairs to the Town Hall, (1885 fire escape addition exit doors), it was noted that under the terms of the Town Hall Stewardship Plan the Heritage Commission should request the ability to review the RFP process to make sure that all work meets the National Secretary of Interior Historic Preservation Standards. Fran will check into this for the next meeting.

Jim reported on the Verizon request for Heritage Commission comment on the South Deerfield cell tower project. Of specific concern was whether or not we would recommend a plain pole or the newer tree configuration design. The project is not effacing any historic structures and the newer tree configurations are considered somewhat more effective.

It was Moved by Hony Hoague, and Seconded by Nancy Brown, that the Heritage Commission recommendation for the Verizon cell tower on the South Road property in Deerfield be that it resemble a tree if possible. The Motion was unanimously approved.

New Business:

Nancy reminded those present that with the limited funding for Humanities Council presentations it has been recommended that sponsoring requests for 2015 should be submitted perhaps as early as April.

Other Business:

The next Meeting Date is scheduled for Tuesday, September 16th, 2014

There being no further business, the meeting **Adjourned at 7:50 PM.**

Minutes submitted by
Fran Menard, Secretary

Heritage Commission Website: Deerfieldnh.org