

TOWN OF DEERFIELD
BOARD OF SELECTMEN
December 9, 2013
MINUTES

Call to Order

5:30pm: Chairman, Steve Barry called the meeting to order.

Present: Steve Barry, Chairman; Richard Pitman and R. Andrew Robertson Selectmen

Excused: Alan O'Neal, Vice Chairman; Rebecca Hutchinson Selectwoman

Also Present: Leslie Boswak, Town Administrator, Jan Foisy, Finance Director

Pledge of Allegiance to the Flag

Chairman Barry asked all to rise and pledge allegiance to the Flag.

Other Business

Chairman Barry spoke that the MBC has requested that the Select Board reconsider its policy for non-chairpersons having the ability to contact the LGC directly. The Select Board was not opposed to the idea and will review the policy Don Daley has worked with the LGC to create. The issue will be revisited at a later meeting.

Chairman Barry also indicated that the Town's proposed budget needs to be amended to reflect the decrease in the Telephone line amounts, additionally \$600 needs to be removed from the Police Department budget, specifically that money will be taken from the Prosecutor Line.

Motion: Selectman Robertson moves to reduce the Town Budget by \$6,924 in the lines described

Second: Selectman Pitman

All in Favor – Motion Carries

Fred McGarry had been asked to prepare a design to put in a conventional septic at Veasey Park and is seeking the Board's direction as to whether he should proceed with this work, or hold off given the current budgetary situation, he estimates the cost will be approximately \$1,200. Selectman Pitman asked how late in the year the work could be done, Mr. McGarry answered that it depends on the frost. The Board agreed that the drawing of the design should wait and it will be on included on the list of projects they want to do if money is available. It will be revisited at the December 30th meeting.

Regular Business/Signatures

- **Accounts Payable – Three Invoices (\$1,065,883.78, \$40, and \$138.32) totaling \$1,066,062.10 - \$500K to the School**

Motion – Selectman Robertson moves to approve the accounts payable

Second – Selectman Pitman

Discussion – Chairman Barry noted that this amount includes the payment to the County that had been pushed back.

All in Favor – Motion Carries

- **Payroll Manifest - \$70,420.74 (\$55,640.27 net)**

Motion: Selectman Robertson moves to approve

Second: Selectman Pitman

All in Favor – Motion Carries

- **NH Cleaning Service Contract – GBW Building Cleaning 3X Weekly @ \$1,150/month for 1 year beginning Dec 2013**

Motion: Selectman Robertson moves to execute the contract with NH Cleaning Services

Second: Selectman Pitman

All in Favor – Motion Carries

- **Work Group for Chief of Police Search**

Selectman Robertson as been in communication with Selectwoman Hutchinson regarding establishing a work group to identify the qualities the Town will be looking for in a new Chief of Police. Individuals they agreed should be asked to participate included the Road Agent, Welfare Administrator, Fire Chief and a School Board Representatives. Other

suggested people included the Parks & Recreation Director, Rescue Director, a member(s) of the Police Department, a member from the Deerfield Fair Association and pastor Carol Meredith. Given the recommendation the Board has received from PSSG, regarding taking a public survey, he is not sure if it makes sense to proceed with the Work Group as discussed. The Board agreed that a Community Survey, as suggested by PSSG, would solicit input from a broader group and would eliminate the need of meetings and the time required to organize them. Generally, the Board agreed that PSSG is the professional in this situation and that they are included to follow the advice they are paying for. Kim from PSSG will be attending the December 16th meeting to further discuss the process.

Chairman Barry presented a Professional Services Agreement Modification to the Agreement entered in July 2013 between the Town of Deerfield and PSSG. This Modification will have PSSG assist with the recruiting of a new Chief of Police with services not to exceed \$7,795.

Motion: Selectman Robertson moves to execute the Professional Services Agreement Modification

Second: Selectman Pitman

All in Favor – Motion Carries

- Winter Paving Contract – East Coast Signals – Government Building Plowing + Library Shoveling

Motion: Selectman Robertson moves to execute the contract with East Coast Signals

Second: Selectman Pitman

All in Favor – Motion Carries

Scheduled Appointments

Police Department Personnel – Police Department Update

The Select Board welcomed members of the Police Department. Chairman Barry outlined the process and logic for hiring an Interim Chief of Police while a more comprehensive search is done for the next permanent Chief. He spoke that the Board is not trying to exclude anyone in the Department, but is acting based on the advice they have received from PSSG so that they can be clear on the goals and intent for the Permanent Chief.

Unfinished Business None

Town Administrator's Report None

Non-public Session 6:09 pm

Motion – Selectman Robertson moves to enter into a Non Public Session under RSA 91-A:3, II a, c

Second – Selectman Pitman

Roll Call Vote – Pitman, yes; Robertson, yes; Barry, yes

The non-public session ended at 6:28 p.m. Chairman Barry noted for public record that no action was taken during the non-public session

Motion – Selectman Robertson moves to seal the minutes from the non-public session

Second – Selectman Pitman

Roll Call Vote – Pitman, yes; Robertson, yes; Barry, yes

Meeting Adjourns at 6:30p

Next Meeting Monday, December 16th @ 5:30pm

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.
Pending Approval by the Board of Selectmen*