

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
July 30, 2012  
MINUTES**

**Call to Order**

5:30pm: Chairman, Steve Barry called the meeting to order.

**Pledge of Allegiance to the Flag**

Chairman Barry asked all to rise and pledge allegiance to the Flag.

**Present:** Steve Barry, Chairman; Alan O'Neal, Vice Chairman; Bill Perron, Richard Pitman and R. Andrew Robertson, Selectmen

**Also Present:** Leslie Boswak, Town Administrator

**Scheduled Appointments**

**A. Veasey Park – Park Rules & Regulations**

Veasey Park Commissioners Glenda Smith and Deb Smith, presented the Board with a letter from the Head Lifeguard expressing concerns with allowing boaters to launch from the Park. Vice Chairman O'Neal suggested that members of the Board and Park Commission walk the plot of land to get a better grasp of where the boundary markings are. Selectman Robertson noted that the Board will rely on the recommendations of the Veasey Park Committee, but that the hope was to brainstorm solutions to the parking issue for residents of Town looking to access the lake for canoes and kayaks use.

The Board will look to put a date on the calendar to walk the property lines with Rick Pelletier in the coming weeks and will continue to consider putting together a long range plan for the land use.

**B. Surplus Police Cruiser Bid Opening**

With no bids submitted, the Town will look into alternative ways of selling the surplus Cruiser. A local auto auction and posting to an online site such as Craigslist will be explored.

**C. Jan Foisy – Financial Report (January – June)**

Jan presented the Board with a current Financial Report of Department expenditures year-to-date along with Department revenue comparisons from 2009 – 2012 and the anticipated block grant reduction amounts. The Board thanked Jan for the detailed information and will use it as they continue into the 2013-2014 Budgeting season.

**D. Alex Cote - Highway Department – CIP Presentation/Department Updates**

Alex Cote presented the Board with a list of capital improvements in his order of priority. The items included the following:

- Highway Maintenance Facility – Options to update the current building, or raze and build new were described
- 12 inch Brush Chipper – Life expectancy would be 25 years and would solve issues with availability through current rental arrangements. Vice Chairman O'Neal brought up the long-term purchase plan that had been discussed at a previous meeting. He is opposed to such an arrangement as the Chipper Purchase was voted down as a Warrant Article at the last Town Meeting. Selectmen Robertson and Perron shared in opposition to that approach.
- Replacement of the F450 vehicle with a F650 – Would expect the F450 to fetch \$7,000 - \$9,000 at auction. Does not expect the current F450 to last long as it is not heavy enough for the work required of it.
- Replacement of the H12 Dump Truck – A new truck with a plow wing would have a 16 year life expectancy.
- Backhoe/Excavator Improvements – Purchase of an excavator (approx \$85,000) could give the backhoe an additional 10 years life expectancy

*\*Selectman Robertson was excused from the meeting at this time*

- Replacement of the Grader
- Replacement of the Backup Loader

Chairman Barry stated that in his opinion the only item beyond repair is the Maintenance Building and that all other equipment should survive to future budgeting years. Alex noted that to stay on track with the 20 year road maintenance

plan they are currently behind by approximately \$450,000 - \$475,000 in grinding and paving work. The Board thanked Alex for his list of Department Capital Improvement Priorities.

Alex informed the Board that his Department has been looking at the Charrette Proposal – this is a traffic calming proposal that would address safety concerns near Church Street and the Library. A piece of that project is to pave around the Fire Department and work would eliminate on street parking in front of the Library. Alex is not comfortable moving forward with this work until all affected parties (Library, Fire Department, EMT, etc.) have been brought to the same table to discuss.

Another active project is the traffic flow at the intersection of 107, Candia Rd, and Church St. Alex presented the Board with a plan to modify the flow of traffic in that area. There would be a cost of approximately \$1,000 to purchase the paint and three road signs (Yield, Do Not Enter, and Left Turn Only). Work would likely be completed in one day and he would like to see this done before school resumes.

Chairman Barry confirmed that the funds could be made available from within the Highway Safety and Revolving Funds lines.

**Motion** – Vice Chairman O’Neal moves to go forward with the Traffic Calming plan for North Rd/Church St

**Second** – Selectman Perron

**All in Favor – Motion Carries**

Finally, Vice Chairman O’Neal noted that he has had inquires about the wood behind the Town shed and its intended use. Alex informed the Board that it came from Charlie Sanborn and that they intend to cut and deliver it to the Church.

