

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
May 14, 2018
MINUTES**

Call to Order

5:30 pm – Chairman Pitman called the meeting to order

Present: Richard Pitman, Chairman; Andrew Robertson, Vice Chairman. Fred McGarry, Jeff Shute and Cindy Wyman, Selectpersons.

Pledge of Allegiance to the Flag

Chairman Pitman asks all to rise and pledge allegiance to the Flag

Police Department – Gary Duquette

Chairman Pitman stated that Chief Duquette has chosen not to come in at this time. The Chairman asked Highway Agent Mark Young to step up to the microphone.

Mr. Young asked the Board what they come up with.

Vice Chairman Robertson stated to refresh the rest of the Board, and he stated that he didn't know if they had gotten into all the details, but Mr. Young had talked with the Vice Chairman about the ability to put the budget back to the way that it was two years ago.

It had been changed last year with breaking out rental and contracting out of specific things.

Prior to that, for instance, equipment rental for road reconstruction got put under road reconstruction and it wasn't very discernible as to whether it was for materials or for a dump truck or an excavator. He thought that the long and short of it was after Mr. Harrington contacted the DRA, and Mr. Harrington sent the Vice Chairman the DRA response that he got, they told the town that because the town is in a default budget, they can move money between a line or two as long as there is at least a dollar in the lines. What we have now, is that the lines have no dollar amount in them and DRA has advised the town that it wouldn't be legal for the town to correct that.

Vice Chairman Robertson followed up with this and Mr. Young asked why the fire budget had been adjusted between fire and rescue and the response that the Vice Chairman got from DRA was that because there were dollar amounts in all the lines, it could be done that way.

Vice Chairman Robertson stated that in conclusion, the Highway Budget would be as it was last year.

Mr. Young stated with that being said, he asked if the Board wanted all the equipment rental in the equipment rental line or can we do it as we have done it before last year. For instance, when we have excavator rental or roller rental which should come under road reconstruction not that one specific line because there is no way to keep track. It all gets thrown in that one line, we have no way of tracking unless you went back and physically look at the bills and figure it out from there.

Vice Chairman Robertson stated that he personally doesn't care how it gets coded as long as it is legal. He stated that he would like to be able to see what we expend on rental and outside contractors.

Mr. Young stated that it is all on the expenditure spreadsheet that he gets from Pete which should what went where and who it went to.

Vice Chairman Robertson stated that at this time, we would look to Mr. Harrington as to what Pete is able to do, given the opinion that was given from the Department of Revenue.

Mr. Harrington stated that currently in the budget, there is only one equipment rental line in one of the sub-categories so short of putting all the equipment rental line in that one category or bring it back to where it was expended. For instance, gravel in road reconstruction and so forth, there isn't a whole lot of opportunity for any more breakdown other than, he stated, he could have Peter include it within the equipment rental line. Mr. Harrington corrected himself and stated that it would have to all go into the equipment rental. If it were to go to other departments, it would be mixed in with expenditures.

Mr. Young stated that it would be then in black and white in the expenditure report.

Vice Chairman Robertson stated that he didn't mind putting it the way it was if we could do that legally, but he would like to do is at the end of the year when we do the town report, have a vendor's report to be able to show what the town has paid vendors. He thought that was important for us as a Board and it is important to Mr. Young also.

Mr. Young stated as before, by throwing it into just one line, it is impossible for him to track what went where.

Mr. Young also stated that it is important to track this as with the winter trust fund, if it is thrown into that one line, it's impossible for him to track what went towards the pit, what went towards road reconstruction. It's important to keep the loader, which is a contract which can be offset that with the winter trust fund. If it's put in that other line, we can't do that because it's not winter.

Selectman McGarry stated that there are sublines under equipment rental.

Mr. Harrington stated that from what he was told the Town cannot use any lines that weren't existing in 2017.

It was asked if it could possibly be broken down by a number of board members.

