

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
September 10, 2012
MINUTES**

Call to Order

5:30pm: Chairman, Steve Barry called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to rise and pledge allegiance to the Flag.

Present: Steve Barry, Chairman; Alan O'Neal, Vice Chairman; Bill Perron, and Richard Pitman, Selectmen

Not Present: R. Andrew Robertson, Selectman

Also Present: Jan Foisy, Town Finance Director

Scheduled Appointments

A. Joe Manzi – Parks & Rec Update

Mr. Manzi informed the Board that he has been approached with the idea of offering Tutoring Services to students through the Parks and Rec after School program. While he does not support or oppose the idea, he is seeking input from the Board on the matter. Chairman Barry clarified that this individual would not be an employee of the Department and Joe confirmed. Vice Chairman O'Neal was of the opinion that, aside from space limitations, he has concerns with how this would fit into the Program's model. Essentially an individual would be getting free rent to run a business. Joe agreed, pointing out that other vendors for example the boot camp, are run through the Department. Selectman Perron agreed that if it were to move forward the service would need to be something offered through the Department and under the supervision of Joe.

B. 2013 Budget

The Board took a cursory view of the 2013 Budgets, working through the Departments line by line. Several of the standard Departmental budgets that were flat or lower from the previous year looked OK and the Board was not interested in speaking further with those Department Heads. Departments that the Board would like to review further with included the Town Administration, Planning Board, Government Buildings, Town Hall, GBW Building, Police, Fire, Rescue, Building Inspector, Highway Department, Transfer Station, Veasey Park, the Library and the Conservation Commission.

The total proposed Operating budget for 2013 is up \$82,550 over last year, approximately \$84,000 over the potential default budget total. The Board will begin to address each of the Departments identified above beginning at the next full meeting on September 24th.

There are a number of items that will go before the Town as Warrant Articles. The Board specifically discussed the issue of launching personal paddle craft from Veasey Park. Members of the Board toured the property recently and there is an approximately 200 feet wide strip of unused space at the South boarder of the property. Where the issue seems to be one with citizens both in favor and opposed it was suggested that perhaps the decision be placed before the voters and the project would continue or cease from there.

Additionally Vice Chairman O'Neal expressed the importance of getting more specific numbers for oil and gas prices. He was surprised that the contract bidding process had not yet begun. It was suggested and agreed upon that all Departments affected us \$4/gallon as a projected price.

Regular Business/Signatures

- Approval of Minutes from August 27, 2012

Motion – Vice Chairman O'Neal moves to approve the Minutes as written

Second – Selectman Perron

All in Favor – Motion Carries

- Approval of Minutes from September 4, 2012

Motion – Vice Chairman O'Neal moves to approve the Minutes as written

Second – Selectman Perron

All in Favor – Motion Carries

- **Accounts Payable – \$3,097.50 and \$515,669.79 (\$500,000 attributed to the School) – totaling \$518,767.29**

Motion – Vice Chairman O’Neal moves to approve

Second – Selectman Pitman

All in Favor – Motions Carries

- **Authorization of a Delegate to the New Hampshire Municipal Association Policy Conference on 9/21 @ 9a**

Motion – Vice Chairman O’Neal moves to appoint Leslie Boswak as voting delegate at the upcoming NHMA Policy Conference.

Second – Selectman Perron

All in Favor – Motion Carries

In preparation for the Conference, The Board reviewed each of the proposed Policies and expressed their support or lack of support for each measure.

- **3 Pole Petitions – Griffin Rd, Willow Lane and Middle Rd**

Motion – Vice Chairman O’Neal moved to approve the Petitions

Second – Selectman Perron

All in Favor – Motion Carries

- **Timber Tax Levy in the amount of \$243.37 to Charles and Mary Richards Map 415 Lot 78**

Motion – Vice Chairman O’Neal moves to approve

Second – Selectman Pitman

All in Favor – Motion Carries

- **Timber Tax Levy in the amount of \$1,992.44 to John & Darryl Burbank-Schmitt Map 408-4, 12, 14 and Rebecca and Steven Whitmeyer Map 415-4, 5**

Motion – Vice Chairman O’Neal moves to approve

Second – Selectman Pitman

All in Favor – Motion Carries

- **Morrison Cemetery Deeds – Correction of an Error in Location**

No Discussion – Signatures Executed

- **Cartographic Association Inc. Data Release to NH Mosaic Parcel Map**

No Discussion – Signatures Executed

- **Letter from Phyllis Sanborn - thanking the Town for their work in putting together the Boston Cane Holder event in her honor**

- **Letter from the NH Division of Forest Land informing the Town of the sale of Timber/Pulp from Pawtuckaway State Park in Deerfield**

The Board will pass along to the Town Clerk for appropriate Timber Tax Levy processing

Unfinished Business None

Town Administrator’s Report

Jan informed the Board that the Fire Department’s F350 was viewed this morning. Chief Tibbetts expects it to be in service in 5 weeks time.

Other Business

Vice Chairman O’Neal asked how the recent Hazardous Waste Day went. Chairman Barry indicated that the day went well, they stayed below the \$10,000 budgeted for disposal and the four hours allotted was sufficient. He feels that doing these once a year going forward will be enough, and will suggest that the driveway be split in the future to better delineate the Hazardous Waste area from the normal Transfer Station traffic.

New Business Chairman O’Neal noted that there needs to be three Selectmen present for the Primary Voting tomorrow, September 11th for opening and closing duties along with a Board presence throughout the day. All agreed they would be able to attend.

Citizens Comments None

7:10p

Motion – Vice Chairman O’Neal

Second – Selectman Perron

All in Favor – Meeting is Adjourned

Next Meeting Monday, September 17th @ 8:00am

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.
Pending Approval by the Board of Selectmen*