

Meeting of the Deerfield, New Hampshire Cemetery Trustees DRAFT MINUTES

January 23, 2019

Present: Maureen Mann, Dana van der Bijl, Rick Druckenmiller,
Paul Murphy, Tina St. Peter, and Sam White (Alternate)

Meeting called to order at 8:30 am.

Citizen Comments – None

The board has **voted unanimously to accept the minutes** of all prior meetings to date.

Cemetery Maintenance – Maureen met with Jared Messina at Old Center Cemetery and they identified three trees along the side of the dirt road that needed to be taken down as well as three additional pine trees. The trees were removed in December.

Contracts for cemetery maintenance are being researched. Currently, **Averell** is taking care of Morrison, **Mark Tibbetts** is taking care of Parade, and **Tyler Partridge** is taking care of the remainder of the town-maintained properties. All contractors were chosen and trained by Mark Young. Paul and Rick will reach out to Mark and the current contractors and come up with a plan for the future.

AQ Fence will repair the **fence at the Batchelder Cemetery** as soon as the weather permits.

The board discussed the **procedure for purchasing and selling** cemetery plots and the importance of creating an accurate map for **Old Center Cemetery** (which is still accepting burials).

With the **cemetery book project** in limbo, the group has refocused its efforts on the creation of a **master database** that will contain all known information on all of the cemeteries in Deerfield. All members will try to transcribe as many headstone photos as possible. Dana will research the best way to organize the information.

Three seats on the board are up for election in March. Dana, Rick, and Tina confirmed that they would be running again. Sam agreed to remain on as an alternate.

Our next meeting will take place on Thursday, March 28, 2019 at 8:30 am.

Meeting adjourned at 9:15 am.

Respectfully Submitted by:

Dana van der Bijl, Secretary