

**TOWN OF DEERFIELD
BOARD OF SELECTMEN**

May 20, 2013
MINUTES

Call to Order

5:30pm: Chairman, Steve Barry called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to rise and pledge allegiance to the Flag.

Present: Steve Barry, Chairman; Alan O’Neal, Vice Chairman; Rebecca Hutchinson, Richard Pitman and R. Andrew Robertson
Selectmen

Also Present: Leslie Boswak, Town Administrator

Scheduled Appointments

- **Farmer’s Market Update – Bill Perron**

Mr. Perron asked if the Board had reached a decision regarding the Farmer’s Market using the Town Hall. Selectman Robertson noted that he had spoken with Peter Menard about his concern with conflicting summer concert dates, it seems everyone involved is OK with coordinating dates and times so that there is no problem. L. Boswak noted that the inside of the building will be unavailable to the Farmer’s Market on June 28th as the Town Hall has been rented on that date. Regarding the question of heating during the winter months, the Board agreed that \$25 per use would be a fair price as the heat will be maintained, and not turned up during that time and cleaning charges will be waived as the Farmer’s Market will clean after itself.

Motion: Selectwoman Hutchinson moves to waive the cleaning fees for the Farmer’s Market use of the Town Hall and to charge \$25 per date used from October through the winter months.

Second: Selectman Robertson

All in Favor – Motion Carries

- **Parks & Recreation – Department Update**

Joe Manzi provided the Board with a written Department update for review. He made note of the Department’s request to place a storage shed at the GBW Grounds for storing its gear. Joe will continue to work with Leslie and Mark Tibbetts on the specific location and size of the shed. Reviewing the Department report Selectman Robertson asked what the April Vacation Camp’s Wednesday destination trip to PetCo consisted of. Mr. Manzi answered that they were able to take around 10 kids to PetCo where they had an opportunity to interact with some of the animals, spiders, snakes, etc. and that the trip was very popular with the kids.

Chairman Barry asked Mr. Manzi to expound a bit on the nomination of Kenneth Heckman to the Parks & Recreation Commission. Mr. Manzi indicated that Ken and his wife Beth have been tireless volunteers within the Parks & Recreation program. They coach at least one team each season and are fully on board with the Department’s philosophy.

Motion: Selectman Robertson moves to appoint Ken Heckman to the Parks & Recreation Commission

Second: Selectman Pitman

All in Favor – Motion Carries

Chairman Barry noted that in the past, Joe Stone served as a Selectman representative on the Parks & Recreation Commission, would it be the Board’s pleasure to revive that practice? Selectpersons Robertson and Hutchinson already have spouses on the Commission so did not feel their participation would be appropriate. Selectman Pitman agreed to volunteer. The board will try it out and see how it works.

Motion: Selectman Robertson moves to appoint Selectman Pitman to the Parks & Recreation Commission

Second: Vice Chairman O’Neal

All in Favor – Motion Carries

Chairman Barry spoke highly of the work the Department does and noted he was amazed to see the number of families served by the After School Program. Mr. Manzi thanked the Town for its work on improving the website. The Department has received lots of positive feedback. He also thanked Alex and the Highway department for their work on the drainage project at the ball fields it has been working great so far this season.

Regular Business/Signatures

- Review of Minutes from May 6, 2013

Motion – Selectman Pitman moves to approve the Minutes as written

Second – Selectman Hutchinson

All in Favor – Motion Carries

- Review of Minutes from May 13, 2013

Motion – Vice Chairman O’Neal moves to approve the Minutes as written

Second – Selectmen Robertson

All in Favor – Motion Carries

- Accounts Payable – 2 invoices (\$25, \$49,513.50) totaling \$49,538.50

Motion – Vice Chairman O’Neal moves the accounts payable

Second – Selectman Robertson

All in Favor – Motion Carries

- Land Use Change Tax – House Keeping Item for 0.8286 acres, Mr. Pierce

Motion – Vice Chairman O’Neal moves to approve

Second – Selectmen Robertson

All in Favor – Motion Carries

- Notice of Abatement – Garland Lumber of North Conway, NH, \$9.21 for the 2013 Timber Tax Pre-Paid on Reservation Rd

Motion – Vice Chairman O’Neal moves to approve the appointment

Second – Selectman Robertson

Vote – All in Favor – Motion Carries

- Timber Tax Levy - \$131.56 to Robert & Sherry Moulton, Church Street

Motion – Vice Chairman O’Neal moves to approve

Second – Selectman Robertson

All in Favor – Motion Carries

Adjourn to Non-Public Session – 5:51p.m.

Motion: Vice Chairman O’Neal moves to enter into a Non Public Session under RSA 91-A, II: C **Second:** Selectman Robertson. **Roll Call Vote:** Pitman – yes; Hutchinson – yes; Robertson – yes; O’Neal – yes; Barry – yes.

Reconvene Public Meeting – 5:55p.m.

Motion: Vice Chairman O’Neal moves to seal the minutes of the Non Public Session

Second: Selectman Robertson **Roll Call Vote:** Pitman – yes; Hutchinson – yes; Robertson – yes; O’Neal – yes; Barry – yes.

