

**TOWN OF DEERFIELD
BOARD OF SELECTMEN**

**May 6, 2013
MINUTES**

Call to Order

5:30pm: Chairman, Steve Barry called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to rise and pledge allegiance to the Flag.

Present: Steve Barry, Chairman; Alan O'Neal, Vice Chairman; Rebecca Hutchinson, Richard Pitman and R. Andrew Robertson Selectmen

Also Present: Leslie Boswak, Town Administrator

Meeting recessed to open Public Hearing.

Public Hearing – Community Planning Grant - \$14,000 RSA 31:95-b

Chairman Barry opened the Public Hearing by reading the published legal notice. Fred McGarry, chairman of the Planning Board, described the grant and explained that the award came about as a result of the Board's work with the Southern NH Planning Commission. The awards were given to 42 communities in the state and are funded by the Department of Housing and Urban Development. There is a requirement for \$3,500 cash and in kind matching from the Town. \$875 of that match will be taken from the Planning Board's 2013/2014 budget and the remaining \$2,625 will be in the form of hours worked. Board members are able to charge \$21.79/hour for their time associated with this work.

The intent for the funds is to do a review of the Town's Commercial/Industrial Overlay District and to hire an outside consultant to work with the Planning Board and Town Planner to consider re-establishing a set Commercial District. Feedback from Rick Pelletier has indicated that the current set and process for business approvals can be cumbersome and discouraging to individuals looking to establish a small business in town. The benefit to creating a defined Commercial District would be that it would be easier for prospective commercial business to come into an already established district, more turn-key. Selectwoman Hutchinson asked why they had moved to an Overlay District in the past and Mr. McGarry indicated that at the time the Board's felt it would be beneficial to allow businesses to operate anywhere within the Town and they felt that in doing so eliminating a defined Commercial District would be OK.

With no further public comments the Selectmen's meeting is reconvened at 5:40pm.

Motion – Selectman Pitman moves to accept the Community Planning Grant for \$14,000

Second – Selectman Robertson

All in Favor – Motion Carries

Scheduled Appointments

- **Longevity Award – Kevin Barry 5 Years**

Chairman Barry recognized Kevin Barry for his five years of service to the Town, the Board thanked him.

- **Farmers' Market – Location Update**

Bill Perron spoke on behalf of the Farmer's Market Committee, they would like to have their markets located in front of and to the left of the Town Hall this summer and inside the Town Hall for the winter market dates. They requested use of the bathrooms downstairs as there is an ordinance that requires a place for hand washing. The Market Committee asked for permission to use the space as well as for the Town Hall rental fees to be waived, and permission to post its banners advertising dates. Mr. Perron added that use of heat during the winter months would also be a component of the request.

Selectman Robertson asked if the dates had been compared to the Parks and Recreation Department's Summer Concert series that is traditionally held on Friday night. He noted it could be positive for the market with turnout, but may create some trouble with overlap and congestion. He also raised concerns with waiving the rental fees if the organization was going to require extra heat in the building. The Board will speak with Parks and Recreation and take some time to think about the logistics and will provide a final answer to the Farm's Market group in two weeks.

Regular Business/Signatures

- Review of Minutes from April 22, 2013

Motion – Selectman Pitman moves to approve the Minutes as written

Second – Selectman Robertson

All in Favor – Motion Carries

- Review of Minutes from April 29, 2013

Motion – Vice Chairman O’Neal moves to approve the Minutes as written

Second – Selectmen Robertson

All in Favor – Motion Carries

- Accounts Payable – 3 invoices (\$676.50, \$609,635.71 with \$500,000 transferred to school, and \$870) totaling \$611,182.21

Motion – Vice Chairman O’Neal moves the accounts payable

Second – Selectman Robertson

All in Favor – Motion Carries

- Intent to Excavate – Paul Smith retroactive paperwork with annual filings not previously submitted from 2004-2013

Motion – Selectman Robertson moves to sign the forms retroactively for Mr. Smith

Second – Selectmen Pitman

All in Favor – Motion Carries

- Board of Adjustment – Appointment of Peter Viar, 5 Scott Lane, as an Alternate Member for a 3 Year Term

