

**Town of Deerfield
BOARD OF SELECTMEN
August 8, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, and Andrew Robertson Selectman

Excused: Fred McGarry and Jeff Shute Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Opening Bids - Heating Oil - 24,000 gallons Town and 14,000 gallons DCS

Irving Oil - \$1.764/gal fixed
Rhymes - \$1.649/gal fixed
Dead River - \$1.5510/gal variable or \$1.749 fixed
Eastern Propane - \$1.919/gal or \$0.45 over rack variable
Palmer Gas & Irma Oil - \$1.539/gal fixed

The bids were given to Mark Tibbetts for review and recommendation.

Opening Bids - Propane - 4,000 gallons Town and 8,300 gallons DCS

Irving - \$1.256/gal fixed
Rhymes - \$1.079/gal fixed
Dead River - \$1.199/gal fixed
Eastern Propane - \$1.309/gal fixed
Palmer Gas Irma Oil - \$1.20/gal fixed

The bids were given to Mark Tibbetts for review and recommendation.

Opening Bids - Diesel Fuel - 8,000 gallons

Irving - variable at \$0.081/gal over rack
Rhymes - variable at \$0.25/gal over rack
Dead River - \$2.049/gal fixed or variable \$0.20 over rack
Palmer Gas Irma Oil - variable at \$0.30/gal over rack

The bids were given to Mark Young for review and recommendation.

Road Agent Mark Young - Highway Department Update

M. Young updated that the paving at Griffin Rd is just about complete with only some shoulder work remaining. There are funds left over in the budget and he recommends using the money to pave at the Town Hall and Highway Department, replacing the pavement in place as well as paving the currently dirt lot. The cost will be approximately \$55,000. Selectman Robertson asked whether any engineering would be required, M. Young responded no. Selectman Robertson requested that, given the cost, the job be put to bid, M. Young confirmed that the quote received was from R&D Paving, Bourassa was unavailable to bid on the job. The Select Board was in support of the Road Agent's recommendation.

M. Young spoke that a resident on South Road at Deerfield Leathers will be doing some work on their property to address drainage and has offered to coordinate with the Town. The work will be done at no cost to the Town outside of the cost of the pipe.

Selectman Robertson noted a problem area on Haynes Rd, M. Young confirmed that Haynes as well as Griffin Rd were being addressed.

Regular Business

Minutes - July 25, 2016

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote to approve as amended: Yea 3, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$516,269.09 (\$500,000 transferred to DCS)

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Abatement Request - \$1,721.79 of the 2013 tax year at Map 205, Lot 80, 273 North Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - Refund Request - \$1,425 to Citizens One Home Loans due to a double payment on 10 Lewis Drive

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Letter to Jack Cummings - Thanking him for the donation of a zero turn mower to be used at Hartford Brook Field

Signatures Executed

Letter to Erika Menard - Thanking her for the \$200 donation to the Deerfield Parks & Recreation through her employer's "Dollars for Doers" campaign

Signatures Executed

Non Contemporaneous Business - July 29th, 30th and August 1st - 3 Members Signing

Accounts Payable - \$43,397.48

Payroll Manifest - \$58,985.58 (\$45,411.54 net)

Removal of Dan Deyermond from the 911 Notifications List and Addition of Chief Duquette

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Intent to Cut Wood or Timber - Mountain Rd, John & Susan Smith

Signatures Executed

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NH Municipal Association Town Representative - Jan Foisy

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

NH Municipal Association - Department Head Recommendation of Positions

Motion: Selectman Robertson moves to approve the recommendations as put forward by Town Staff

Second: Vice Chairman Pitman

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Tax Collector's Warrant - Land Use Change Tax - \$6,500 (x2) - JP Structures, Map 419, Lots 27 & 28 - Cobbler Trail Rd

Motion: Vice Chairman Pitman moves to collect

Second: Selectman Robertson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Tax Collector's Warrant - Land Use Change Tax - \$6,500 - Tukcor Real Estate, Map 419, Lots 27-32

Motion: Vice Chairman Pitman moves to collect

Second: Selectman Robertson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Correspondence

The Town has received a Highway grant check in the amount of \$45,064.70.

Unfinished, Other or New Business

Selectman Robertson spoke that it was brought to his attention recently that some of the bricks that had been sold as a fundraiser at the gazebo are being stored in the Pump House. Mark Tibbetts confirmed that the bricks were pulling up out of the ground and that he has been storing them in the Pump House until the work can be done to address. He plans to have them back in the ground this Fall.

Citizens Comments

Mark Tibbetts noted that the Fire Department received the \$10,000 grant and the Jaws of Life have been ordered. They should arrive in 3-4 weeks.

Adjourn

Motion: Selectman Robertson moves to adjourn the meeting of August 8, 2016

Second: Vice Chairman Pitman

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, August 22, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*