

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
July 16, 2018
MINUTES**

Call to Order

5:30 pm – Chairman Pitman called the meeting to order

Present: Richard Pitman, Chairman; Andrew Robertson, Vice Chairman. Fred McGarry, Jeff Shute and Cindy Wyman, Selectpersons.

Pledge of Allegiance to the Flag

Chairman Pitman asks all to rise and pledge allegiance to the Flag

Opening Bids – Heating Oil, Propane, Diesel

Heating Oil – 38,000 gallons

Deerfield School District/Town of Deerfield 2018/2019 heating season

Palmer Oil	2.679 per gallon (valid until 2 p.m. Friday, July 13 so bid can't be accepted)
Irving Oil	2.579 per gallon (valid until Monday, July 9th)
Rymes Oil and Propane	2.570 per gallon

After having two of the three bids with expiration dates before the opening this evening, it was discovered that the opening date of bids that was provided was incorrect and was stated as being July 9th, 2018.

Chairman Pitman asked the members of the Board as to what their thoughts were on the matter. The original board meeting was changed but the bids had already gone out and were due the original date of the Board meeting.

It was decided to keep everything above board, that they would rebid for the items originally requested and all bids were given back to the town administrator. Chairman Pitman asked if they could be back for the next meeting two weeks from tonight to which the town administrator stated that he would do his best.

Kelly Roberts -Town Clerk/Tax Collector

Ms. Roberts stated that she would start with the clerk update.

Friday, July 13th was tax due date. As of Monday, July 16th, she stated that she had collected 92 percent of the taxes committed to the warrant so that was great. She stated that they were right on schedule.

She stated that as everyone knows, they take credit cards and ACH online and the ACH payments in particular have been very popular this tax cycle. It is a \$1.50 convenience fee and they can pay their taxes on their computers.

This was of the things that Ms. Kelly stated she had set up prior to this tax bill with TDBank, The large mortgage service companies like First America, Loretta Tax Services, Wells Fargo and all the big banks that service 100's of tax parcels got on board with the ACH program as well.

What used to be 1 to 2 million-dollar deposits containing hundreds of checks, is now directly ACH'ed into the town's account and with a click of a button, all those properties are paid.

This tax bill was amazing as far as getting in the payments and also a lot easier for the office to handle.

On Friday, July 13th, Ms. Roberts sent out the lien notices. The lien date will be August 16th, 2018 and will be encouraging those are behind on their taxes to consider making partial payments which are allowed under NH RSA 80:71.

She has observed over the years that people making smaller payments over time helps lessen their burden and they will pay less interest over time which is better for them. This is a great option for people whose taxes are not

escrowed fully. She stated that she has actually had people who made small payments on their taxes and got caught up and actually went into what her office calls prepayments which can be accepted under NH law and now these people are ahead on their taxes. There is hope.

Other things that are happening in the clerks' office.

Her deputy, Kim Crotty, is doing a great job and undergone a ton of training since her May 1st start date. She is really taking responsibility to learn all the different aspects of the position and is really happy to report that she will be sending her to her first year of town clerk/tax collector certification this August. Having her want to do this is an awesome thing and grow in her field.

In the fall, she is looking forward to some educational conferences. She stated that she hasn't had the ability to go to training because of scheduling in the office.

Election work will begin to pick up steadily in August due to the state primary and the general elections. This is exciting because herself, the town moderator Dan Holdrich and Joanne Waring, the Supervisor of the Checklist are all new in their positions.

Ms. Roberts asked if any of the Board members had any questions to the updates to which none did.

Ms. Roberts stated that she did have an opportunity to speak to Bart Meyer regarding some procedural questions. She felt comfortable with the recommendations that she is making at this meeting.

Ms. Roberts stated that before they started with the deeds, she wanted to take a moment to tell everyone that she appreciated the research and recommendations. They were frankly, very difficult and very confusing for her to understand at some points as well as time consuming.

In particular, she wanted to thank Sue Jenkins who is the tax collector in Auburn, NH and also a former title researcher and an expert at this sort of research.

