

**Town of Deerfield
BOARD OF SELECTMEN
July 13, 2015
MINUTES**

Call to Order

5:30p - Chairman Stephen Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R
Andrew Robertson and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Vice Chairman Pitman asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Open Bids - Heating Oil - approx. 24,000 gal - Town & 14,000 gal DCS

Palmer Gas Ermer Oil - \$2.219/gal (fixed)
Dead River Company - \$2.229/gal (fixed)
Hartman Oil - \$2.370/gal (fixed)
Rhymes Propane & Oil - \$2.079/gal (fixed)
Buxton Oil - \$2.199/gal (fixed) or \$0.25 over Sprague Energy Posted Price, Newington,
NH (variable)

Open Bids - Propane - approx. 4,000 gal Town & 8,300 gal DCS

Palmer Gas Ermer Oil - \$1.45/gal (fixed)
Dead River Company - \$1.555/gal (fixed)
Hartman Oil - \$1.510/gal (fixed)
Rymes Propane & Oil - \$1.099/gal (fixed)

Open Bids - Diesel Fuel - approx. 8,000 gal

Buxton Oil - variable rate of \$0.29/gal > Sprague Energy Posted Price, Newington, NH
Rhymes Propane & Oil - variable rate of \$0.28/gal > Sprague Energy Posted Price,
Newington, NH
Hartman Oil – variable rate of \$.2057/gal > Sprague Energy Posted Price,
Newington, NH

Palmer Gas Ermer Oil submitted a bid for dyed diesel which the Board rejected as it cannot be used in the Highway Vehicles

Motion: Vice Chairman Pitman moves to contract with Hartman Oil for Diesel fuel for the variable rate of \$.2057/gal > Sprague Energy Posted Price, Newington, NH

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Motion: Vice Chairman Pitman moves to contract with Rhymes Propane & Oil for heating oil at a rate of \$2.079/gal.

Second: Selectman Robertson

Discussion: Chairman Barry asked whether Mark Tibbetts was aware of any prior delivery issues with Hartman Oil, Mr. Tibbetts answered no.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Motion: Vice Chairman Pitman moves to contract with Rhymes Propane & Oil for Propane at a rate of \$1.099/gal

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Kevin MacDonald - Smokey The Bear Sign

Mr. MacDonald updated that he will have the new Smokey The Bear sign complete in approximately one month. When the time comes, he will need the Town's permission to remove the current sign at the main Fire station and install the new bear at the South Station. Chairman Barry confirmed that Mr. MacDonald should coordinate directly with the Fire Chief when ready.

Robert O'Neal - Property Tax

Motion: Vice Chairman Pitman moves to enter into a Non Public Session pursuant to RSA 91A-3, II (c)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non Public Session.

Motion: Vice Chairman Pitman moves to seal the minutes of the Non Public Session.

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Veasey Park Commission

Travis McCoy of the Veasey Park Commission updated the Board that the group is working on the non-motorized launch and has a number of questions and concerns to be discussed. They are concerned with how to differentiate between visitors of the beach and the launch and about how they will control non-residents who launch at the boat ramp and exit at Veasey to use the facilities. There is a concern that staff will have no control over who is coming into the park, especially when there are no guards on duty and in the season before Memorial Day and after Labor Day. Additionally, there are outstanding questions about what finances are available for the necessary clearing of trees and expansion of the parking lot, will this be pursued by way of a Warrant Article.

Chairman Barry responded that, once the Commission has put together a plan of action, the work may be suitable as an Eagle Scout Project or some other volunteer endeavor.

Travis McCoy raised additional concern with the amount of boat traffic already in the proximity of the swim area and the discarded tackle that has been found at the floor of the swim area. He asked whether the Town might consider some sort ordinance to extend the distance boaters may be to the buoy lines. Vice Chairman Pitman responded that it is a State Law that governs how close watercraft can be when traveling less than 6 mph. It was suggested that the Commission consider installing a second line of buoys outside the current lines to give a better buffer.

It was agreed that the Commission will return with a more detailed proposal of the scope of work and estimated costs. Selectman Robertson reminded that the intent of the footpath is to allow access only for boats/paddle boards that are able to be carried by the operator.