Mr. Harrington stated that he could certainly ask but at this time, his understanding was that the town couldn't create a new line.

Selectman McGarry stated that there would be an equipment rental line but there would be under the equipment rental line there would be items such as road reconstruction, fire hole excavation or whatever category that you want to have.

Mr. Harrington stated that he could certainly ask.

Selectwoman McHugh asked what the difference was between with what was done to Fire/Rescue? Those lines weren't there last year.

Mr. Harrington stated that all the lines existed within the budget.

Selectwoman McHugh stated that the Fire/Rescue lines didn't exist last year. She stated that the Fire line did. The rescue line did but the lines that are there now that are combining them didn't exist last year.

Vice Chairman Robertson stated that his understanding was that because the budget had the existing fire and rescue lines, that it could indeed be done like it was done. Pete had checked that as well before it was done in the budget.

Chairman Pitman stated that Mr. Harrington needs to ask if there can be sublines under certain lines. In the end, as Vice Chairman Robertson stated, the result would be that a vendor report could be run in order to see what is being spent and that it is being charged appropriately.

Chairman Pitman went on to say that Mr. Young had stated that in the case of the winter trust fund, we would be able to take it out of that fund if needed and if it isn't coded correctly, it can't offset the correct account.

Vice Chairman Robertson stated that his bottom line is that at the end of the year, he wants to be able to answer questions about how much money did the town spend in renting equipment and if its listed as road reconstruction and there is no breakdown, it could have been a number of items such as gravel or whatever. He stated that it doesn't make it any more accurate or puts the town in any better spot other than a clear understanding of where the town is spending the money and to be able to tell people when they ask.

Chairman Pitman asked the Board if they thought that Mr. Harrington needed to find out the answer to the question before the next meeting to which they agreed that it needed to be done.

Deerfield Conservation Commission – Serita Frey, Chair of the Conservation Commission

Ms. Frey stated that she had some handouts for the Board.

She stated that she was before the board to give the Conservation Commission quarterly update which Mr. Harrington had reinstituted which she thought was a good idea.

The handout is a list of items that they had put together from the last several months.

The first item regards a couple of safety issues that they have been involved with which have come from emails and phone calls from residents of Cottonwood Estates who have been concerned about the target shooting with semi-automatic weapons that is going on in the conservation area of that subdivision.

Chief Duquette came to one of the Conservation Commission meetings recently and discussed options around this and the Conservation Commission has started to research what other towns are doing. There haven't been any decisions made but is just an ongoing conversation that they wanted to make the Board aware of.

The other safety related issue is that they were also involved in the emergency response for the hiker that was injured a few months ago in the Corey Wildlife Management area and following that Rescue and the police department asked for more information on the hiking trails and maps so that in the future, they would have more information about that sort of thing.

The Conservation Commission provided them with links to the existing trail maps.

In terms of conservation projects that are currently ongoing, they are working on a conservation easement on the Boseforth Town Forest which is currently the only town forest that isn't under conservation and if anyone might remember a number of years ago the town voted to put that town forest under conservation easement like the other town forests but the Commission has been a little slow in getting that going but that it is underway.

They have a finalized survey and are working on finalizing the conservation easement document at this time and hopefully this will be done in the next month or two.

They are also working on the Marston Farm Conservation Project. To update the Board, the Conservation Commission had a public hearing on that project appropriately a month ago and also some discussion with the Planning Board regarding the lot line adjustment. They are now working on the final conservation easement for that property.

The third conservation project that is under discussion is an open space development on Mt. Delight Road and the Commission has been meeting and talking with the surveyor about how best to convey the conserved area that will be part of that subdivision that goes to the town. It is still under consideration and no final decisions have been made.

The Commission has met with Eversource representatives recently regarding a conditional use permit that is before the Planning Board for maintenance work in the wetlands adjacent the substation. This is an ongoing conversation and that they would be meeting with them tonight and she thought that they were scheduled to meet with the Planning Board within the next week or two.

