

**Town of Deerfield
BOARD OF SELECTMEN
February 27, 2017
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, Andrew Robertson, and Jeff Shute, Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Tandy Road Project - Roscoe Blaisdell

Mr. Blaisdell, together with Attorney Peter Tamposi, described that the landowner on Tandy Road is looking for a variance to make improvements to the Class VI road and put in a 3 lot subdivision. Chairman Barry asked why the group was not first going before the Planning Board, Mr. Blaisdell responded that historically the Board's approval was required to fix up a Class VI road. Chairman Barry advised that the Board would look to the Planning Board to make a recommendation. Mr. Blaisdell indicated that they will be going to the Planning Board, but were generally looking to start the conversation in order to get a sense of whether the Town would be agreeable to the project. Selectman McGarry spoke that the Planning Board would typically require that the developer prepare specifications for the road, and assuming that all parties were in agreement, would then make a recommendation that the Select Board authorize the work to take place. At a minimum the developers would need to meet the Smyth Ordinance, with specifications including a road width of 50 feet, 18 inches of gravel and maximum grades of 9%. Mr. Blaisdell confirmed that they would schedule an informal meeting with the Planning Board to see whether the landowner feels it is viable to move forward.

Regular Business

Minutes - February 63, 2017

Motion: Vice Chairman Pitman moves to approve the minutes

Second: Selectman Robertson

Discussion: Selectman McGarry asked that "she" be inserted on page 3, paragraph 1, line 2 before, "...would need to...", he asked that "that action" be inserted at the close of that same sentence. Under Citizen's Comments, first paragraph, line 8, "signaled" should be changed to "singled". On page 4, paragraph 1, line 9, "the" should be inserted before "Article". Finally, Selectman McGarry asked that in paragraph 3 of the same section that it be amended from "...have depreciated..." to "...would depreciate...".

Vote to approve as amended: Yea 5, Nay 0, Abstained 0 - Motion Carries

Minutes - Deliberative Session

Action was tabled until next meeting.

Accounts Payable - \$18,856.51

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$61,389.25 (\$44,823.95 net)

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Request to Re-Appoint Members Jim Deeley, Wes Golomb and Katherine Hartnett to the Conservation Commission for the Term ending 4/31/2018

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Deerfield Rescue Squad - EMT Services Contract for services during the New England Trail Horse Show May 12 and 14th - \$150/day

Motion: Selectman Robertson moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Lorraine Cinnamon - Agreement for Services related to the Payroll Tax Calculations and Amendments - \$2,500

The Board asked that the Town Administrator put the item to bid or gather competitive estimates before it takes action.

Town Clerk/Tax Collector - Recommendation to Abate \$2,158.93 of the 2013 & 2014 Tax Lien on Map 423, Lot 20 at 38 South Rd (Hardship Abatement)

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - Recommendation to Abate \$111.63 of the 2016 Tax Lien on Map 410, Sub Lots 5 & 7, and Map 414, Sublot 1501 - Across from 70 Church Street

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Application for Current Use - 5 Acres at Map 413, Lot 6, 165 Middle Rd

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Application - Veteran's Property Tax Credit - \$500 - Jack Mitchell - 3A Old Coffeetown Rd

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Application - Veteran's Property Tax Credit - \$500 - Gary Driscoll - Hartford Brook Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Application - Veteran's Property Tax Credit - \$500 - Richard Thomas - Mountain View Rd

Motion: Vice Chairman Pitman moves to approve
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Application - Veteran's Property Tax Credit - \$500 - Paul Murphy - South Rd

Motion: Selectman Robertson moves to approve
Second: Selectman Shute
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Review of Correspondence

The Franchise Fee of \$30,425.28 has been received from Metrocast.

The Road Agent has begun posting to roads for Spring travel restrictions.

Jim Spillane has identified another Color Printer to be donated to the Town. The Town Administrator confirmed that the equipment would be able to be put to use.

Public Service has filed for an abatement of taxes.

The Rockingham County Commissioner will be making a change to its Fiscal Year and will be updating the Town on the plans for transition.

The Board has been copied on a Southern NH Planning Commission study of the Rt 43/107 intersection at the Deerfield Community School driveway. The area is being evaluated as to the need for a traffic light, at this time it was determined there is insufficient need for the light.

The Board has received correspondence from a gentleman looking to open a Tattoo and Body Piercing Shop above Mr. Mikes. The Board has no regulations prohibiting such a business, but suggested the individual speak with the Code Enforcement Officer as to the viability of the space in question.

Town Administrator's Report

J. Harrington reported that Engine 3, Engine 4, Tank 2 and Rescue 2 have all required vehicle maintenance recently for a water pump, recall work, ignition switch and power steering and brakes respectively. All but Rescue 2 are back in service at this time.

Unfinished, Other or New Business

Selectman McGarry advised that in the Board's packets are a write up he has prepared with additional comments regarding the Fire Department's updated Policies and Procedures. He asked members to review.

Additionally, Selectman McGarry poked that the Town has operated with the Smyth Ordinance setting the standards for Road Construction for some time, but that he believes a procedural adjustment is needed

as to how the matters are handled. He asked if it would be OK to raise the question with Town Counsel, the Board had no objections.

Chairman Barry asked that it be placed on the next meeting agenda to begin discussing how to move forward with finding a replacement for the Fire Chief and Building Maintenance Employee. Members agreed that the Town would likely need to form a Committee to help establish a plan for the January 2018 transition. The Town Administrator has been detailing the activities of the Building Maintenance role and mapping out various pipes and electrical infrastructure details of the Town Buildings.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A:3II(d)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Vice Chairman Pitman moves to seal the minutes of the Non-Public Session

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Citizens Comments

Selectman McGarry noted that some Residents may have recently received a letter from the Department of Public Health regarding blood sampling and urged anyone in receipt of the letter to take the request seriously and respond to the DOH.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of February 27, 2017

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, March 13, 2017 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*