

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
NOVEMBER 13, 2017  
MINUTES**

**Call to Order**

5:30 pm – Chairman Barry called the meeting to order

**Present:** Stephen Barry, Chairman; Richard Pitman, Vice Chairman; and Jeff Shute, Selectmen.

**Absent:** Fred McGarry, Andrew Robertson

**Pledge of Allegiance to the Flag**

Chairman Barry asks all to rise and pledge allegiance to the Flag

Chairman Barry recognized members of the Women’s Club as they had a presentation to make.

Priscilla Tyler, Vice President of the Women’s Club, Lynn Garland, Ruth (I couldn’t hear her last name on the tape) and Pat Sullivan presented to the town, twelve padded chairs to be used at the town hall.

Chairman Barry stated that this is in regard to the \$250.00 that instead of donating the \$250.00 to the town for the chairs, the Women’s Club went out and bought the chairs.

On the back the Women’s Club has stenciled that they were donated by the Women’s Club and the date.

Chairman Barry thanked the Women’s Club for the donation of the chairs.

**Regular Business:**

**Review of Outstanding Minutes:**

Chairman Barry stated that since Selectman McGarry wasn’t in attendance that he would like to defer approving the minutes for one more week.

Mr. Harrington stated that all the changes had been made to the minutes of October 23 and October 30.

Chairman Barry asked for a motion to approve the amended minutes of October 23

**Motion:** Vice Chairman Pitman moves to approve the minutes of October 23, 2017 as amended

**Second:** Selectman Shute

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

**Motion:** Vice Chairman Pitman moves to approve the minutes of October 30, 2017 as amended

**Second:** Selectman Shute

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

Chairman Barry stated that they would hold off on approving the minutes from the November 6<sup>th</sup> meeting until next week.

### **Accounts Payable Manifest - \$17,571.02**

**Motion:** Selectman Shute moves to approve

**Second:** Vice Chairman Pitman

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

Chairman Barry stated that he had a letter to the Board from Lauren Martin, the town assessor.

“Enclosed is the preliminary 2017 Assessment to Sales Ratio Analysis for the Town of Deerfield for the fifty-six qualified sales using DRA’s normal qualification criteria which excludes foreclosures, bank sales, family transactions, estate sales and the like.

This preliminary analysis indicates a median assessment to sales ratio of 88.1% and a co-efficient of dispersion of 7.8.

With the Board’s approval, I would be happy to forward this information electronically to the DRA for the department’s use in establishing the actual ratio.

The selectmen will still need to sign the enclosed pink certification form and it can be returned to me for electronically uploading in the mosaic. I am also enclosing the Deerfield Equalization Report although highlighted changes need to be entered into your CAMA system to correspond with the information provided to the DRA.

As always, please do not hesitate to contact me should you have questions or concerns.”

Chairman Barry stated that he would entertain a motion to sign the 2017 Equalization and Municipal Assessment Data Certification.

**Motion:** Vice Chairman Pitman moves to sign the 2017 Equalization and Municipal Assessment Data Certification

**Second:** Selectman Shute

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

### **Request for Pole License – NHEC – corner of Ridge and Haynes Road**

To tighten a span that is a little too loose

**Motion:** Selectman Shute moves to grant the pole license

**Second:** Vice Chairman Pitman

**Discussion:**

**Vote: Yea 3, Nay 0, Abstained 0 – Motion Carries**

At a previous meeting, at the request of the Trustees of the Trust Fund, the Board appointed as an alternate, Mr. Glenn Myers. The Board needed to sign the appointment form.

Chairman Barry stated that there was no correspondence.

**Town Administrator's Report:**

Mr. Harrington stated that he had nothing to report.

Chairman Barry asked members of the Board if they had any questions for the town administrator.

Vice Chairman Pitman stated that looking at the November 6<sup>th</sup> minutes, had there been any progress with the road crew's raises.

Mr. Harrington stated that there was none.

Chairman Barry stated that in the past, the police chief had asked for a raise and he had given the Board salary ratios from other towns. Chairman Barry thought that that would be helpful if the road agent could do that.

Vice Chairman Pitman stated that he thought when it was left last week that Mr. Harrington was going to do it.

Chairman Barry stated also when the board discussed budgets in the past, they have talked about all employees and decided if everyone were to get a raise or just do certain people.