The Commission have discussed and reviewed the NHDES proposed revisions to the NH Wetland Rules and they have been involved in a number of wetland and permitting notifications issues which she stated she didn't have the details but could provide them if the Board would like to see them.

Vice Chairman Robertson stated that he just had a comment regarding the safety concerns in Cottonwood Estates and following up with the Corey Wildlife Management Conservation Unit. He stated that the Commission might want to take a look at the signage. He stated that the Commission had talked with the police chief and stated that there is very little in the way of the RSA that can be done to limit folks but he knew that there was signage when you come into the Corey Wildlife Management Unit parking area off of the development road on Mt. Delight. They have a large sign set up that says that this area is open for hunting, open to hunting and fishing and then under that it very clearly states that it is not open to recreational

shooting, it is not a target shooting area or a random shooting area. If you wish to continue to hunt here. Please observe those rules.

Vice Chairman Robertson continued that he didn't think that there were any Fish and Game RSA's with teeth in the fine print under it but that there may be something out there for conservation areas. He would hate to see conservation land closed to hunting but that he certainly didn't want people shooting for three and a half hours on public land with no idea where the backstops are.

Ms. Frey stated that this certainly wasn't an anti-hunting issue and there are similar signs at Freese Town Forest. They worked with Fish and Game to put buffer zone signs up so that they could stay outside the 300 feet limit to residences and things like that.

The issue at Cottonwood that makes it a little bit more challenging or difficult is because it's not like the other conservation easements in town because of the way that the subdivision and the town conservation easement were written. Each owner of that subdivision owes a 1/35th of the conservation easement land so it's not clear whether regular sort of conservation approaches are applicable here.

Vice Chairman Robertson stated that he had attended a meeting with some other selectmen at the AG's office years ago to work out that easement.

Ms. Frey stated that this is a sticky point here and stated again that it's not a hunting issue, it's that people are concerned about this target shooting close to residences.

Selectman McGarry asked Ms. Frey what were her observations or thoughts with the DES Wetlands regulations?

Ms. Frey stated that it was a really good question but that she wasn't the person on the Board that really dug this but that it was Kate Hartnett and Haley Andreozzi. She stated that she could provide more information by asking them more specifically but that she didn't have it in front of her.

Ms. Frey stated that the Commission was meeting tonight and how would the Board like to receive the information. It was agreed that an email would be good.

Ms. Frey stated that in the future, she would get her handouts to the Board ahead of time.

Veasey Park Commission – Travis McCoy

Mr. McCoy stated that he was before the Board tonight to give an update regarding Veasey Park.

He stated that he would start with the thing that is obviously the most important item which is swim lessons. He stated that they have been much more fortunate this year than in the last few years. At the moment, they have started paperwork for three life guards for this year. They only had two last year. Three life guards this year plus a general employee just to round things out. If we can only have one lifeguard on duty when times are slow, we will have a second employee there to work with them so that nobody's working alone.

Two of the lifeguards that we are in the process of hiring are either currently or very soon will be taking the swim instructor course. We should have swim instruction this year although not firm at this time.

The park will have a full staff. Currently they are looking for one more lifeguard just to round it out. The hours that the lifeguards requested are on the lower side so just to make everything run a bit more smoothly, they're looking to hire a fourth lifeguard as well.

Cleanup so far this year has gone well. Mr. McCoy stated that they had the Girl Scouts at the park to help out and they did a considerable amount of picking up.

There was a lot of winter storm damage. There were a few trees that had fallen across the kayak path so the first priority was to get them cleaned up and out of the way so the kayak path would be open and has been open since the beginning of May.

There was a lot of time this year spent cleaning out the drainage swales and trying to get the water runoff to go where it's supposed to go. They are having a real serious issue with erosion again on the beach. The sand is migrating towards the water again and the current erosion control system is not functioning very well so that is something that the Commission is looking at this year. They hope to have something to present probably as a warrant article at the end of this year to combat the beach erosion.