Of course, Sheri Sanborn, the assessing clerk as well helped Ms. Roberts to understand the issues behind the parcels that have come up with issues.

The packet that Ms. Roberts gave the members of the Select Board, has her recommendations for each parcel and on those recommendations was her "to do" list and her suggested "to do" list for the Board. It is a guide to help move these items along.

Basically, the summary shows what the issue boils down to at this point in time. There are only two viable parcels to pursue at this time and that is Map 209, Lot 40 and Map 415, Lot 48 and Bart was in agreement. She stated that she wanted the Board to sign the remaining waivers if they were agreeable.

Chairman Pitman stated that he had five and would they want him to read the numbers off?

Map 418, Lot 62
Map 418, Lot 25
Map 418, Lot 26
Map 208, Lot 3
Map 413, Lot 63-2
Map 405, Lot 76

These are the lots that Ms. Roberts is recommending deed waivers.

Motion: Vice Chairman Robertson moved that the Board sign the deed waivers read by Chairman Pitman

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

While the Board was signing the deed waivers, Ms. Roberts asked if there were any questions on the "to do" lists? She stated that she wanted to make sure that the research is followed up on and the issues are taken care of before next cycle.

Mr. Harrington asked Ms. Roberts if she wanted to read the suggested "to do" list?

Chairman Pitman stated that every parcel has a "to do" list.

Chairman Pitman thanked Ms. Roberts for getting everything together for them. It is easier to understand what is needed from the Board with what she has provided.

Ms. Roberts stated that it can be confusing.

Denise Greig – Emergency Management, Veasey Park, Welfare

Ms. Greig stated that she had three distinct subjects.

The first one that she stated she would start with is Welfare.

What she wanted to start with is the allowable levels of assistance for the Town of Deerfield. This is an annual review that is performed on the allowable levels of assistance.

She pointed out that primarily there are a couple of adjustments from the last guide and it's primarily in the area of rents, particularly in the larger areas, that we see an increase in the allowable levels.

These numbers come directly from New Hampshire Housing Finance Authority; HUD recommendations reflecting fair market values. Those numbers are taken directly from a chart which reflects the rental payments in Western Rockingham County. Those have bumped up. There's an explanation sheet that you have that describes explicitly how they've increased.

As she stated, in the larger bedroom apartment/homes, you do see an increase of \$100.00 and \$150.00 on the others.

Electric allowances are the same. They're based on the winter rules. There's some adjustments with respect to the fuels and again these are based on the New Hampshire (used to be OAP) Office of Strategic Initiatives. They do fuel projections and pricing and based on those and some review. You see there that oil. Propane and kerosene have been increased.

Chairman Pitman asked when the town pays to help these less fortunate, is there a set rate that we get for the town?

Ms. Greig stated that no, generally with respect to oil, we shop around for the best prices and it depends on the urgency. Propane is a different story governed by whose tank it is and the amount, to be honest. She stated that she has minimum and maximum deliveries and the difficulty is propane because you can't shop around for propane. The others you can do some work and shop around.

The other two allowances, burial and telephone are unchanged.

Ms. Greig stated that she needed authorization on the top of the first page of the document with signatures from each of the board members.

Motion: Vice Chairman Robertson moves to accept the allowable levels of assistance payment for the town of Deerfield as presented by the Welfare Officer, Denise Greig

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

The second item that Ms. Greig wished to speak about is an emergency management performance grant that she has been before the Board to talk a little bit about. What she stated that what she is going to be having done is have the town file a \$10,000.00 EMPG for the private/public partnership with the development of a Deerfield Fair Emergency Action Plan.

The emergency management team met with the Deerfield Fair board who approved this plan of action.

What the committee has done is sought a consultant for the process. We asked for three proposals of which two were returned. The Emergency Management Committee has reviewed the two proposals and the resumes and based on their review of the materials, they recommend that Jean Hubbard be selected as a consultant.

They had previously worked with her on the town Emergency Operations Plan. She has extensive exercise experience with respect to working on the plans and actually putting them in the field and she also has developed a background or has done additional training and education with respect to sporting and large events. That, particularly, appealed to the committee.

