

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
July 2, 2018
MINUTES**

Call to Order 5:30 pm – Chairman Pitman called the meeting to order

Present: Richard Pitman, Chairman; Andrew Robertson, Vice Chairman; Fred McGarry, Jeff Shute and Cindy Wyman, Selectpersons.

Pledge of Allegiance to the Flag

Chairman Pitman asks all to rise and pledge allegiance to the Flag

Nick Lawrence – Deerfield Parks & Rec, Wages

Basically he stated that he was proposing to the Select Board that they revise Parks and Rec starting pay rate from \$7.25 to \$8.00 an hour for their each of the after school staff and some of the summer camp staff members.

This is based on the sole responsibility of the job with what it takes on, we value them higher than what we have started them off with traditionally in the past and would like to push that out.

Mr. Lawrence asked if there were any questions regarding this proposal?

Vice Chairman Robertson stated that the only thing that he would mention is he is surprised that they are even getting anyone for \$7.25 an hour as he knows some teenagers that he has talked to are making \$13.00, \$14.00 or even \$15.00 an hour.

Mr. Lawrence stated that he wanted to attract help and keep help which is one way to view this.

Vice Chairman Robertson stated that he would certainly be in favor of accepting Mr. Lawrence's recommendation.

Motion: Vice Chairman Robertson moves to approve Parks and Rec starting pay to \$8.00 an hour per Mr. Lawrence's recommendation

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Robertson moves to go into Non-Public session under RSA 91:A3, II, c. "Matters which if discussed in public might likely adversely affect the reputation of any person other than a member of the public body itself."

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Motion: Vice Chairman Robertson moves to seal the minutes of the non-public session

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Pitman stated that before the Board get into the Minutes, the Select Board has chosen unanimously the following people to serve on the Police Department Building Committee.

Brad Briggs
Dwight Barnes
Zach Langlois
The Board of Selectmen

Tom Buffington
Zach Langlois
Tyler Currier

Jeanne Menard
Kelly Laughlin
Gary O'Connell (alternate)

Motion: Vice Chairman Robertson moves to appoint the people listed as members of the Police Department Building Committee

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Pitman asked Mr. Harrington to notify all parties that the committee has been chosen and thank them for applying.

Selectman McGarry asked if the Board wanted to call a meeting to which Vice Chairman Robertson asked what everyone would like for a date for the meeting.

Chairman Pitman asked if next Monday is too soon to which it was suggested that they could try and if no one could make it that they could choose another date.

Vice Chairman Robertson suggested that the meeting should be at a later time other than 5:30 p.m. It was suggested that 7:00 p.m. would be good.

Chairman Pitman asked Mr. Harrington to notify the committee that the first meeting would be on July 9th, 2018 at 7:00 p.m.

Selectwoman McHugh asked if the Board was going to give committee members a guideline as to what the committee's responsibilities would be.

Vice Chairman Robertson stated that he thought that the committee should come up with a mission statement at the first meeting and others agreed that the select board members that would be attending as well as the police chief, could help lead the way and that they were looking at having a building committee that will take action on a building.

Regular Business:

Review of Outstanding Minutes of June 18, 2018

Motion: Vice Chairman Robertson moves to approve the minutes as written

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Payroll Manifest - \$64,682.02 (gross), \$50,938.98 (net)

Motion: Vice Chairman Robertson moves to approve the Payroll Manifest

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Accounts Payable Manifest - \$42,124.94

Motion: Vice Chairman Robertson moves to approve the Accounts Payable Manifest

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Petition for Pole License from Public Service Company of New Hampshire – d/b/a Eversource – North Road (which is a state road, Route 107)

Motion: Vice Chairman Robertson moves to approve the sign the petition

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Town Administrator's Report:

Mr. Harrington stated that he had a couple of items for the Board.

The first is that the fire marshal's inspection was completed last week and is waiting for the final report.

Chairman Pitman asked what was inspected and it was answered that it was all the government buildings.

Mr. Harrington continued that once that report has been completed and submitted, he would be presenting it to the Select Board with recommendations.

Chairman Pitman asked if it was the new fire marshal and Mr. Harrington stated that it was "a" fire marshal.

Mr. Harrington stated that Matt Fisher notified Ray Ellis today that the compressor that keeps the air brakes filled on the vehicles is probably in need of replacement. It appears that the bearings may be gone. Ray Ellis is working with Matt Fisher to get cost estimates of what it will take to replace the compressor.

As soon as Mr. Harrington has the estimates, he stated he would be presenting them to the Board.

Chairman Pitman asked if Select Woman McHugh could keep an eye on that issue to which she agreed.

Chairman Pitman asked if anyone had anything for the town administrator.

Selectman McGarry asked if the Town had gotten the results back yet of the water sample to which Mr. Harrington stated that he had not received anything as of this time.

Selectman McGarry stated that he would follow up on the water samples the next day.

Selectman Shute stated as a follow up from two weeks ago, there were four members nominated for the Parks and Rec Commission and during that discussion he thought he was advised to make a motion to increase the size of the committee from seven to ten.

Of the four members, one is filling a vacated spot for someone that has resigned. The other three people the commission would like to get onto the committee as they are new young blood and can help with the work that the Commission is doing.

He continued that he would like to make a motion to increase the Parks and Rec Commission size from seven to ten.

Motion: Selectman Shute moves to increase the number of members on the Parks and Rec Commission from seven to ten.

Second: Vice Chairman Robertson

Discussion: Chairman Pitman asked if this would be on a permanent basis to which Selectman Shute replied yes.

Chairman Pitman also asked if the terms of the new people would be staggered so that they don't all run out at the same time to which Selectman Shute stated that he would have to look at that. He thought that they were all nominated for the same three-year period.

Chairman Pitman remarked that the three being nominated wouldn't have the same terms as any of the other members.

Selectman Shute stated that the other members term on the Board are already staggered so these three would be the same but staggered dates from the others on the Commission.

Selectman McGarry asked if there was going to be a problem with having an even number of members?

Selectman Shute stated that he didn't know if that would be a problem.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

New or Other Business:

None brought forward.

Citizen's Comments:

None brought forward.

Motion to Adjourn:

Motion: Vice Chairman Robertson moves to adjourn at 5:54 p.m.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, July 9, 2018 at 5:30 pm

The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary pending approval by the Board of Selectmen