In speaking with different folks, it looks like they are going to have making improvement at the start at the parking lot and work their way down to ensure that the water is going in the current direction because everything seems to run right down the road and right across the lawn through the erosion control blocks. There are some pretty serious ruts.

Mr. McCoy stated that he had a call into the Forester from UNH to come in and take a look at the standing dead trees and the red pine situation to give them some advice on how to handle those situations.

Mr. McCoy also stated that they have secured a partial donation from Exeter Lumber as a \$400.00 discount on some lumber for picnic tables so they are going to be building four or five new picnic tables as well as a new information kiosk for the head of the kayak path. They had spoken to John Duffy of the Pleasant Lake Association last year and Mr. McCoy thought that they had brought it up the subject to the Board last year regarding milfoil. Although it's not as much of an issue with kayaks and canoes, we still want to make people aware that it is an issue. He stated that he knew that there has been a lot of effort to keep it out of Pleasant Lake. He went on to say that they wanted to do their part and make sure that they got that information out there.

A few more other little things. They are adding a few more planting beds this year for more flowers and just trying to dress the park up a little bit. They are also clearing a section where there can be a larger gathering area for when folks come down such as the Deerfield Bulldogs who host events at the park, birthday parties that are hosted there as well as when Parks and Rec want to come down to use the facilities. It will be off to the side and not taking up as much of the beach area.

The other big item is that they have gotten new water pipe and they are ready to run the new water pipe and take care of the pipe that was running above ground last year so that won't be there this year and that should be done by the end of the week.

They had planned on getting the ropes out last weekend, the day before Mother's Day but the weather did not permit them to do as it was a bit choppy. They have been in that situation before trying to get the ropes out in that type of weather so it was postponed until either sometime this week or this weekend.

Mr. McCoy stated that they were on track to get Veasey Park open by Memorial Day weekend as they have always done.

Chairman Pitman asked if anyone had questions for Mr. McCoy.

Selectman McGarry stated that he would probably take a look and see what he can discern in regard to the erosion issue.

Chairman Pitman stated that this would be good as the water goes right down the driveway and if it could be stopped in the road like is going to happen at Gulf Road.

Mr. McCoy stated that he thought that one of the things that they would like to do also immediately is to regrade the exit and entrance ways. He believes if there was stone put down that they would be much better off than what we have now which is basically is a hard-packed sand and gravel. As soon as the water hits it, it runs flat out. Mr. McCoy stated that he had spoke with Paul Smith and he believed when they can make their schedules connect, they are going to get some advice from him on how to proceed with that.

Chairman Pitman asked Selectman McGarry if he could meet with Mr. McCoy before next Monday so that this can be taken care of.

Mc. McCoy stated that he would be available on Saturday to meet Selectman McGarry.

Selectwoman McHugh stated that he had three lifeguards and one general employee to which Mr. McCoy agreed. Selectwoman McHugh asked what the general employee did.

Mr. McCoy stated that the general employee's duties are going to be split during peak hours checking for and issuing new resident decals. He is aware that the positioning of the inspection stickers has changed to the location where we always recommended people to put their sticker so we anticipate a lot of reissuing of resident decals. The general employee will also

help to police the kayak path. Last year they had problems with people pulling in and unloading in the very worst spot they could possibly do so they are going to set up some stanchions or cones to give them an area and that will be another one of their duties as well as some of the general maintenance such as the changing of toilet paper rolls, cleaning the bathrooms, cleaning the guard shack, maintaining the planting beds and other things that the lifeguards can't do while they're on duty.

Selectwoman McHugh asked Mr. McCoy if that was in his budget to which he answered yes.

Vice Chairman Robertson stated that he thought that McCoy was aware that in past years the town has had a lot of input from DES about what we should do to manage erosion. What we do is sand and he was sure that Selectman McGarry will tell Mr. McCoy this as well. This needs to be kept in mind before there is too much material on the ground. He didn't know where Mr. McCoy was clearing for the larger group area either but he wanted Mr. McCoy to make sure that he had the appropriate setback.

