

**Town of Deerfield
BOARD OF SELECTMEN
October 5, 2015
MINUTES**

Call to Order

5:30p - Chairman Stephen Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R. Andrew Robertson and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

2016 Department Budgets

Patriotic Purposes (Memorial Day) - \$600,

Chairman Barry described that the budget is up \$300 from the previous year due to the planned purchase of new large US and POW flags for the cemetery.

Personnel Administration - \$79,146

This budget has increased \$3,430, attributed to the rise in FICA/MEDI costs.

Revaluation of Property - \$84,060

This budget is down \$176,632 from 2015. J. Foisy noted that the Assessing Supervisors salary has been moved under the Town Administration budget. The line includes the amount of the AVATAR contract and some work to be done by George Sansoucy.

Town Administration - \$196,194

This budget line is down \$5,364 from 2015.

Selectman Robertson asked if the budgets reviewed thus far were ready for review by the MBC. J. Foisy confirmed yes, if the Board has no objections. Selectwoman Hutchinson asked that the Board get onto a schedule of receiving more regular updates from the Fire, Police and Highway Departments along with the Planning Board, ZBA, etc. J. Foisy will look to establish a rotation to start in January.

Regular Business

Minutes - September 28, 2015

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$97,778.16

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Health Trust - Continuing Dental Insurance Agreement

Motion: Selectwoman Hutchinson moves to authorize the Chair to sign

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

NH Association of Assessing Officials Ballot

Tabled

NH Electrical Co-Op Pole Petition - to replace an existing pole on Mt. Delight

Motion: Selectman Robertson moves to authorize the Chair to sign

Second: Selectwoman Hutchinson

Discussion: Selectman Robertson asked whether the Road Agent had reviewed the location in question. J. Foisy answered no. It was agreed to take the approval up at the next meeting.

Second Withdrawn: Selectwoman Hutchinson

Motion Withdrawn: Selectman Robertson

Correspondence

J. Foisy has asked the Board's permission to post the Bookkeeper position internally and, if no applications are received, to advertise in the local newspapers. There were no objections.

Chairman Barry read a letter to describe the unexpected developments with the refurbishment of the Parks & Recreation side of the George B. White Building. During work it was discovered that the wall was one piece of outside metal, foam insulation and interior wall. Gary Anderson has put together a quote to install 2X6 studs and make the section of wall consistent with the rest of the building. The quote totals \$40,558. As a result the work to the rear of the building will not be able to be completed as originally planned. The 2016 Warrant Article will include work to the back of the building and the Yanni's/Claire's Cuts side.

The Board asked that Rick Pelletier attend the Northeast Resource Recovery Association meeting.

Chairman Barry described that Steve Taylor will be discussing - Poor Houses and Town Farms: The Hard Row for Paupers as part of the Humanities To Go series at the Town Hall Sunday, October 25th. The event is free and open to the public.

The Regional Development Center of Southern New Hampshire is seeking people to join its steering committee on Economic Development Strategies. Selectman Robertson suggested that resident Shane Carter may be a strong candidate for the role and volunteered to reach out to Mr. Carter.

The Town has received a bill from George Sansoucy in the amount of \$321.12 for attending hearings on House Bill 547. The Board was not in favor of paying for Mr. Sansoucy's attendance and asked that J. Foisy reach out to him to further discuss the charges.

The Board is in receipt of a letter from Peter McDonald regarding a Non Profit Vendor application with the Deerfield Fair Association. Chairman Barry noted that the Town is not connected in any way with the Association and would have no way to assist Mr. McDonald. Vice Chairman Pitman noted that the issue has since been resolved by the Fair Association.

Town Administrator's Report

J. Foisy reported that Bill Ball will be on site next week for the Employee Health Insurance open enrollment period. Ms. Aron Dibacco will be in on October 19th to speak to the Board regarding the NH Listens program. There will be a Public Hearing at the October 26th meeting regarding the acceptance of emergency lanes on Hartford Brooke and Bloomfield Roads. Finally, Hazardous Waste day is scheduled for October 31st from 8:30a until the funds are exhausted.

Selectman Robertson mentioned that the program chosen for Employees Health Insurance is, in his opinion, and excellent option.

Selectwoman Hutchinson asked how the Hazardous Waste day has been advertised, J. Foisy answered that information is posted on the Town website; flyers have been placed around Town and on the Forum.

Unfinished Business

Vice Chairman Pitman updated that the work at the Town Highway shed will be complete this week.

Selectman Robertson noted the passing of Fred Dodge.

Other Business

Addressing previously raised questions, Chairman Barry Willy, the owner of the Penguin Mart asked the Town to change the type of Citgo credit card to Citgo/Wex due to the fees charged by Citgo card program was charging to the Penguin Mart. The Town transferred the credit cards from the Citgo Credit to Citgo/Wex. The original Citgo credit card was closed. With this new card we are not charged taxes for the gas.

The Wex gas bill does not accumulate points. It is the Citizens bill that does. The points are not the type to reduce the bill.

Joe Manzi spoke with David O'Neal on prices for tires. David told Joe he could not match the price from Northwood Garage as they have the state bid, but he would put the tires on. David charged \$20/tire to balance and mount the tires

Northwood Garage price for Goodyear Eagle RSA 245/55R18 tires - \$125.19/tire
Quotes for Goodyear Eagle RSA 245/55R18 was requested from the remaining garages.

Deerfield Auto, Ron Boucher said his cost was double what Northwood Garage sells the tires for D Town, Bob Heon quoted \$204/tire. He would balance and mount 4 tires for \$100 Lahr's Transmission, quoted \$214/tire and \$15 to \$20/ tire depending on the size

Hartman Oil was awarded the bid for the diesel fuel. We receive weekly drops of diesel to the highway shed tank.

Rymes Propane & Oil was awarded the bid for oil and propane. The propane is for the Central Fire Station. The oil is for the Library, Highway Shed, Town Hall, South Station and the front and rear tanks at the GB White Building. The deliveries are on a schedule for each building.

Citizens Comments

Harriet Cady asked whether the credit for Health Trust and the Dental Insurance would be reflected in the 2016 budget. She questioned why the George Sansoucy bill was brought in question after it had already been approved and signed off on in a previous Payroll Manifest. She credited herself for having brought the charge to the attention of the Town. Finally, she asked whether the Town puts the Employee Health Insurance policies out to bid.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of October 5, 2015

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, October 19th, 2015 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*