Ms. Greig stated that what she is asking for is that the Board approve the filing of an EMPG by the town for the development of the Deerfield Fair Action Plan with Jane Hubbard as the consultant.

Motion: Vice Chairman Robertson moves to approve the filing of an EMPG for a Deerfield Fair Action Plan with Jane Hubbard

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

As the final item, and this is a little bit of a different thing, and Travis is here to help discuss. This is in respect to Veasey Park.

As the Board all knows, the state has a beach inspection program and goes around and samples the water three times a year at minimum. They examine the water and determines whether it has acceptable levels of bacteria or has the presence of cyanobacteria.

Good news is that it is Veasey and Pleasant Lake have had very good numbers but the fact is that on at least three occasions over the years, there has been an advisory issued by the state.

The state does not tell you to close the beach. The reason that it does not do this is because many people, many places have beaches and water access tied in with other events so they're not going to tell you to close everything down when it's just the water posing the hazards.

It is very clear from their advisory that the water is not suitable for wading or swimming. It puts the residents at risk and it puts the employees at risk to go into the water.

What they have looked at going through all of the information and the studies that are coming out about the incidence of sequela, especially from the cyanobacteria, is becoming increasingly of concern and given that what we're asking for from the Board, is that they adopt a policy stating that Veasey will be closed in the event the New Hampshire Department of Environmental Services Beach Inspection Program issues an advisory for either high bacterial count or cyanobacteria. It should also state that the park will reopen upon follow-up samples returning to normal.

The state is excellent about doing follow-up testing within 48 hours typically and they go back in and test the water.

What is being talked about is locking the gates. The difficulty in the past has been that if guards are there and the signs are there, people just walk right into the water.

The problem for the guard is that if that person gets into trouble and the guard is there and Veasey Park is open, it puts that lifeguard in an untenable situation.

What is being asked is closure. If people want to be in a grassy area, the gazebo is available, the playground is available in the center part of town.

Vice Chairman Robertson stated that the only question that he had was, and he was glad that Ms. Greig brought in Travis, has the Veasey Park Commission voted on this or brought this up in a meeting or agreed to it.

Mr. McCoy stated that they haven't. They have tossed this around in the past especially last year as they had a couple of incidents when he thought Ms. Greig got on the bullhorn and he got on the bullhorn and people still didn't want to get out of the water.

At that point, it was something that they started to talk about. We're meeting Wednesday and what he would like to do is draft up a policy based on what Ms. Greig stated here and then the Commission could vote on it Wednesday and actually have something for you immediately after.

Chairman Pitman stated that he thought that it should start with the Veasey Park Commission and vote on it Wednesday and then come back to the Board meeting, that would be great.

Vice Chairman Robertson stated that he was in full agreement.

Chairman Pitman stated that they need their policy in place in order to get it enforced.

Mr. McCoy stated that a lot of the other beaches in the area follow that same model of closing and keeping the people safe. We are on board with it and have a rough draft of something that they have been working on and will get it drawn up.

Selectman Shute had a question as he was reading what was provided. The document talks about the closure of a beach or swimming area at the discretion of the beach manager, town officials or a recreational director. He stated that he assumed that they would have in their proposal, you'll have it written differently because he didn't think that they would want their recreation director to be closing the beach. He thought that it should be listed at the Veasey Commission or something such as a chairman's action.

Ms. Greig stated that just to clarify, this is just a memo, it is not the proposal and that language actually comes directly from the DES website. If anybody has any questions about the risks that are posed, the DES website has a very extensive list of the complications and issues that arrive from the issue.

Chairman Pitman stated that he hoped that it didn't happen but that the town should have it in place should it need to implement it.

Selectman McGarry stated that he didn't know if this made any difference or not but would the town be doing this as the Board of Health or as the Board of Selectmen? Certainly, it would be a health-related issue.

Vice Chairman Robertson stated that he thought that the Board would adopt the policy as the Board of Selectmen, he would assume. He stated that the town doesn't have a health board.

Selectman McGarry stated that he thought that the Board of Selectmen were the Board of Health.

Chairman Pitman asked if Ms. Greig or Mr. McCoy had anything else to which they replied that they were all set.