Vice Chairman Pitman stated that if the Board were going to do everybody would they not do the police since they had already gotten an adjustment. It wasn't a raise.

Chairman Barry stated that this was going to be a discussion that he was planning on having tonight but since there are two members missing, when the Board next discusses budget information, we can make a decision as to where we want to go and hopefully the Board will have a little more information specifically to the highway department.

Vice Chairman Pitman stated that they haven't had the issue of highway employees moving from town to town but we want to keep the ones that the town currently has if we can to which Chairman Barry agreed.

Chairman Barry stated that the Board would discuss this at the next meeting which is the 20<sup>th</sup>.

**Unfinished/New/Other Business:**

Selectman McGarry arrived for the meeting at 5:41 pm.

Selectman McGarry stated that last week Mrs. Cady had made a comment with regard to political signs. Just looking at the statute that she had pointed out which was 664:14 which reads "all political advertising shall be signed at the beginning and the end the names and addresses of the candidates and political advertising to promote the success or defeat of a major by his or her organization or labor union shall be signed as well".

Selectman McGarry stated that Mrs. Cady was correct on that. However, the definition of political advertising reads “any communication which expressly or explicitly advocates the success or defeat of any party, major or person at any election.”

Selectman McGarry stated that to his knowledge, the Town of Deerfield is not voting on whether or not Northern Pass is passed or not, therefore, by definition, all the signs are not political advertising. Therefore, any signs, pro or anti-Northern Pass do not have to worry about having them removed because they are not signed.

Chairman Barry thanked Selectman McGarry.

Vice Chairman Pitman stated that he had something else. He asked if anyone had gotten a hold of Jim Franklin and if he had gotten started surveying before the weather.

Mr. Harrington stated that he had contacted him and the proposal that he sent was the actual agreement but he needs to have the wetlands flagged. Mr. Harrington stated that he had emailed Vice Chairman Pitman several times but it must have gotten kicked back. Mr. Harrington stated that he was looking for possible wetland ...

Selectman McGarry stated that Mr. Harrington might want to check with Jim Franklin to see if he has any recommendations of people that he has worked with.

Vice Chairman Pitman added that they might want to check with Peter Schauer in Loudon is as good as they get. He stated to Mr. Harrington that he would give him his number.

Mr. Harrington stated that once it is flagged, Mr. Franklin can get started.

Chairman Barry stated that the Board didn't need a non-public session.

#### **Citizen's Comments:**

Mrs. Cady stated that if Fred had read on he would have seen 669:14, 15, and 16 which states, “any signs that promote political action.” Northern Pass states “no” to Northern Pass, number 1; number 2, it does not belong in the right-of-way if he had read on, you cannot have signs in right-of-way. And she spoke specifically to this so she dared say the signs have to have who is printing them up and putting them around town.

Number Two.

Mrs. Cady stated that she went through the minutes and she saw nothing discussing hiring an assistant administrator to the town administrator. And today when she went to the post office there were so many agendas up there which she was pleased with but it seems that nobody bothers to remove old ones. They were going back to October 6<sup>th</sup> and signs of the postings were all over the place so that you couldn't even see some but there was a posting for a job for an assistant administrative assistant to the town administrator. Mrs. Cady stated that she hadn't heard any discussion or a vote by this board at a meeting to hire an assistant town administrator. Now this is like the fourth time that she hadn't seen this board vote at the meeting for these positions and where is the discussion taking place that it can be done. Discussion should be at a meeting so that the town's people know that they are going to get hit with another tax increase for another position. But nothing. It's posted for a job which is good because

she hears complaints that jobs aren't being posted but it seems that we don't have a vote by our selectmen to add a cost to the taxpayers of the town. Thank you.

Chairman Barry asked for any other Citizen's Comments. None were heard.

**Motion:** Vice Chairman Pitman moves to adjourn at 5:46 pm

**Second:** Selectman Shute

**Discussion:**

**Vote: Yea 4, Nay 0, Abstained 0 – Motion Carries**

**Next Meeting: Monday, November 20, 2017 at 5:30 pm**

*The Minutes were transcribed and respectfully submitted by Dianne L. Kimball, Recording Secretary  
Pending approval by the Board of Selectmen*