

**Town of Deerfield
BOARD OF SELECTMEN
August 10, 2015
MINUTES**

Call to Order

5:30p - Chairman Stephen Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R. Andrew Robertson and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Deerfield Women's Club - Donation of Commemorative Granite Sign

Suzanne Sears spoke on behalf of the Deerfield Women's club. The group would like to donate a granite sign to commemorate the 250th Town Anniversary. The Maine granite has been donated by Don Tordoff and will be engraved with monies raised by the club. It will rest on stone pedestals and the club asked that it might be placed near the Center of Town where the Smokey The Bear sign resides. The Board had no objections, but asked that the group coordinate on the location with Mark Tibbetts. Selectwoman Hutchinson suggested that the date of installation/donation be included on the inscription.

Motion: Vice Chairman Pitman moves to accept the donated sign

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Jack Hutchinson - 250th Anniversary Update

J. Hutchinson updated that approximately twenty residents have been attending monthly organizational meetings with another twenty working behind the scenes. Various local groups and organizations are represented and the endeavor currently has approximately \$10,000 in funds raised. The primary source of revenue has been from the sale of ads for the commemorative booklet. The group also plans to sell keychains, magnets, ornaments, apparel and license plates throughout Town, particularly during Old Home Day to raise funds.

The Board asked that, where there are monies involved, that formal members of the committee be appointed and sworn in. It was suggested at least 9 members be nominated/appointed as was called for in the Warrant Article establishing the group. J. Hutchinson confirmed that he will get that done in the coming days and made note that, to date, all monies have been the result of donations or private fundraising efforts.

J. Hutchinson noted that the collaboration with the Fair Association has been excellent; David O'Neal has appointed a subcommittee to work specifically with the Anniversary Committee. The upcoming schedule of events was presented beginning with a public supper this coming Friday at the Deerfield Church. Currently the group is looking into how to establish an account with a local bank as an Unincorporated Benevolent Fund. Selectman Robertson voiced his support for the idea, asking that the Town Auditor's opinion be forwarded to the group. He was in favor of having an account so that electronic transactions would be evidenced and able to be documented by the group. J. Foisy voiced that one concern is that if the account is opened under Mr. Hutchinson's Social Security Number that the funds placed in it would be viewed as income. J. Hutchinson responded that the revenues will exactly match the expenses. The Board advised that if the Committee runs into any issues in opening the account to let the Town know and it will work to find an alternative. J. Hutchinson closed by reminding everyone that the Committee meets the 4th Wednesday of each month and the Board thanked the group for its efforts thus far.

Cindy McHugh - Rescue Squad

Chairman Barry spoke that the Board has been hearing that there are not enough Rescue Squad Members available to respond to service calls during the day. C. McHugh responded that there have always been shortages, particularly during daytime working hours, and that she has asked that the Town consider beginning a new recruiting initiative, but that at this point she feels the needs are being met.

Selectwoman Hutchinson asked what sort of volunteers the Squad would be looking for to fill its roster. C. McHugh responded that they typically seek out people who are already certified, but that if there is a serious interest, the Squad has in the past paid for individual's courses in exchange for a one year commitment. She noted that there has been some difficulty with the Raymond Ambulance Service taking an extended period of time to arrive on scene. Generally, she said the Rescue Activity has increased in recent years.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session pursuant to RSA 91A-3, III (c)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non Public Session.

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Regular Business

Minutes of July 27, 2015

Motion: Vice Chairman Pitman moves to approve the minutes as written

Second: Selectman Robertson

Discussion: Chairman Barry noted that the minutes should reflect that it was he who asked all to rise and pledge allegiance.

Vote to approve as amended: Yea 4, Nay 0, Abstained 1 - Motion Carries

Accounts Payable - \$507,850.93 (\$500,000 transferred to the School)

Motion: Vice Chairman Pitman moves to approve

Second Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Payroll Manifest - \$140.40 (\$120.58 net) Check Correction

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Contract - Clean Rentals for Highway Department Uniforms

Motion: Vice Chairman Pitman moves to authorize the Chair to sign the contract

Second Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy - \$1,059.11 - Carolyn Hoague, Mt. View Road

Motion: Selectman Robertson moves to collect the tax

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Non-Contemporaneous Business - 4 Members Signing - July 31st and August 2nd

Payroll \$56,230.02 (\$43,173.27 net)

Accounts Payable - \$105,314.15

Intent to Cut Wood or Timber - Van Hurdle Sr, Map 410, Lot 74

Signatures Executed

Intent to Cut Wood or Timber - David & Harold Whatmough - Map 410, Lot 86

Signatures Executed

Hartman Oil Contract

Previously Approved - Signatures Executed

Southern New Hampshire Electric Cooperative

Previously Approved - Signatures Executed

Correspondence

The Town has been notified by Eversource that it will be conducting routine helicopter patrols within the right of way between August 10th and 14th.