Ms. Greig then stated that she did. Since she had a microphone, and she doesn't know if it has been brought up before but the town is in a moderate drought that continues. It's been this way since July 3rd and she wanted to encourage citizens and residents to conserve water and also advise them that there are some great guidelines on the DES website. That information is available on the front of the town website and she would add that if there are issues with folk's wells drying up and they are low income, there are some programs out there. That information is also on the first page of the website.

Gwen Friend – NH State Representative candidate in District 2.

Chairman Pitman stated that she had five minutes.

Ms. Friend thanked the Board of Selectmen for letting her speak.

Her major purpose is to introduce herself and let them know who she is.

She stated that she is running for state representative as a Democrat in District 2 which covers Nottingham, Deerfield and Candia.

One of the main reasons that she stated she was running is that she believes that we're not doing enough right now across the country and in this state to take care of each other, take care of ourselves and neighbors. She stated that she was a strong believer that that's what we're all about. That's why we create these communities and have governance for those communities that we take care of each other a million ways. She stated that just closing a beach is one example of that to protect the public health.

There are three Democrats running and five Republicans running for this seat so there will be a Republican Primary and she didn't know who her opposition would be until that is over.

From that point of view, you will have to wait until September to figure it all out. She knew that Andy Robertson was running as a Republican and have heard a lot of great things about Andy.

One of the things that I do want to talk a little bit about is, and she thought that the Board probably already knows, what the districts are and who the state reps are and everything but most regular people who aren't terribly involved don't because it is very confusing.

In these three towns, Candia, Deerfield and Nottingham, we differ a lot. They can vote for three state reps for District 2 and we also have District 32 which adds Northwood and now we have four state reps. Then on top of that, Northwood has one of their own.

She stated that she looked back and looked at the numbers and read a little bit about how they did the redistricting after the 2010 census. Clearly each one of these towns could have had their own state rep. There were enough of a population and we continue to have based on estimates going forward to each have their own state rep.

Probably if it were the four towns put together again on the next redistricting plan she thought that there would be a new for a float area as well but she stated that she would work very hard for is one state rep per town where ever it's possible.

Knowing who your state reps are is crucial and part of a state reps job is constituent services and knowing the towns and she didn't know if that was happening a lot right now. Maybe more in Deerfield but not so much in Nottingham and Candia.

She also stated that she feels that part of the reason that people don't know who their state reps are is because of the districting issues but the other is that there isn't a whole lot of outreach on the part of the state reps who are currently representing us and one of the things that she would commit to is coming to town meetings like this, official meetings, as well as doing outreach to everyone in the best way possible as a state rep so that the town's people know who she is. Maybe do a mailing once in a while, something like that, so people know who I am. They will know how they can contact her through their constituent services or for an issue or policy issue that they want to look at or have the state legislature look at.

This is an important thing in her candidacy. My kind of headline is that she believes in freedom, justice, equality and an equal chance of prosperity for everyone. She also believes in integrity and honesty in government. It's hard to know now where to get the truth. She stated that she goes to the source if she can, then goes to the CGC, the town or goes to the state.

The state has an incredible amount of stuff online, an incredible amount of information and she stated that she had a lot of positions on issues.

What she really wanted to do is to find out what everybody else's positions are, what the concerns are, what the issues are town by town, person by person. Health care and education is big on her list as well as public education. Partly the schools in the towns but also the university system.

She stated that she is very concerned about gun safety and what is happening in our schools as well as other public places with mass shootings. She stated that she is not against guns, not against hunting. She doesn't post her land. She just wants it to be safe for everybody. She wants people to feel safe as well as be safe.

Those are some of the top issues on her list. Property taxes is another big issue for herself. She thinks we need to look at how we deal with property taxes and how they affect everyone, our elderly people, people on fixed incomes or low incomes as well as young families that want to come and live in New Hampshire or want to stay in New Hampshire after they have completed high school or college or technical education and we need to keep them here.

She stated that she was getting older and is really counting on some of these young people to hang around and help her as she gets older and at present New Hampshire is the second oldest state in the country which is very interesting to her.