Motion – Vice Chairman O’Neal moves to approve the appointment

Second – Selectman Robertson

Vote – All in Favor – Motion Carries

- Timber Tax Levy - \$9.52 to Matt & Susan Crone

Motion – Vice Chairman O’Neal moves to approve

Second – Selectman Robertson

All in Favor – Motion Carries

- Veteran’s Tax Credit – Exemption Update for Eileen Hewitt

Motion – Vice Chairman O’Neal moves to approve

Second – Selectman Robertson

All in Favor – Motion Carries

- Notice of Intent to Excavate – Barbara Caster

Signatures Executed

Correspondence

- Erik Berglund Re: PSNH Rebuild

Mr. Berglund has been in email correspondence with the Town expressing concerns over the rebuild of the PSNH lines scheduled for the fall of 2013 and summer of 2014, he feels this is not an in-kind rebuild as was described by the PSNH representatives and notes that they will be increasing the capacity of the lines. Rick Pelletier was at a recent meeting with PSNH and spoke that his understanding is that they are updating the lines, but that capacity will be increased. There will be a 115KVA line, as is in place now, but the lines will be running at a higher current, resulting in more power.

Vice Chairman O’Neal pointed out that PSNH had told the Board the pole heights would not be changing, but that Mr. Berglund shows 5 of 6 poles cited will be going higher, one as much as 13 feet higher. Selectwoman Hutchinson commented that PSNH seems to be “batting zero” in terms of trust and transparency with the Town and suggested asking them to be present at a Public Hearing. She felt a hearing would give the community an opportunity to ask questions and be more assured that this project is unrelated to the Northern Pass. Selectman Robertson agreed, noting that anything that will make the community at large feel better should definitely be pursued, especially where PSNH representatives have offered to come back.

- Richard Robbins – 59 Range Rd

Mr. Robbins wrote to the Board to express his concern with their driveway and the number of close calls they have had in pulling out with cars speeding on Range Rd. He asked if it would be possible for the Town to install a mirror. Vice Chairman O’Neal noted that the Board is aware of this trouble spot and had looked into providing mirrors when Mr. Robbins’ neighbor Gerry reached out to the Board. They had been advised by the Insurance company not to do so as it would make the Town

liable in the instance there ever were an accident. Leslie will write a letter responding to Mr. Robbins letting him know that they are unable to install a mirror, but that the Highway Department will look into the location and the issue.

- State of NH Real Estate Exemptions Claimed

Chairman Barry noted receipt of a list of from the State of NH detailing Real Estate Tax Exemption Properties in Town. The notice was for review only and included properties such as the Boy Scouts, the Deerfield Bible Church and the Inn at Deerfield.

Unfinished Business None

Town Administrator's Report

- Leslie provided the Board with an update on the water quality review of the GBW building facilities. There are a number of locations, specifically the sinks in the Police Department that are receiving unacceptably high readings and are causing problems. She noted that because the building was originally fitted with toilets enough for a School that there are a number of toilets that sit unused with stale water that corrodes and leads to problems. The Board requested Leslie place this out to bid. Once the bids are received the Board will look into taking the necessary funds out of the Municipal Building and Infrastructure Expendable Trust Fund.

Other Business

Selectman Robertson spoke about the ZBA approving a Heliport and this project will move forward to the Planning Board. He has been contacted by a number of residents. He would like to see the Board of Selectmen take an official position on this issue and request that the Planning Board keep the Board informed as to any upcoming action that will happen about this issue.

Chairman Barry asked the Board to review the Lamprey River Management Plan

New Business

Vice Chairman O'Neal has spoken with Leslie regarding the tractor trailer parking across the street. This last weekend there were two trailers parked in the lot with no tractors attached. A young man came down to the ball field on Saturday asking people to move their vehicles so that his father could park his tractor trailer in the lot. Vice Chairman asked Leslie to prepare some letters that there will be no trailer parking allowed if it is not attached to a tractor. In addition, he asked her to prepare a letter to the truck owners notifying them that the Board will allow residents to park there on a trial basis however, those using the ball fields have precedence and trucks will have to wait until those using the fields leave until parking trucks when there is not enough space.

Selectman Pitman has received some correspondence about a ZBA ruling a number of years ago. He is going to forward it to Leslie for review.

Selectwoman Hutchinson asked if Leslie could review Erick Berglund's email regarding proposed action that could be taken by the Board of Selectmen in regards to Northern Pass to see if the Board can legally take all of the proposed action that is been brought forward.

Citizens Comments

Mrs. Cady spoke about how she has researched the Purchasing Policies in the Town Clerk's Office and has found several copies. Mrs. Cady gave the Board of Selectmen a letter outlining a right to know request that she is making for computer logs.

Adjournment

Motion – Selectman Robertson moves to adjourn

Second – Selectman Pitman

All in Favor – Motion Carries

Meeting Adjourns at 6:46 p.m.

Next Meeting Monday, May 13th @ 8:00am

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.
Pending Approval by the Board of Selectmen*