Mr. McCoy stated that it is an area that is already cleared so they are just cleaning up undergrowth and leveling it off. They are not cutting any trees. The trees that we have cut down in the past have been the diseased, dead trees which were full of nests and such. They did get guidance from DES on how to calculate how many trees were needed within certain footage of the water. He didn't want to touch anything as far as erosion goes until they really know what the DES guidelines are and he thought that the best thing that could be done now is probably a little maintenance to the entrance and exit ways and just try to cut some of the runoff that comes off and possibly grade the end of the parking lot in such a way that the water will flow in either direction instead of straight down that secondary entrance.

Regular Business

Review of Outstanding Minutes – 4/30/2018

Motion: Vice Chairman Robertson moves to approve the minutes of April 30th as presented

Second: Selectman Shute

Discussion: Selectman McGarry stated that he had a couple of minor corrections which were given to Mr. Harrington. Selectman Shute brought up another correction to which it was stated it was the legal report that needed to be added.

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Payroll Manifest - \$277.05

Motion: Vice Chairman Robertson moves to approve the payroll manifest

Second: Selectman McGarry

Discussion: None

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Account Payable Manifest - \$36,271.45

Motion: Selectman McGarry moves to approve the accounts payable manifest

Second: Selectman Shute

Discussion: None

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Notice of Intent to Cut Wood/Timber – Avis Rosenfield – Nottingham Road

Notice of Intent to Cut Wood/Timber – Roger and Janet Rich – Mountain Road

Notice of Intent to Cut Wood/Timber – Molly Grant – Middle Road

Notice of Intent to Cut Wood/Timber – Susan and John Smith – Mountain Road, Map 425 Lot 74

Notice of Intent to Cut Wood/Timber – Susan and John Smith – Mountain Road, Map 425 Lot 65

Vice Chairman Robertson noted that he didn't know how long the Intent to Cut notifications take to get to the Board but he had noted he has seen logging equipment with trees down long before the Board sees the Intent to Cut.

Land Use Change Tax for Solid Roots Construction – Corey Road - \$7,000.00

Motion: Vice Chairman Robertson moves to collect the LUTC fees

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Land Use Change Tax for Solid Roots Construction – Corey Road – Map 411, Lot 45-11, - \$7,000.00

Motion: Vice Chairman Robertson moves to collect the LUTC fees

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Land Use Change Tax for Shana Routhier - \$5,500.00

Motion: Vice Chairman Robertson moves to levy our LUTC fees

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Land Use Change Tax for Alan Cohen Development, LLC – Mountain Road - \$5,200.00

Motion: Vice Chairman Robertson moves to levy the LUTC tax

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Timber Tax Levy – Molly Grant – Middle Road/Peterson Road - \$508.55

Motion: Vice Chairman Robertson moves to collect the timber tax

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Travis McCoy – Veasey Park Commission member, term ending April 30th, 2021

Motion: Selectman McGarry moves to approve the nomination

Second: Vice Chairman Robertson

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Richard Pelletier – Health Officer, term ending April 30th, 2019

Motion: Vice Chairman Robertson moves to reappoint Mr. Pelletier as Health Officer

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Denny Greig – Deputy Health Officer, term ending April 30th, 2019

Motion: Selectman McGarry moves to approve the appointment of Ms. Greig as Deputy Health Officer

Second: Vice Chairman Robertson

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Richard Pelletier – Alternate to the Planning Board, term ending April 30th, 2021

Motion: Selectman McGarry moves to appoint Mr. Pelletier as a planning board alternate

Second: Vice Chairman Robertson

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Anthony DiMauro – Board of Adjustment member, term ending April 30th, 2021

Motion: Vice Chairman Robertson moves to reappoint Mr. DiMauro to the ZBA

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Jonathan Leer – Board of Adjustment member, term ending April 30th, 2021