She stated that this was the end of her spiel and would be happy to talk and discuss any issues.

Chairman Pitman stated that tonight is an introduction night and your five minutes went well. He thanked her for coming over.

Ms. Friend stated that she would like to come back maybe in October but would be back in touch with the Board.

Matt Fisher, Fire Chief

Chief Fisher thanked the Board for letting him pop in. He stated that he just wanted to bring the Selectmen up to date on a few things.

Over the past few weeks, we've noticed that the air compressor at the fire station that makes, basically it keeps the trucks with compressed air up to full level, if you will, has started to fail. It has started to experience some issues such as it is knocking at this point.

From what the chief has gathered, speaking with other individuals, that compressor dates back to the P.K. Lindsey days when Mr. Copeland, he believes, donated it.

Rick Pelletier has replaced the motor once already. Ray Ellis has helped him get some prices together for a replacement.

The chief has talked with Rick Pelletier a few times about a couple different things so he is working on some prices to replace and update. Initial estimates are ranging from mid \$3,000.00 to about \$5,000.00 for a replacement. It's not an inexpensive item but certainly necessary.

Chief Fisher also stated that the department has a pile of older SCBA's and basically are the air packs that were replaced a couple of years ago. He stated that he didn't have any use for them in the department. His suggestion would be to reach out to less fortunate communities in the state to see if they would want them. They would take all liability, all that sort of thing but right now they are just sitting on the table in the firehouse.

Chairman Pitman asked if they were outdated to which Chief Fisher stated that they're out of NFPA code update cycles. It's better than nothing for communities so he would certainly urge them to take them if they want them.

The bottles that he has with them are currently 10 years old and they need to be replaced every fifteen years so they would have five years life left on them after they are hydro'd. A community could probably get six or seven air packs and have then for another five years.

The Chief stated that he didn't know where that fell on the town's salvage policy but that he didn't want to reach out to anyone and state that we might be able to donate or whatever. He felt that if we could provide them to another community in the state, they'd probably put them to good use.

Board members were in agreement with the fire chief to surplus the SCBA's.

Chief Fisher stated that he is been getting some calls for fireworks permits. He stated that this was brought up at an officer's meeting. He stated that he reached out to the New Hampshire Fire Marshal's office and per New Hampshire RSA, the town of Deerfield will have to have a fireworks ordinance in order to have any sort of restrictions in place that would even require the fire department or allow him to give somebody a permit. The town doesn't have a fireworks ordinance so in that case, it's basically the state statute that governs which stated that you have to be older than 21 with landowner permission, permissible fireworks and it can't be a very high or extreme high fire danger day.

This issue came up back in 2010, 2011 with the idea of pursuing a fireworks ordinance but that didn't go anywhere so maybe just as information for you if Board members start receiving complaints about fireworks, we may to revisit it because he thought that there were complaints back then that started this.

Vice Chairman Robertson asked Chief Fisher if he would keep track on any of the complaints he gets. He remembers the first go around. He the fire department receives complaints, could they be logged or keep track of them so that the Board will have an idea of whether it's two people in the summer or whether it's 350 horse owners that are upset.

Chief Fisher stated that this was the kind of attitude that came out of the officer's meeting to see what this year brings. He stated he would need to talk with Chief Duquette about what the police chief gets because nine times out of ten, they are the ones that are actually going to get that complaint and have to address it.

Vice Chairman Robertson stated that he assumes that the police department is logging them.

Selectman McGarry stated that he thought that the town would be under the same requirement if it's going to be an ordinance that something would have to be prepared and then submit it to the voters to voting.

Chief Fisher stated that under the RSA, it actually but he didn't have the specific language, but it does allow the governing body and speaks to the governing body and another language that would allow the Board of Selectmen as well, to input that ordinance into place.

Chairman Pitman stated that if it were an emergency, the Board would but other than that, we should let the townspeople decide.

Chief Fisher stated that the Fire Marshal's office has a list of all the communities and how they regulate or not regulate fireworks. From reviewing the list, the majority of the surrounding towns do not put in any restrictions and he thought that this was the way to go unless you know that there's a bunch of complaints.

