

**Town of Deerfield
BOARD OF SELECTMEN
September 28, 2015
MINUTES**

Call to Order

5:30p - Chairman Stephen Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R. Andrew Robertson and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Deerfield School Board - Use of Parks & Recreation Van

School Board Members approached the Select Board to discuss the use of the Parks and Recreation van for transporting students for their magnet programs. Jim Deely reminded everyone that the transportation of students for magnet activities by private parents is no longer permitted. The Board indicated that it would look for definitive input from the Parks and Recreation Commission and Director before making a decision. Mr. Deely spoke that use of the van for school activities would require that it be inspected as a school bus. Chairman Barry asked whether it would then require a school bus driver, Mr. Deely responded that a driver with some level of certification would be needed.

Selectman Shute spoke that the Parks and Recreation Commission had discussed the request and that there were some concerns regarding liability insurance and who would be driving the van. The Department was reluctant to tie the van up when it might otherwise be needed and put to use by the Department itself. He spoke that the After School Program is willing to facilitate sending the van to the School to pick up athletes and bring them to the Program. He added that the van is not a 15 passenger vehicle, but 12, and that it would transport only 10 students with riding restricted to the rear. Mr. Deely spoke that use would potentially be two times a week during school hours.

Chairman Barry closed by stating that the Board of Selectmen will solicit a recommendation from the Director of Parks and Recreation and will get back to the School Board following October 19th.

Mark Tibbetts - Town Hall Updates

M. Tibbetts spoke that he has someone coming to look at the sagging of the floor at the front entrance and in the hallway of the Town Hall.

Additionally, he has received three quotes to paint the two sides of the Town Hall and to re-install the shutters; \$6,500 by Quality Painting of Deerfield; \$6,580 by MF Painting of Manchester; and \$8,500 from Scott Vaughn of Dover, NH. He recommends awarding the bid to Quality Painting.

Motion: Vice Chairman Pitman moves to award the bid to Quality Painting of Deerfield

Second: Selectman Robertson

Discussion: Selectwoman Hutchinson asked where M. Tibbetts was familiar with the company, M. Tibbetts responded that yes, it is a local resident Randy Young. Selectman Shute asked when the work was to be completed, M. Tibbetts answered that they would begin this coming Saturday and work over the weekend.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

M. Tibbetts added that he will have Quality Painting touch up and look at scraping at the front and rear of the building while they are on site for a small added cost.

Regular Business

Minutes - September 14, 2015

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Minutes - September 21, 2015

Motion: Selectman Robertson moves the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$39,956.02

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$45,385.08 (\$34,076.98 net)

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Recommended Denial of a Tax Abatement Request on the 2015 Land Use Change Tax of Nellie Rollins, 30 Raymond Rd, Map 415 Lot 76

Chairman Barry spoke that the Assessor has recommended the parcel of land does not qualify for current use as it is incapable of producing farm or forest product.

Motion: Selectman Robertson moves to deny the abatement as recommended

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Summary Inventory of Valuation - Form MS 1

Motion: Selectman Robertson moves to approve and sign the documentation

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy - \$1,601.63 - Dana & Paula Merrill, 185 North Rd

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Japanese Knotweed Spray - Contract Execution as Previously Discussed

Signatures Executed

Northwood Garage - Federal Excise Tax Ultimate Purchaser Certificate

Motion: Vice Chairman Pitman moves to approve and sign

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

NH Association of Assessing Officials - Seeking Ballot due by October 19

Chairman Barry noted that they still do not have information about the individuals running for position. Selectman Robertson spoke that he is comfortable checking the boxes for those seats uncontested. It was agreed that additional research will be done and action will be taken at next week's meeting.

Notice of Intent to Cut Wood or Timber - Rt 107, Map 415, Lot 11

Signatures Executed

Notice of Intent to Cut Wood or Timber - Nottingham Rd, Map 409, Lot 54

Signatures Executed

Notice of Intent to Cut Wood or Timber - 65 Stage Rd, Map 423, Lot 66

Signatures Executed

Correspondence

The Board has received a letter from David Witham, the Risk Management Supervisor for Insurance Provider Primex, detailing his findings during the September 11th visit at the Fire Station. He applauds the policies and procedures in place and sites exhaust and lack of space as areas for improvement. The letter will be distributed to Board Members for deeper review.

Chairman Barry noted that the Planning Board is happy to speak with the Board of Selectmen regarding the Emergency Services facility. The Board agreed to have the two groups meet as soon as is mutually convenient.

Town Administrator's Report

J. Foisy has been notified by the Highway Department that the tree for the Parade has been purchased and planted.

Vice Chairman Pitman asked whether there was an update on the Sidmore Road research? J. Foisy responded that she has spoke with Phil, they looked at the map Joanne did and there was no information on that road, further research will need to be done reading into Select Board and Town Meeting Minutes.

Selectman Shute asked whether there was a deadline for the Emergency Services Complex Surveys to be submitted. J. Foisy answered no, adding that she has received some, has fielded some calls, and will get the electronic submissions compiled from Steve Jamele for the Board's review.

Unfinished Business

Vice Chairman Pitman updated that the work at the Town Highway shed will be complete this week.

Selectman Robertson noted the passing of Fred Dodge.

Other Business

Selectwoman Hutchinson spoke that the 250th Anniversary Celebration Committee will be selling wares at Gate D and the Historical Building during the Deerfield Fair and encouraged everyone to visit.

Chairman Barry spoke that he was given wrong information when he spoke that Mr. MacDonald was no longer a Deputy Town Fire Warden and he apologized for that error.

Citizens Comments

Kevin Verville of Middle Road spoke that he was surprised to see the Safety Complex survey/mailling presented in the way that it was. He noted that the building had been soundly defeated by a 2:1 margin a short eighteen months ago and that the survey came across as a push pull. He feels it would be more valuable to present a full list of wants and needs of the Town and to ask for input on prioritization. Mr. Verville encouraged the Board to make the Primex evaluation of the Fire Department available online so that the community at large can see the supporting data. Mr. Verville noted that his comments are as a citizen of Deerfield and not as an elected official. He closed by speaking that last year's Town budget had significant increases proposed and was roundly defeated. He feels the reason for this is that the need for the increases was not articulated and was not defended. He asked the Town to provide supporting evidence.

Harriet Cady spoke that, in her weekly review of the manifest, she was shocked to see that the contract with Penguin Mart had been terminated. She does not recall this being discussed at a meeting. Also she noted that the last manifest contained five deliveries for Oil, one from Rhymes to the Town Hall and George B. White. She asks why, if the Town is contracted with

Hartman, it is receiving oil from Rhymes. Finally she spoke on the Excise Tax form with Northwood Garage. She asks whether the Town is actually saving that much money over patronizing one of the 4 local garages in Deerfield. After factoring in the cost of an Employee to spend time traveling out of Town, plus the added wear and tear on the vehicles, she is appalled and feels that the Deerfield businesses deserve to be supported.

Jeannie Menard thanked the Board for sending the Safety Complex survey and soliciting input. She has been contacted by new resident Aron Dibacco of Griffin Road who is involved with the New Hampshire Listens Program through UNH. The Program facilitates discussions and communication for local communities who have become stuck or are struggling on an issue. She would like to invite Aron to speak with the Board if they are interested in learning more. The Board welcomed the idea and will invite Ms. Dibacco to attend a meeting.

In the spirit of thinking outside the box, Kevin Verville asked about the Fire Station at the Deerfield Fair, asking whether that facility might be a possible alternative solution. The Board indicated that the idea had been discussed before, but at this time it is not a viable option.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of September 28, 2015

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, October 5th, 2015 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*