Motion: Selectman Pitman moves to not waive the Tax Penalties of 6 Cotton Rd as requested

Second: Selectman Robertson

All in Favor – Motion Carries

- Lamprey River 2013 Management Plan

The Board reviewed the 2013 Lamprey River Management Plan, noting that any comments or questions are due to the Committee by Saturday, June 15th. Chairman Barry indicated members should forward questions and feedback to Leslie who will funnel to the Committee.

Unfinished Business

Selectman Robertson asked that the Board discuss further the correspondence from Erik Berglund and other citizens regarding the Northern Pass and the request that they take a formal position on the subject. If the Selectmen are going to represent the Town’s Opposition to the project, as was voted on at the last public voting session, he feels that a formal statement should be drafted. Selectman Robertson has no issue with items 1-6 presented in the letter, but #7 causes some concern as he does not see where the Town would find the funding to support the development of an Environmental Impact Statement. The Board agreed, adding that relying on volunteers to produce such statement did not feel appropriate, that anything drafted should be done by an impartial and professional third party. Leslie will draft a letter closely matching the language of the approved Warrant Articles and have the Board review and provide feedback. Selectwoman Hutchinson asked that the letter use language that states the Town’s opposition to the Northern Pass “...as currently proposed,” noting that much information is left to be discovered.

Town Administrator's Report

- Leslie informed the Board that the Transfer Station has located a company who will accept antifreeze at a charge of \$1/gallon, with a minimum 55 gallon drum collection. Currently disposal of hazardous wastes, including antifreeze, can run between \$400-500 per 55 gallon drum, would the Board like to pursue this alternative method, and would it like to pass along the cost of \$1/gallon to the residents? The Board agreed that the new company should be used and did not want to pass along the cost to the residents.
- Selectwoman Hutchinson had suggested to the Town Administrator that the GBW Building Signage may want to be updated to reflect the new building colors, also Claire, with Cuts by Claire, has expressed an interest in updating her signage. Leslie looked into and determined that a new sign "skin" with the updated colors would cost \$478 and updating Claire's portion of the sign would cost \$155. The Board agreed that if Claire wanted to pursue her signage she would be responsible for the costs, and that the \$478 expenditure can be revisited at the end of the year if funds remain in the budget to cover the costs.
- Leslie has provided the Board with a draft of the Town Newsletter and asked that any comments be made before tomorrow morning. Selectwoman Hutchinson asked if it would be possible to include information on the Swap Shop in the piece, Leslie responded yes, she can work that in.
- Tax bills are being mailed Thursday or Friday of this week.
- Through the new website individuals are able to sign up for email notifications when new minutes and/or agendas are posted. Leslie had signed up to receive these alerts and the feature does not appear to be working – her office is looking into this and will have it fixed.
- At a recent staff meeting with the Transfer Station it was brought up that the employees would like to see an ordinance adopted regarding the disposal of solid waste. There is currently nothing in place and the Transfer Station would like to be able to issue warnings and/or revoke dump privileges for individuals who blatantly ignore the instructions of employees with regard to what materials can be disposed of where. Leslie's office is looking into this and will keep the Board informed.

Other Business

Regarding the disposal of fill in the parking lot across from the GBW Building, Leslie would like to see a long range plan developed. She suggested having the Town Engineer review the site to determine if there is a better way to be using this piece of land. The Board agreed, noting that they have gained a lot of parking through the adding of fill, but that things such as the grade between the two parking lots, and visibility for foot traffic, could use a more formal review and plan.

New Business

Vice Chairman O'Neal asked if something could be done to block out the glass windows on the Town's storage area between Yanni's and Country Cuts by Claire, adding that it is currently an eye sore. Leslie is working on having the glass painted white.

Alex Cote informed the Board that he has received a number of complaints about through trucking on Harvey Road, one resident has had their phone and cable line ripped down by large trucks coming through three times. He and Leslie have been reviewing potentially applicable RSA's for posting the roads, but didn't know if there was an update to be heard.

Citizens Comments

Harriet Cady feels that there is not enough information available to know whether she opposes or is in favor of the project and does not feel that the voters have been informed with enough specifics either.

Adjourn to Non Public Session 6:28 p.m.

Motion: Vice Chairman O'Neal moves to enter into a Non Public Session under RSA 91-A, II: a **Second:** Selectman Robertson. **Roll Call Vote:** Pitman – yes; Hutchinson – yes; Robertson – yes; O'Neal – yes; Barry – yes.

Reconvene Public Meeting – 6:36 p.m.

Motion: Vice Chairman O'Neal moves to seal the minutes of the Non Public Session

Second: Selectman Robertson **Roll Call Vote:** Pitman – yes; Hutchinson – yes; Robertson – yes; O'Neal – yes; Barry – yes.

Public Meeting Adjourns at 6:37 p.m.

Motion: Selectman Pitman moves to adjourn.

Second: Selectman Robertson

All in Favor – Motion Carries

Next Meeting Tuesday, May 28th @ 8:00am

The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.

Pending Approval by the Board of Selectmen