

**Town of Deerfield
BOARD OF SELECTMEN
December 12, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, Andrew Robertson, and Jeff Shute, Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A:3, II(a)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non-Public Session

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Regular Business

Minutes - December 5, 2016

Motion: Vice Chairman Pitman moves to approve the minutes

Second: Selectman Robertson

Discussion: Selectman McGarry asked that page 2, section 2016 Equalization be corrected to reflect the "coefficient of dispersion". Under Town Administrator's report he asked that the sentence beginning "DeCato Sand..." be moved to a new paragraph to add clarity. Under Unfinished Business, line 2, he asked that a possessive ' be added to "Departments"

Vote to approve as amended: Yea 5, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$559,111.70

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Discussion: J. Foisy noted that \$536,171 was attributable to the County Liability tax.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - Recommendation to Abate \$2,339.31 of Original Land Use Change Taxes and Interest, Map 415, Lot 76, Nellie Rollins, Mountain Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - Refund Request due to Duplicate Payments totaling \$9,225

\$2,146 - Barry Stevens, Old Center Rd

\$225 - Bradley Taylor, 18 Ritchie Rd

\$1,266 - Rachel Norris, 17 Penn Ave

\$3,355 - Walter Turgeon, 44 Church St

\$2,233 - Bethany Vanluven, 17 Ritchie Rd

Motion: Selectman Robertson moves to approve the contracts

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Employment Agreement - Jan Foisy

Motion: Selectman Robertson moves to authorize the Chair to sign a letter of agreement with Jan Foisy

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Review of Correspondence

Chairman Barry described that during a recent visit to the Library he was made aware of a significant crack in the retaining wall at the rear of the building. The Library Trustees have sent a letter indicating that they would like to encumber the money, but are unsure how to estimate the amount that would be needed to repair the wall. J. Foisy will coordinate the receipt of an estimate. Selectman Shute suggested that the Town Engineer also review the damage before getting a price from a contractor.

Erik Berglund has written the Board regarding the expected budget shortfall of \$300 in the Conservation Commission Budget. Chairman Barry noted that the amount will be balanced out with the Town's bottom line.

It was noted that the Board has not received answers from Chief Tibbetts regarding the procedures under review. He will be coming to the December 19th meeting.

Town Administrator's Report

J. Foisy updated that the bath remodel at the upstairs of the GBW Building will begin tomorrow and will take an estimated two weeks to complete.

Encumbrance memos have gone out, with the yearend weather forecasts J. Foisy is not optimistic there will be monies readily available.

The Town Clerk/Tax Collector reported that 91% of the second half tax bills have been received.

Finally, Jim Spillane and Capital Copy are looking to see when the donated copier can be picked up. J. Foisy will coordinate with the Highway Department to have the machine received ASAP.

Unfinished, Other or New Business

Selectman McGarry was approached recently about Chief Tibbetts having changed the combination for the lock on the Fire Station door without informing Lieutenant Smith nor Assistant Chief Clark of the new combination. Selectman McGarry finds it inappropriate that staff would not be told and requested an explanation from Chief Tibbetts. Cindy McHugh confirmed that she was told of the new combination as

Rescue also shares that door, but that the new combination was not sent out via broadcast to all members.

Selectman Shute reminded that the 250th Anniversary Committee will be holding its final event on January 8th to reflect on the year and bury a time capsule. J. Foisy noted that tickets for the event will be available at the Town Offices with Pete Lemay. Selectman McGarry asked for an update on the Committees fund balance.

Citizens Comments None

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of December 12, 2016

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, December 19, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*