

**TOWN OF DEERFIELD
CABLE COMMITTEE
November 20, 2012
MINUTES**

Present: Deb Boisvert, David Sakowich, Kate Alexander

Absent: Harriet Cady

Call to Order

The meeting was called to order at 6:10 p.m.

Approval of Minutes

Motion: Mr. Sakowich made a motion to approve the minutes of October 9, 2012. **Seconded:** Ms. Alexander seconded the motion. **Vote:** Unanimous approval.

Old Business

-Cable Survey Update: The committee received more than 100 responses to the survey seeking input on the performance of MetroCast.

-Selectmen Meeting Room Public Access Equipment: There was no update concerning this issue.

-Franchise Renewal Hearing: The Board of Selectmen will hold a public hearing regarding the MetroCast Franchise Renewal on December 3rd at 5:30pm at the George B. White Building. Moira Campbell will attend the hearing to represent MetroCast. The town administrator recommended that the cable committee come up with format for the public hearing. Chairperson Boisvert will introduce the committee and provide an opening statement. Mr. Sakowich will make a brief presentation concerning the MetroCast survey. The public will then have an opportunity to address selectmen and MetroCast and ask questions concerning the franchise renewal. Chairperson Boisvert on behalf of the committee will then have an opportunity to ask questions of the MetroCast representative. The committee developed a list of questions to be asked during the hearing. The Board of Selectmen will also have an opportunity to ask questions of MetroCast. The committee will post information concerning the public hearing in the Forum, on the committee's Facebook page and Chairperson Boisvert will ask the town administrator to put the date of the hearing on the message board outside the George B. White Building.

-Other MetroCast Towns: The consortium of MetroCast communities negotiating a new contract with the cable provider delayed their meeting on November 9th and did not discuss allowing the town of Deerfield to possibly be a consortium member. The consortium was meeting on November 20th and the consortium would let Chairperson Boisvert of their decision.

-SNHPC Broadband Update: The cable committee received 14 responses from residents not able to receive high speed internet in any form in town. The information was turned into DRED.

New Business

-Audit Questions: **Motion:** Mr. Sakowich made a motion to submit to MetroCast the 26 audit questions developed by the committee. The committee set a deadline of February 1st, 2013 for MetroCast to submit the answers to the committee. **Seconded:** Ms. Alexander seconded the motion. **Vote:** Unanimously approved. The committee also discussed submitting audit questions to the town as part of the renewal process. The committee will discuss possible questions at the next committee meeting.

-Cable Subscriber Map: MetroCast will provide to the committee a map of the town's current cable subscribers at the public hearing on December 3, 2012.

Meeting Adjourned

7:00 p.m

**Next Meeting: January 15th, 2013 at 6 p.m.
George B. White Building**

The Minutes were Transcribed and Respectfully Submitted by David Sakowich