Regular Business

Minutes of July 6, 2015

Motion: Vice Chairman Pitman moves to approve the minutes as written

Second Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 1 - Motion Carries

Minutes of July 8, 2015

Motion: Selectman Robertson moves to approve the minutes as written

Second Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 1 - Motion Carries

Accounts Payable - \$27,309.17

Motion: Vice Chairman Pitman moves to approve

Second Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy - \$317.20 - Keith Rollins, 19 Peterson Rd

Motion: Selectman Robertson moves to collect

Second Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Current Land Use Change Tax Collector's Warrant - \$794 - James & Patricia Rancone, 20 Meetinghouse Hill Road

Motion: Vice Chairman Pitman moves to collect

Second Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Letter to the NH Municipal Association - Updated List of Town Representatives able to access the Association's Legal Services

Motion: Selectman Robertson moves to sign and deliver the letter

Second: Selectwoman Hutchinson

Discussion: Selectman Robertson noted that the list has been expanded to include committee Vice Chairs at the request of some of the Boards/Committees.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Southern NH Planning Commission - Electric Cooperative Consortium

The Board reviewed a resolution to enter the consortium, a form to appoint an authorized representative of Deerfield to sit on the Board, and a letter of exclusivity. Members agreed to sign the resolution and letter of exclusivity and to appoint a representative at a later date once the Planning Board and past members of the Energy Committee have been contacted.

Motion: Selectman Robertson moves to approve signing of the resolution

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Motion: Vice Chairman Pitman moves to approve signing the letter of exclusivity

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Correspondence

The Town has received a letter from O'Neal Auto & Truck Repair offering to perform the necessary municipal vehicle inspections due in September at a discounted rate of \$25/vehicle (a \$15/inspection savings) provided the work is done for the entire fleet. The Board thanked O'Neal for the generous offer and agreed to consult with the Chief of Police, Fire Chief and Road Agent before proceeding.

An application for Parade and Road Race permit has been submitted for Old Home Day, to be held August 15th.

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Discussion: Selectman Robertson noted that participation by Board members in the Road Race is highly encouraged.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

A request was received from Rick Pelletier to enter into a 3 year contract for maintenance on the generator at the DCS at a cost of \$717/year.

Motion: Vice Chairman Pitman moves to sign the contract at a cost total of \$2,150

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Chairman Barry spoke that only one bid was received to do the roofing repairs at the George B. White Building. The Town Administrator would like permission to contact contractors requesting quotes with the money to come from the Municipal Government Buildings and Infrastructure Expendable Trust Fund with approval from the Board.

Motion: Selectman Shute moves to approve solicitation of quotes
Second: Selectwoman Hutchinson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Intent to Cut Wood or Timber - Jason Goodrich, 155 Nottingham Rd, Map 416 Lot 47
Signatures Executed

Intent to Cut Wood or Timber - Nellie Rollins, Parade Rd, Map 209 Lot 35
Signatures Executed

Gary Anderson Home Improvement - Contract for Siding at the GBW Building
Signatures executed as approved at previous meeting.

The Board has received notice from the Parks & Recreation Commission that there will be a lemonade stand set up at the GBW Building one afternoon per week from 3-5p. Proceeds will go to the Kids Got Lunch program at DCS, the stand was built and delivered by resident Stephen Yakovakis. The Board had no objection to the sales and wished the group luck.

The Town has received a letter from resident Harriet Cady asking why it has co-mingled private monies. Chairman Barry spoke that, pursuant to RSA 31-95 (b) the following has been donated for the 250th Anniversary Celebration:

Ad book Proceeds - \$3,000
Daffodil Project - \$2,935
Private Donations - \$1,350
License Plate Sales - \$175
Totaling \$7,967

Motion: Vice Chairman Pitman moves to accept \$7,967 pursuant to RSA 31-95(b)
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Chairman Barry noted that the Town has received a check for \$5,139.16 from Charlie Marino for the timber harvest at the Transfer Station.

Town Administrator's Report

J. Foisy spoke that the Parks & Recreation van has been involved in a minor accident. PRIMEX has been notified and they are getting an estimate for the cost of repairs. Additionally, Jim Wagner, with Eversource has informed the Town that environmental work will be going on this week in the right of ways.

Unfinished Business _____ None

Other Business _____ None

New Business

Selectman Shute reported that the Parks & Recreation Department held the 2nd Family Fun Night of the season this past Friday and it was well attended. He encouraged all to attend the next on July 31st.

Non-Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session pursuant to RSA 91A-3, II (c)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non Public Session.

Motion: Vice Chairman Pitman moves to seal the minutes of the Non Public Session.

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Citizens Comments

Ms. Harriet Cady spoke that RSA 31-95 (b) states that any monies of more than \$5,000 requires a public hearing to be accepted. She feels that the 250th Committee is doing a great job, but that the Treasurer had no right to release the funds without a public hearing and a budget line to attribute it to. Chairman Barry respectfully disagreed.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of July 13, 2015

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, July 27th @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*