Motion: Vice Chairman Robertson moves to appoint Mr. Leer to the Zoning Board of Adjustment

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Steven Stevenson – Board of Adjustment member, term ending April 30th, 2021

Motion: Vice Chairman Robertson moves to appoint Mr. Stevenson to the Zoning Board of Adjustment

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Rick Druckenmiller - Cemetery Trustee, term ending March, 2019

Motion: Vice Chairman Robertson moves to appoint Mr. Druckenmiller to the Cemetery Board of Trustees

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Nomination of Tina St. Peter - Cemetery Trustee, term ending March, 2019

Motion: Vice Chairman Robertson moves to appoint Ms. St. Peter to the Cemetery Board of Trustees

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Pitman read the following into the record:

“To Kelly Roberts, collector of taxes for Deerfield, NH in said county, in the name of the state, you are hereby directed to collect the property taxes in the list herewith committed to you amounting to the sum of \$6,600,761.50 and with interest at twelve percent per annum from July 13th, 2018 thereafter on all sums not paid on or before that day and we further order you to remit all monies collected to the town treasurer or to the town treasurer’s designee as provided by RSA 4129 VI at least on a weekly basis or daily whenever tax receipts total \$1,500.00 or more.

Given under the hands in Deerfield, the 14th of May.”

Motion: Vice Chairman Robertson moves that we direct the town clerk to levy the property taxes for the Town of Deerfield

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

David Park – 218 Currier Street, Manchester NH – Road Name Request.

He would like Park Field Road as his first choice, Park View Road for his second choice or Parkway as a third choice. The location is a subdivision off of Brown Road, Map 418, Lot 65. Private Way which needs an address.

Vice Chairman Robertson stated that he couldn't remember the Board's guidelines for naming roads but did ask if it was a private way to which it was answered yes.

It was stated among Board members that they will need a red sign.

Vice Chairman Robertson asked what the restrictions were on naming roads. He stated that he knew that "Lanes" were to be around the lake but he didn't think that there were any restrictions on "Roads" or "Ways".

Chairman Pitman asked if the Board would like to go with Mr. Park's first choice of Park Field Road.

Motion: Vice Chairman Robertson moves to authorize David Park to name his private way that leaves Brown Road and connects Map 418, Lot 65, Sub 1, "Park Field Road".

Second: Selectman McGarry

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Pitman stated that for the record, the town has been given a check in the amount of \$2,717.89 from Standard Power of America as a rebate on the town's electric bill.

Chairman Pitman stated that the fire department has an issue and asked Mr. Harrington to speak about it.

Mr. Harrington stated that recently the Library had its septic tank pumped and at the same time Ray Ellis was talking to the representative from Felix Septic Service about the lack on knowledge as to where the fire department's septic system and clean out was.

At the time, the representative indicated that they could perform a video inspection through the pipeline to find out where the septic tank was and at that time it has a beacon on it that they are able to map from the surface to locate where the clean out is and to the best of Mr. Harrington's knowledge, he's been told that it is underneath the rescue bay in the back of the building. Once we can find the clean-out, then it would be possible to cut a hole and have access to the clean-out so that we might be able to properly maintain the septic field as is rather than continue to use it without proper maintenance. This is the estimate that they were able to give the town which is \$400.00.

Selectman Shute asked if the clean-out was under the bay or the tank was under the bay.

Selectwoman McHugh stated that the tank was supposed to be under the bay.

Chairman Pitman asked Mr. Young as a licensed installer if this is something that ought to be done.

Mr. Young asked if anyone had talked to Paul Smith because he probably knows exactly where it is.

Mr. Harrington indicated that he had and Mr. Smith stated that to the best of his memory it is somewhere under the rescue bay.

Motion: Selectman McGarry moves to approve the expenditure of \$400.00 to Felix Septic to find the clean-out for the fire department

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Chairman Pitman stated that for the record, as this was brought up before and he would like to turn it over to Selectman Shute if he could meet with Mr. Young and Mr. Ellis, as there are two bids for the town shed re-roof and get back to the Board with their recommendation.

