

**Town of Deerfield
BOARD OF SELECTMEN
March 23, 2015**

MINUTES

Call to Order

5:30p: Chairman, Steve Barry called the meeting to order.

Present: Steve Barry, Chairman; Richard Pitman, Vice Chairman, Rebecca Hutchinson, R Andrew Robertson, and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Finance Director/Interim Town Administrator; Penny Touchette, Bookkeeper/Assessing Supervisor

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

2015 Organizational Meeting

Motion: Selectman Robertson moves to continue with the current Chair and Vice Chair appointments

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Chairman Barry suggests that the Board continue with the appointments as they stand as the previous year worked well.

Motion: Vice Chairman Pitman moves to continue with assignments as they stand

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Regular Business & Signatures

- **Minutes of March 16, 2015**

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectman Robertson

Discussion: Vice Chairman Pitman noted that the Town Administrator Report indicates a "4 Wheel Box" was repaired when it should have indicated a front axle.

Vote to approve as amended: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **Accounts Payable - \$32,094.92**

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **Nomination of Kelly Roberts - Deputy Town Clerk, term to expire March 2016**

Motion: Selectwoman Hutchinson moves to approve

Second: Selectman Shute

- Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**
- **Timber Tax Levy - \$475.28 - Helen McGovern, 12 Baker Ave**
Motion: Vice Chairman Pitman moves to collect
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Land Use Change Tax - Jeff & Gina White - \$26,000**
Motion: Vice Chairman Pitman moves to collect
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Certificate of Yield Tax Assessment - Timber Harvest totaling \$24,008.91 with an abated tax of \$2,490**
Motion: Selectman Robertson moves to approve
Second: Selectman Shute
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Recommendation to abate \$500 for the 2015 Land Use Change Tax for Map 419, Lot 27-18, as \$65,000 was deemed a valid sales transaction**
Motion: Selectman Robertson moves to approve
Second: Selectwoman Hutchinson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Recommendation to abate \$500 for the 2015 Land Use Change Tax for Map 419, Lot 27-14 as \$65,000 was deemed a valid sales transaction**
Motion: Selectman Robertson moves to approve
Second: Vice Chairman Pitman
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Recommendation to abate \$230 for the 2014 Taxes on Map 424, Lot 69, 205 Raymond Rd due to a reduction in assessed value**
Motion: Selectman Robertson moves to approve
Second: Selectman Shute
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Updated Veteran's Tax Credit - \$500 for Daniel Leblanc, 64 Ridge Rd**
Motion: Vice Chairman Pitman moves to approve
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries
 - **Form MS 232 (Default Budget)**
Signatures are executed
 - **The Fire Chief and Building Inspector have completed a 911 initiative to rename and renumber the Pinecrest Rd/Raymond Rd properties and have requested to waive the Public Hearing as all Residents impacted by the change are in agreement**
Motion: Selectman Robertson moves to approve
Second: Selectman Shute
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Correspondence

The Board was copied on a department wide memo from the Town Clerk/Tax Collector notifying employees of appointments set to expire April 30th. The Board will expect to receive input and nominations from Department Heads in the coming weeks.

MetroCast has delivered payment of the \$28,663.21 franchise fee previously communicated.

Regarding the Northern Pass Environmental Mitigation Opportunity, Chairman Barry spoke that there does not appear to be any active opportunities to apply. Selectman Robertson spoke that he was looking for the Conservation Commission to identify or recommend applicable projects, but having read the Commission's recent meeting minutes, it seemed clear that there weren't any projects in mind. He noted that the Commission Chair agreed the Town would be remiss to pass up an opportunity for money.

Selectwoman Hutchinson had advised several members of the community that the conversation around this topic would taking place at 6:30 and stated her preference to hold the discussion at that time. She suggested that the Town Administrator write back to the Northern Pass representatives to ask why the deadline was set as such. She agreed that it would be unfortunate to miss out on a financial opportunity for the Town. Members agreed that the Town should inquire about the deadline as it has no projects at present to apply to the initiative.

The Board agreed to provide the Town's information for consideration in the Southern New Hampshire Power Consortium Residential Power initiative.

The New Hampshire Municipal Drug and Alcohol testing consortium member has had a change in vendors who handle the testing results.

The Town has received notice that the legal case with NH Electric Cooperative is going to status contract.

The Town has received an inquiry from a J. Joseph Dipolito as to whether it will make Public Electric Vehicle Chargers available. The Board asked the Town Administrator to respond that no, at this time, Deerfield does not have such facilities.

Town Administrator's Report

J. Foisy confirmed that the Highway Agent has posted the roads as previously discussed and that the backhoe has been fully repaired and is operational.

Alan O'Neal has contacted the Town seeking permission to put a dumpster across the street from the George B. White building for the school metal drive to be held the weekend of May 16th. There were no objections.

J. Foisy learned today that the Town has a new Department of Revenue auditor, a Jamie Dow.

Unfinished Business None

New Business

Selectwoman Hutchinson noted that the Swap Shop will be reopening on April 4th and asked if language about the shop could be put on the Town Website. J. Foisy encouraged anyone who is willing, to draft something and forward it to Penny Touchette for posting on the website.

Other Business None

Citizens Comments

Harriet Cady spoke that she finds that the Fire Chief command vehicle is used often for errands related to Town maintenance and with the Building Inspector vehicle budgeted at \$20,000 often sitting idle suggested that the later vehicle be shared for maintenance related travel.

Recess Non Public Session RSA 91-A:3, II(b)

Motion: Vice Chairman Pitman moves to adjourn to Non Public Session

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non Public Session.

Motion: Vice Chairman Pitman moves to seal the minutes of the Non Public Session

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Adjournment

Motion: Vice Chairman Pitman moves to adjourn the meeting of March 23rd

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, March 30th @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*