

DEERFIELD CONSERVATION COMMISSION
Meeting Minutes – October 17th, 2016

Members Present: Erick Berglund, Deb Campelia, Serita Frey, Kate Hartnett
Members Absent: Wes Golomb, Jim Deely
Visitors: Frank Mitchell, Alan Perkins, Paula Duchano

The meeting was **called to order at 7:18 PM** by Chair Serita Frey

Volunteer Alan Perkins and member Deb Campelia updated the members on the maintenance they performed on the Lindsay-Flanders Conservation Area, including cutting blowdown, removing debris and marking the existing trail. Although some areas still need to be cleared, the parcel is much improved from last year. Mr. Perkins and Ms. Campelia also proposed a new section of trail which would create a loop. **Serita Frey moved to approve the additional trail and Erick Berglund seconded.** The motion was approved unanimously. Mr. Perkins will be speaking with Bear-Paw (the easement holder) and Serita Frey will send an email to Bear-Paw along with their map of the proposed section. The trail maps on the Town's DCC webpage will need to be updated once the new trail is marked.

Non-public Session #1 - Project #34: At approximately 7:32 pm **Serita Frey moved to enter a non-public session under RSA 91-A:3, II(d).** **Kate Hartnett seconded the motion which was followed by a roll call vote, with Berglund, Campelia, Frey and Hartnett voting in favor of the motion.** At approximately 8:04 pm the members re-entered public session. **A motion by Serita Frey to seal the minutes was seconded by Kate Hartnett and was followed by a roll call vote with Berglund, Campelia, Frey and Hartnett voting in favor of the motion.** Chair Frey noted that no final decisions were made during the session.

Non-public Session #2 - Project #33: At approximately 8:05 pm **Serita Frey moved to enter a non-public session under RSA 91-A:3, II(d).** **Kate Hartnett seconded the motion which was followed by a roll call vote, with Berglund, Campelia, Frey and Hartnett voting in favor of the motion.** At approximately 8:47 pm the members re-entered public session. **A motion by Serita Frey to seal the minutes was seconded by Kate Hartnett and was followed by a roll call vote with Berglund, Campelia, Frey and Hartnett voting in favor of the motion.** Chair Frey noted that no final decisions were made during the session.

Non-public Session #3 - Project #31: At approximately 8:50 pm **Serita Frey moved to enter a non-public session under RSA 91-A:3, II(d).** **Kate Hartnett seconded the motion which was followed by a roll call vote, with Berglund, Campelia, Frey and Hartnett voting in favor of the motion.** At approximately 9:50 pm the members re-entered public session. **A motion by Serita Frey to seal the minutes was seconded by Kate Hartnett and was followed by a roll call vote with Berglund, Campelia, Frey and Hartnett voting in favor of the motion.** Chair Frey noted that no final decisions were made during the session.

Approval of Minutes: A motion by Chair Frey to approve the minutes from the September 12th regular meeting was seconded by Erick Berglund and unanimously approved.

Finance: The **balance in the Conservation Fund** at the end July was \$296,508.26. Mr. Berglund reported that no current information had been received from the Town Treasurer to date.

Mr. Berglund moved and Serita Frey seconded a motion to approve payment of an invoice for **2017 dues to the New Hampshire Association of Conservation Commissions in the amount of \$333.00** and to reimburse the clerk for **supplies in the amounts of \$2.98 for keys and \$29.99 for laminating pouches.** The motion passed unanimously. Serita Frey moved and Deb Campelia seconded a **motion to reimburse Kate Hartnett** for the purchase of **two padlocks and extra keys for the Boisvert Town Forest gate in the amounts of \$46.78 and \$11.00** respectively. The motion passed unanimously.

Boisvert Town Forest: Kate Hartnett proposed that **laminated signs indicating Foot Traffic Only be placed temporarily at the Edythe H. Boisvert Town Forest** until a permanent sign could be erected. Ms. Hartnett explained that there has been some confusion regarding the Epsom/Deerfield town line and that some of the Epsom abutters may not be

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aware that the Boisvert parcel is Town of Deerfield property. Ms. Hartnett also read a draft of a proposed **informational letter to be sent to the Epsom abutters. Serita Frey moved and Erick Berglund seconded a motion to approve the proposed signage and the letter. The motion passed unanimously.** Kate Hartnett noted that the lock on the gate at the Boisvert had repeatedly been found unlocked and left open, after previously being locked. Ms. Hartnett has since replaced the old lock with a new padlock and has had extra keys made if needed by police and fire crews.

Regulated Wetlands:
Wetland Notifications:

DCC has been copied on the applicant's response letter dated October 11, 2016 (by TES Environmental Consultants, LLC), to a DES *Request for More Information* dated July 22, 2016 for the **Scott Sybert Wetlands Permit Application File #2016-01285 for a driveway crossing on Map 408 Lot 16 at 93 Coffetown Rd. Serita Frey moved and Erick Berglund moved to give Kate Hartnett the authority to contact the DES to determine the meaning of the letter and what options are available.** The motion passed unanimously.

Shoreland Program Permit Application (RSA483:B) – Elizabeth Ferguson – 53 North Rd – Map 209 Lot 49. DCC received a copy of the DES letter to the applicant acknowledging receipt of the application, but DCC has not received documentation for the project. **DCC was copied on a letter from Lamprey Rivers Advisory Committee (LRAC)** to the DES commenting on the application. Details of the permit application were contained in that letter. It was questioned whether the property is in a floodplain and if a site-specific building permit was required.

Complete Forestry Notification (Wetlands Minimum Impact Forestry Notification): DES File# 2016-02556 Shirley Hutchins – 379 Currier Rd – Map 422 Lots 1 and 1.1

NHDES – Shoreland Impact Permit 2016-02372: Issued – 7 Loon Ledge – Map 207 Lot 21 – Donald Jsirandis Living Trust (Pleasant Lake)

Complete Forestry Notification: DES File# 2016-02146 – Mathes Family Ltd. Partnership - Kate Hartnett contacted DES Land Resources Management and determined that the property was in Pembroke, not Deerfield.

Correspondence/Announcements:

Water Conservation Efforts: DCC received an email from Sherry Godlewski expressing her concerns over the watering of the new ball fields on Middle Rd and Hartford Brook Rd. Ms. Godlewski has asked for DCC's support in asking the town to implement/uphold a watering ban.

NHACC 46th Annual Meeting – Saturday, November 12th - Pembroke Academy

A motion by Chair Frey to adjourn at 10:22 pm was seconded by Erick Berglund and approved unanimously.

The next meeting is scheduled for Monday, November 14th, 2016
(Please check the website for scheduling changes)
townofdeerfieldnh.com

The draft minutes were prepared and submitted by Judy Marshall. Final revisions to these minutes will be contained in the minutes of the following meeting, after approval by the Deerfield Conservation Commission