Chairman Pitman stated that while Chief Fisher was sitting there, they had an ESO Firehouse software update for \$3,800.00 that needs board approval so that the Chairman could sign it. Is there anything that you want to tell the Board.

Chief Fisher stated that the funds were encumbered from last year.

Firehouse Software was bought out by ESO so there has been some delay in their administration with the contractual side, if you will. It was sent out to the town's attorney for review and the only major clarification was listening to the town of Deerfield and not the Deerfield Fire/Rescue as the organization that the contract was with.

Motion: Selectman McGarry moves to allow the Chairman to sign the contract with ESO for \$3,800.00

Second: Selectman Shute

Discussion: Vice Chairman Robertson stated that it was \$100.00 less than was encumbered.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Pitman asked if the Chief had anything else to which he replied that was it for now.

Review of Outstanding Minutes of 7/2/2018

Motion: Vice Chairman Robertson moves to approve the minutes as written

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Corrections were noted and given to the town administrator for correction.

Payroll Manifest - \$77,566.35 (gross), \$56,290.55 (net)

Motion: Vice Chairman Robertson moves to approve the Payroll Manifest

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest - \$543,67.87

Motion: Vice Chairman Robertson moves to approve the Accounts Payable Manifest

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Refund Request for Kelly Roberts, Town Clerk/Tax Collector - \$94.00, Richard Serrano Overpayment of motor vehicle renewal of \$94.00.

Motion: Vice Chairman Robertson moves to approve the town clerk/tax collector's recommendation and refund.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Refund Request from Kelly Roberts Town Clerk/Tax Collector – Brenda Delayer, 8 Range Road

On 6/20/2018, we received the tax payment from Bolillo, Fredette and Gallant for \$4,277.00 and on 6/20/18 received a tax payment from US Bank Home Mortgage for the same amount. The second payment resulted from the property owner refinancing.

Motion: Vice Chairman Robertson moves to approve the refund request as requested by the tax collector

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Timber Tax Levy for three properties – Margio, LLC which is George Thompson, Jr. \$2,388.88

Timber Tax Levy, Daniel Briggs, Chatterbrook Farms, South Road - \$12,782.71

Timber Tax Levy, Daniel and Bradley Briggs, 31 South Road - \$108.95

Motion: Vice Chairman Robertson moves to levy the timber tax against the parties named

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

From Cherie Sanborn to the Board

Going forward, you will no longer need access to the New Hampshire deeds to pull your transfer document. The software provider allows for streaming the necessary documents directly to the computer at your location. This streaming service has no user action requirements. Once a piece of software is installed, the document images will appear on your machine on a single page in .tiff format to deal with what you need.

This is a mandatory switch to ensure each community sees their transfers in a timely manner.

Motion: Vice Chairman Robertson moves to allow the Chairman to sign on behalf of the Board, in accepting the agreement with Monarch Transfer Software that Ms. Sanborn has outlined in her memo.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Permit to Cut Wood/Timber – Adam St. Germain, 23 Lang Road

Vice Chairman Robertson read a follow up letter from Attorney Serrano who is representing the state that owns three of the parcels that we signed deed waivers on and he stated that it is Page 3 on Ms. Robert's recommendations of actions taken but that we decided as a board of just advising the attorney of what's happening and that the waivers were signed this evening.

The Board received their standard letter that is received every year from Melanson and Heather every year for the audit to sign.

Town Administrator's Report

Mr. Harrington stated that he had two items.

Budgets were all due to him today. He thought that he had collected most of the budgets. He stated that he would be reviewing them and putting them together for an initial presentation. He stated that he had initial meetings and presentations scheduled for the Board and would send the draft schedule out to everyone to approve of what you want to hear from department heads and committee members. He stated that he would also be reaching out to our insurance representative to determine what the best course of action is for recommendations on health and dental insurance to have that prepared for the Board as well.

Chairman Pitman asked the Board if they had any questions for the town administrator. None heard.

Old/New/Other Business

Vice Chairman Robertson mentioned that Ms. McHugh, Mr. Pitman and himself attended the first police department planning meeting. He thought that it went pretty well.

