

**Town of Deerfield
BOARD OF SELECTMEN
September 19, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, Andrew Robertson and Jeff Shute, Selectmen

Excused: Fred McGarry, Selectman

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A:3II(c)

Second: Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non-Public Session

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Scheduled Appointments

2017 Budget Review

Zoning Board of Adjustment

No changes year over year.

Planning Board

No representatives from the Planning Board were present to address the budget. The 2017 submission calls for a \$6,000 increase attributed to increases in the contract and secretary lines.

Building Inspector

Rick Pelletier noted that the budget has decreased \$406, \$250 of which was due to a longevity award in 2016. The remainder of the decrease was due to reduced gasoline costs.

Transfer Station

The Transfer Station budget was presented with a \$24,029 increase. Part of the increase was due to plans to purchase a new compactor. Selectman Robertson noted that Members of the Safety Services Committee had requested that the November 12th Hazardous Waste day be moved to an 8a start from 9a. R. Pelletier confirmed that the group is scheduled to arrive as soon as the Transfer Station opens and can begin accepting items as soon as they are set up.

Conservation Commission

Serita Frey was present and explained there were no proposed changes over the 2016 proposed budget. The difference from the 2016 default budget is in the Part Time Secretary line, that increase has been driven by the Northern Pass project and Right to Know requests.

Regular Business

Minutes - September 12, 2016

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Discussion: Selectman Shute noted that page 3, under the Current Land Use Change, he is noted as Vice Chairman and should be "Selectman".

Vote to approve as amended: Yea 4, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$64,819.40

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Primary Election Coverage

Chairman Barry reminded members that three would need to be present at the polls tomorrow at 7a and at the close.

Proposed Rules & Regulations for Veasey Park

The Board was in agreement with the proposal.

Contract - Police Detail at the Deerfield Fair - \$35/hour + \$8.95, \$5.73 or \$2.23 Administrative Costs

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Application to Appoint Health Officer - Denise Greig & Deputy Health Officer - Richard Pelletier

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Request to change from Aflac to Colonial Life for Additional Accident Insurance (Employee Expense)

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Groundwater Levels / Extreme Drought Conditions

Selectman Robertson spoke that he recently participated in a conference call with the State Climatologist, DES and other representatives urging municipalities to enact bans on ornamental ground watering. Chairman Barry described the process by which the Board could enact restrictions under RSA 41-11D. Members agreed a ban should be enacted and asked the Town Administrator to draft and post a statement under the RSA.

Motion: Selectman Shute moves to authorize the Chair to sign the Restriction

Second: Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Review of Correspondence

The Board has received a request to un-merge the lots at 245 North Road of Mark and Kelly Lalond.

Motion: Selectman Robertson moves to grant the request

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Chairman Barry noted for the record that the current balance of the Northern Pass Defense fund is \$674.10.

The NH Association of Assessing Officials item will be taken under review at the next meeting.

Town Administrator's Report

Jan Foisy reported that she, Penny Touchette and Pete Lemay will be attending a workshop Tuesday and that the Town Administrator's office will be closed. Jan will be attending a conference on September 23rd as well.

With respect to the outstanding Safety Services Committee mailing, it has been confirmed that the every door bulk mailing permit does not allow for envelopes.

Unfinished, Other or New Business

Selectman Shute updated that the Parks & Recreation Commission had met this past Thursday to review Old Home Day and is still considering what, if any, changes might be appropriate. The group discussed surveying the Town to solicit broader feedback as to the events and activities that interest them most.

Vice Chairman Pitman spoke that the prep for the paving at the Town Hall and Highway Shed is going very well.

Scheduled Appointments Continued

2017 Budget Review - Planning Board

Pete Schibblehute spoke that the increase in the budget was due to the departure of Jerry Coogan and the money needed to transition to a new individual. He also indicated that the work for the Secretary has increased. The Board had no objections to the Budget as recommended.

Citizens Comments

Ms. Harried Cady spoke that, when she visited the Town Website and Assessing page in order to access tax maps she was unable to load the information. Members of the Board confirmed that they have not experienced problems accessing the data, but will have Steve Jamele check into the matter. Ms. Cady asked that the Town communicate how individuals can be reached during a Winter emergency.

Regarding the Safety Services Committee's Open Houses for the Fire and Police Departments, she feels a more crucial study around the loss of volunteer fire fighters should come first. She spoke that the Department cannot be run with a base of 20 people.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of September 19, 2016

Second: Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, September 26, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*