Chairman Pitman read the following:

"Police Department Building Committee"

The Board of Selectmen is inviting interested individuals to participate on a committee to look at specific projects and plans regarding the building of a new police station in town.

The Board is looking for a committee of not more than seven people.

If interested, please email your letter of interest including any knowledge or experience that you might have that will be helpful to the committee to ChairmanRichardPitman@townofdeerfieldnh.com with the subject line: Police Department Building Committee or mail to Deerfield Town Offices, 8 Raymond Road, Police Department Building Committee on the envelope.

The Board will review all letters of interest and select individuals that represent a cross section of skills and backgrounds that will best serve the goal of the committee.

Deadline for submitting letters of interest is Friday, May 25th at 4:00 p.m."

This notice has been posted and also read.

Vice Chairman Robertson stated that he had spoke to two people who I'll get back to them and let them know they need to notify you in case they don't see the notice. Jeanne Menard and Kelly Laughlin both had an interest in the committee.

Town Administrator's Report

Mr. Harrington stated that he had three items tonight.

He wanted to let the Board know that the 2017 audit concluded last week. They were here for two days which is a change up from how they've done audits in the past where they have spent the whole week here.

They did quite a few prep meetings electronically, communicating through email and we were able to upload a lot of documents securely through their webpage. That's how they have been trying to conduct audits now. It's less intrusive to the community and it's more economical for the company not to be here for a week.

As soon as the report is available, Mr. Harrington stated that he will forward it to the Board.

One other item was a reminder for the police department building committee invitation which can be viewed on the webpage. It is also on Facebook and it's posted in this building, in the post office and at the library as well. It is the same posting that the Chairman read.

Lastly, Mr. Harrington heard back from the Northwood Board of Selectmen. They have agreed to pay their half of costs for the signage of the Gulf Road project.

Mr. Harrington stated that he is working with Mr. Young now to get the signs ordered.

Chairman Pitman asked Mr. Harrington if Deerfield was going to order them and then Northwood pay their half.

Mr. Harrington stated, yes, he just needed to let Northwood know when Deerfield gets the bill and they will pay us back.

Chairman Pitman asked if anyone had anything for Mr. Harrington.

New Business:

Vice Chairman Robertson stated that this might be new or other but just to keep the whole board in the loop,

Kate Hartnett contacted Vice Chairman Robertson as well as she talked with Chairman Pitman about getting the selectmen to take a look at the upper half of Thurston Pond Road. He thought basically from the bridge where the original dam was for Thurston Pond up.

She didn't go into specifics but basically wanted a site visit. Vice Chairman Robertson stated that he knew she had some concerns about upkeep and use of the road as he understood it and also potential maintenance of the bridge/dam there which, to Vice Chairman Robertson's recollection, he's not sure of the criticality of the bridge.

In years past, the Board had been advised by DES that the town ought to remove some of the vegetation and beaver dam so that the stream actually flows a bit as opposed to water not making it to the dam in its natural state.

Vice Chairman Robertson stated that he will stay in touch with Ms. Hartnett and he thought the Chairman Pitman was going to as well.

Selectman McGarry stated that he wanted to provide a report with regard to setting the Epsom/Deerfield Town bound on Griffin Road.

They met with one of the Board of Selectmen from Epsom, the road agent from Epsom and Carl Olher was doing the work and setting the bound.

We were successful. The original stone that was there that originally marked the town boundary had been moved by twenty-two or twenty-three feet or something like that and so the town reclaimed twenty-three of Deerfield with that setting of the bound.

It was asked if Gordon (from Epsom) was agreeable to that to which it was answered yes, he was okay with that.

A four-foot granite bound was set and it's not going to be easily moved if somebody decides that they want to move it. Selectman McGarry stated that he had taken pictures of it but his printer was not cooperating.

