

**Town of Deerfield
BOARD OF SELECTMEN
October 24, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, Andrew Robertson, Jeff Shute and Fred McGarry, Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

2017 Budget Reviews

Town Clerk/Tax Collector

K. Barry reported that he has proposed a 2.5% raise for the Deputy Town Clerk/Tax Collector. The other increase in the budget was due to the higher mileage reimbursement rate. In total the budget is \$7,500 higher. It was noted that the Town Clerk/Tax Collector's salary was also raised due to the State's Overtime law.

Town Meetings and Elections

K. Barry spoke that 2017 would hold just the Deliberative Session and Town Meeting, as a result this budget has gone down \$2,800. He is seeking to add \$400 to the Vendor line so that a second hearing assistance system can be available.

Emergency Management

K. Barry spoke that the budget has decreased \$500 due to reduced diesel fuel costs. All other lines were level funded.

Highway Department

M. Young spoke that he has proposed a 2.5% increase for the Department Employees. Heating oil, gas and diesel fuel lines are all reduced. Road reconstruction plans for 2017 include resurfacing of Nottingham, Pleasant Hill and Coffeetown Roads. Selectman Shute asked whether the increase in the Overtime line was attributable to the 2.5% rate increase, M. Young confirmed yes. Selectman McGarry shared the praise he had heard for the Department's work on Nottingham Road.

Selectman Robertson noted that there are a number of proposed increases to Town Employee salaries and that the Board will need to take a broader look to discuss the best approach.

Regular Business

Minutes - October 17, 2016

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote to approve: Yea 4, Nay 0, Abstained 1 - Motion Carries

Accounts Payable - \$29,897.50

Motion: Selectman Robertson moves to approve

Second: Selectman McGarry
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$5,291.08 (\$3,802.19 net)
Motion: Vice Chairman Pitman moves to approve
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$48,684.49 (\$36,561.17 net)
Motion: Selectman Shute moves to approve
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Mark Young Trucking Supplies - Seasonal Loader Rental - \$2,800/month 12/2016 - 4/2017
Selectman Robertson asked that the Road Agent and Town Administrator provide additional information on market rates for this type of rental. He had no issues with the arrangement, but suggested a more detailed record would be in everyone's best interest.

Health Trust - Dental Insurance Plan - \$40.37, \$78.14 and \$142.16 for Single, Two and Family Coverage
Motion: Selectman Robertson moves to approve
Second: Selectman McGarry
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Request to Raise Phil McPherson's Salary from \$9 to \$10.50/hour
Motion: Vice Chairman Pitman moves to approve
Second: Selectman Robertson
Discussion: Selectman Shute noted that the salary comes from the Revolving Fund.
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Review of Correspondence

The Town Administrator presented the Board with a list by Department of proposed Employee raises. Chairman Barry reminded that the Board will need to make a recommendation on the Town Administrator's salary.

\$532,363 is owed to the County.
Motion: Selectman Robertson moves to pay
Second: Vice Chairman Pitman
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

The Property and Liability Program and Workers Compensation Program renewals were discussed. This is a multi-year contract running through 2017. The Property and Liability rate have gone down from \$49,553 to \$43,268, the Workers Compensation rate has increased from \$33,178 to \$36,496.

Town Administrator's Report

J. Foisy reminded that a MBC meeting was being held October 25th at 6:30. Selectman Robertson is unable to attend, J. Foisy will present the initial draft of the Town Budget.

The next Board meeting will be November 7th unless the Department of Revenue figures are available, in which case the Board will meet to set the Tax Rate. J. Foisy expects to have the Winter Contractor's contracts available for review and approval at the November 7th meeting.

Citizens Comments

Mark Duclos of 123 Nottingham Road spoke regarding a personal property situation. J. Foisy indicated that the Town has sent materials, certified mail, to the Attorney. The Town will follow up to ensure everything is in order.

Tom St. Martin of Candia introduced himself as a candidate running for State Representative in Rockingham District 2. Mr. St. Martin spoke that he was previously a Representative in 1993 and 1994, is the only Veteran running, and sees addressing the NH Opioid crisis as the State's primary focus.

Chris Roundy of Nottingham introduced himself as a candidate running for State Representative in Rockingham District 2. He described his background as an Attorney and spoke to the drop in funding for behavioral health services as an issue of his focus.

Budget Reviews Cont. - Library

E. DeCota read a statement regarding her time spent at the Library during her 35 years of service. During her tenure the Library has evolved from a one day (four hours)/week operation to now 6 days (37 hours)/week. She thanked the many volunteers, co-workers, community and Board of Selectmen for the wonderful time.

Regarding the budget, the Library has proposed adding an additional Part Time Aide, a 15 hour position so that it will be possible to always have two staff members on duty. She read a 2016 State of the Library detailing the several exterior and interior repairs that had been made. The Board thanked Evelyn for her service and had no questions concerning the Budget.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A:3II(c)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non-Public Session

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of October 24, 2016

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, November 7, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*