A couple of things that came up at the meeting was finding out exactly what is needed for square footage from the police chief and potentially reviewing previous police department and safety services complex plans that we had, primarily for the purpose of looking at what was thought about for square footage then as sort of a guideline.

The other thing that we decided to do is to meet at 6:45 p. on Monday, July 23rd and get some boots on the ground and take a look at the property directly across the street from the Penguin Mart and to also head up to Route 43 just above the river and just below the fairgrounds and take a look at the school owned parcel of property that is there. Zack Langlois, who is a school board member, made it clear that he wasn't speaking on behalf of the entire school board, but he thought that there might be some interest in a joint effort and pointed out that there is an existing road and hard gravel. Although it's not exactly in the center of town, it is within two miles of what we might term the center. There is 70 acres there so if there were plans to expand to include other departments, there would certainly room to grow in that location.

He thought that the groups general though was it might be more suitable than the parcel directly across from the Penguin Mart just because there is not much wetland and there have been test pits dug there. There is also an existing road.

Selectwoman McHugh asked if the committee was going to go across the street also to which Vice Chairman Robertson stated that yes, they did talk about the parcel of land that the town owns below the Bicentennial Field and that has access actually off of Candia Road right below the Consolidated substation.

Chairman Pitman stated that he remembers walking that one years ago for the original safety complex and it was pretty nice.

Chairman Pitman thanks Vice Chairman Robertson for his report and leading the meeting.

Selectman McGarry stated that this is a follow up on that and thought that it was Chief Fisher that mentioned that if perchance, the fire department ends up moving down there, then it would put the northern part of town, a couple of miles anyway, further away from the fire department.

Vice Chairman Robertson stated, yes and that was something that the group discussed but we thought that it would be worth taking a look at the property to ascertain and debating what the actual time and distance might work out to.

Selectman McGarry stated that he was sure that the planning board has plans of that piece of land when they come in to subdivide it.

Chairman Pitman called on Selectwoman McHugh about the mowing.

She stated that she wanted to make that the town was checking that the mowing was being done.

Chairman Pitman stated that he has had a number of reports that it's not but haven't had a chance to ride around to see the fire holes that aren't done, the library hedges that aren't done. There were about three or four places that were brought to his attention.

Vice Chairman Robertson stated that he thought that there was some concern about the frequency of the transfer station and if it were being done according to the schedule.

Chairman Pitman asked if there could be a report by the next meeting.

Motion: Vice Chairman Robertson moves to enter into a non-public session under RSA 91-A:3, Section 2B, the hiring of any person as a public employee

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Selectman McGarry moves to seal the minutes of the non-public session

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Robertson moves to authorize the fire chief to make a conditional office of employment as a part-time firefighter/EMT Raymond A. Bushy at a rate of \$16.00 an hour.

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Robertson moves to enter into a non-public session under RSA 91-A:3, Section IIC, matters which if discussed in public would likely affect adversely the reputation of persons other than members of this public body itself unless such a person requests an open meeting.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Selectman McGarry moves to seal the minutes of the non-public session

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

No action was taken.

Citizen's Comments

Harriet Cady – Old Centre Road

Ms. Cady stated that Vice Chairman Robertson speaking on the police study commission reminded her that we've had three committees studying safety complexes and they should be somewhere in this building and be reviewed. She stated she knew when Jeff Cook and the bunch of them worked on it being built on this side of the building, came up with some good ideas and Jeff being an architect had some really good ideas.

Vice Chairman asked if he could interrupt to state that they did discuss the proposals for the side of the building also and he thought that the committee does intend to look at everything.

Ms. Cady stated that the second thing is and she stated that she hated to be complaining but she stated that she can't hear them most of the time. She stated she could hear the Chairman tonight.

Chairman Pitman stated that he put the microphone right in front of him and stated that they would make an effort because you stated it to us.

Ms. Cady stated that she couldn't hear Mr. Shute and would hear parts of what the Vice Chairman would say and parts of what Selectman McGarry would say but it's just awful.

Motion: Vice Chairman Robertson moves to adjourn - 6:52 p.m.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, August 6, 2018 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*