Selectman McGarry asked what the status was if the town had heard anything from the Fair Association regarding the WWII Reenactment. Not only are they advertising and selling tickets, they are also advertising on the radio with regards to this WWII Reenactment and he would hope that the Fair Association has come to some type of an agreement with these guys and find out how they are going to handle it.

Chairman Pitman asked Selectwoman McHugh if she had any thoughts and other than bringing someone in from the Fair to which Vice Chairman Robertson stated that would be good and that his interest as a selectman is going to the numbers expected and what's being done about traffic in particular.

Also, as a selectman, he took a fair number of calls through both fireworks expositions from people that were upset and he gets the feeling that this is intended to be louder and if it is going to involve helicopters and aircraft and other things, he thought that it might generate a fair number of calls again. He would like to be ready for them with what is going on.

Vice Chairman Robertson also stated that if it is going to involve food vendors and that type of thing, it's going to need Mr. Pelletier's sign-off and the fire chief's sign-off and he wasn't sure whether the organizers have contacted either of those gentlemen and made arrangements.

Selectwoman McHugh stated that there were plans for the organizer to contact the fire chief. If he did yet or not, she was not sure.

Chairman Pitman asked if there could be an answer regarding this next Monday.

Selectman McGarry stated that with regard to the bound, David Noyes, who was the surveyor who helped set the bound, at least provided the measurements to be able to do it, he had suggested a letter of agreement between Epsom and Deerfield with regard to the bound itself.

Selectman McGarry suggested that the two town administrators get together and work something up. He didn't know whether the selectmen from both towns have to sign it or not, he wasn't sure.

Vice Chairman Robertson stated that in actuality, he believed that the selectmen from each town are supposed to chisel their initials and the date in the new bound as it was set.

Selectman McGarry stated that he got a call from someone on Freese's Pond and apparently there is a town-owned lot, other than the one we talked about last time, that the two abutters would like to be able to acquire. He assumed that the town would have to put it up for auction and if the town decided we were going to sell it.

The abutters would have to take and come and bid against anybody else who would be interested in purchasing it. Is that a fair assessment?

Chairman Pitman stated that he has never done this.

Vice Chairman Robertson stated that he thought that the wording on the warrant article was that the Board has the authority to dispose of this property and that he thought that we have led people to believe that we would dispose a property like that via auction. He thought that he mentioned it maybe three or four weeks ago but when he was looking at the map in regards to the other lot it was noticed that we actually own more than he thought. There's at least a half a dozen little lots between people's houses on the backside of Freese's Pond that have been town-owned for awhile and he didn't see any particular reason for us to hang onto those and if there's an interest, we might want to contact abutters and see if there is an interest in the property.

Selectman McGarry stated that this lot is about a half-acre to which Vice Chairman Robertson stated that they all are about that size.

Selectman McGarry asked if the Board wanted the people involved to contact Mr. Harrington. It was decided that this would be the best idea. Selectman McGarry stated that he would get back to the interested parties.

Vice Chairman Robertson stated that he would note that the ball fields at Hartford Brook are up and ready for play starting tonight, at least one of them are. Selectman Shute stated that they are still working on the softball field.

Vice Chairman Robertson continued that he knew that there had been some scheduling conflicts and he understood that they had about four teams that showed up for two fields last week including the school team but that should help alleviate things now it's finished. He also remarked that they look great also.

Selectman Shute stated that the school team can't play there because the field is too small so they play behind the school.

Vice Chairman Robertson stated that the girl's softball team plays at Bicentennial Field. That was a surprise for the Little League teams.

Citizen's Comments:

Reminder from the Chairman that the town offices will be closed on May 28th, 2018

Motion: Vice Chairman moves to adjourn at 6:30 p.m.

Second: Selectman Shute

Discussion:

Vote: Yea 5, Nay 0, Abstained 0 – Motion Carries

Next Meeting: Monday, May 21, 2018 at 5:30 pm

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary
Pending approval by the Board of Selectmen*