Steve Jamele has asked the Board's permission to surplus a switch for the computer system. Also to surplus 2 air conditioner units and 6 broken computer chairs.

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

The Town has received an invitation from the Bedford, NH Zoning Board of Adjustment to attend a meeting on August 18th at 7p where the Bedford ZBA will consider a cell tower application from Crown Castle Towers DBA Verizon Wireless.

The Conservation Commission provided its monthly update to the Board, at its July meeting the group brainstormed ways to address the invasive species problem in Town. The issue of posting of Map 405, Lots 98 and 99 will be on the agenda for the group's September meeting. Jim Deely is seeking individuals interested in participating in a Town Trails Program. Additionally, Wes Golomb reported that some 50 applications for site visits have been received through the Solar Up initiative so far.

The Board received a letter of resignation from Catelyn Currier with the Parks & Recreation Department.

Motion: Selectman Shute moves to accept the resignation with regrets

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

The Board asked that the Town Administrator send a letter of thanks to Ms. Currier.

A Highway Block Grant check in the amount of \$41,557.26 was received.

Finally, the Board is in receipt of a letter from Ms. Robin Carter expressing concern over the cutting of a maple tree at the Parade Intersection. Chairman Barry spoke that the Highway Agent had determined the tree to be ¾ dead and that, with a review of the tax cards and property deed, the tree appears to have been within the Town's right of way. The Board takes the residents concern into consideration and asked that the Highway Agent plant a replacement tree. Selectwoman Hutchinson asked whether the ownership of the parcel was clear to all parties. Shane Carter, the affected resident, was in attendance, he indicated that his mailbox and well are on the opposite side of the parcel, while not a lawyer, he was advised when purchasing the property that it would be his duty to care for that piece of land. Selectman Robertson asked that further work be done to clearly determine ownership and to document a right of way or easement as necessary. The Town will keep the Carter's apprised of the situation.

Town Administrator's Report

J. Foisy has been in contact with Eversource and the two poles at the Raymond/North/Candia/Church Roads intersection will be removed shortly.

David O'Neal has offered to continue inspecting any municipal vehicles at a cost of \$30 each per his letter.

J. Foisy asked that the Board approve the mailing of a survey to residents to gauge interest in proceeding with a Warrant Article and associated work for a Town Safety Complex. Additionally, J. Foisy has been contacted by Jerry Coogan asking whether the Town plans to continue with its Capital Improvement Plan, the Board responded that yes, it does.

Selectman Robertson spoke that he has revisited the meeting minutes from the end of May and early June and notes that the Board previously told the Fire Department to go ahead and spec a new Truck and collect bids. He is unsure if the Town is prepared to move forward with a complete Safety Complex in this budget cycle and is uncomfortable tying the purchase of a Truck to the new building. Chairman Barry spoke that he is in support of the Truck and does feel that there needs to be a central home for Safety Services. The last addition to the Fire Station was some 30 years ago and he feels it is time for the Town to move forward with making an additional investment that will bring the department through the next 30 years. Selectwoman Hutchinson voiced support for the vehicle as a separate Warrant Article and was in favor of conducting the survey, she also asked that local volunteers get involved with the process. Selectman Shute asked that the survey be conducted by mailing as opposed to electronically. Overall the Board was in support of the survey suggestion and felt it would be good to start the community talking.

Unfinished Business _____ None

Other Business _____ None

New Business _____

Selectman Shute reminded everyone that Old Home Day will be Saturday and that everyone is asked to bring a side along to the Chicken BBQ, the meal will begin at 4:30 and the full schedule of events can be found online.

Vice Chairman Pitman advised that the Town will be receiving notice from the Sidmore Family regarding Sweat Road, J. Foisy confirmed that it is on the agenda for the Board's next Monday meeting.

Citizens Comments

G. Riel suggested that if solar power is saving residents money on their electricity, that the Town should consider the alternative source for the School and office buildings.

H. Cady suggested that the 250th Committee should look into obtaining an EIN to be used for the opening of accounts.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of August 10, 2015

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, August 24th @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*