#### **E. Rick Pelletier - Transfer Station – CIP Presentation/Department Update**

Rick Pelletier presented the Board with his list of capital improvements/necessities for the Transfer Station. Suggestions included a septic system installed on site to replace the port-o-potties, the installation of a well, both to support the aforementioned septic system and to aid in refilling the fire truck tank that is on site for when garbage is being burned. Finally he indicated that a new Swap Shop building would be a positive improvement to the facility.

Chairman Barry asked if, based on usage, the Station was at or near its operating capacity. Rick responded no, that if usage increased they may need to add man hours, but that the facility is well within its operating capacity. He noted that they believe the Well and Septic projects could be done in the coming years using Impact fees.

Vice Chairman O’Neal asked what has been done with the old glass crusher that has been stored at the Transfer Station unused for a number of years. Rick has been unable to get a quote or price for the equipment as it is long out-dated and suggested that it may be worth more as scrap metal.

**Motion** – Vice Chairman O’Neal moves to go forward with the surplus, scraping and/or disposal of the glass crusher

**Second** – Selectman Perron

**All in Favor – Motion Carries**

#### **Regular Business/Signatures**

##### **- Approval of Minutes from July 16<sup>th</sup> and July 23<sup>rd</sup>**

**Motion** – Vice Chairman O’Neal moves to approve the Minutes as written

**Second** – Selectman Pitman

**All in Favor – Motion Carries**

*\*Note Selectman Perron abstained vote on the July 16<sup>th</sup> Minutes as he was not present for the meeting*

##### **- Accounts Payable – \$317,966.74, of which \$250,000 is transferred to the School**

**Motion** – Vice Chairman O’Neal moves to approve

**Second** – Selectman Perron

**All in Favor – Motions Carries**

##### **- Notice of Intent to Cut Wood or Timber – Robert & Sherry Moulton of 33 Church St**

No Discussion – Signatures Executed

##### **- Petition for Pole License – FairPoint Communications for Brown Rd**

**Motion** – Vice Chairman O’Neal moves to approve

**Second** – Selectman Perron

**All in Favor – Motion Carries**

**- Veteran's Tax Credit – Updated Filing – Annabelle Ray, 47 Reservation Rd**

**Motion** – Vice Chairman O'Neal moves to approve

**Second** – Selectman Pitman

**All in Favor – Motion Carries**

**- Cemetery Deed, Old Center Rd – Barbara Cook of Ridge Rd**

No Discussion – Signatures Executed

**- Request to waive Town Hall Rental Fees for the Coffeehouse on November 17<sup>th</sup> to benefit the Boy Scout Troop**

**Motion** – Vice Chairman O'Neal moves to waive the rental fees

**Second** – Selectman Perron

**Discussion** – It was noted that the heat surcharge fee will not be waived

**All in Favor – Motion Carries**

**Unfinished Business      None**

**Town Administrator's Report**

- The crosswalk meeting went well. Leslie is waiting for the letter of recommendations from the Engineer with how to proceed.
- The Town has reached out to the State regarding posting "No Parking" signs along North Rd and is expecting a response from them shortly. There has also been discussion of placing "No Parking" signs along 107 across from the Post Office and in front of the cemetery as Joe Manzi feels this is an area of safety concern.
- The Town has been working with Denny Greig to secure a group of volunteers from the National Civilian Community Corps. They are young individuals who work on community projects. Some of the areas identified for these volunteers include the clearing of town trails, weatherization of low income homes, energy audits, disaster preparedness audits, storing up of the public wood bank, food pantry distribution and historical preservation (i.e. cemetery maintenance).

**Other Business** Vice Chairman O'Neal asked about the outstanding payment due to the Town from FairPoint Communications from March. Jan will check into, but she believes that it may coincide with the time where the company was filing for bankruptcy.

Vice Chairman O'Neal asked if there has been any progress in setting a date for the Highway Dedication ceremonies. Leslie is waiting to hear from the State agencies involved.

**New Business      None**

**Citizens Comments**

Kathy Shigo commented that she does not feel "No Parking" signs across from the Post Office are a good idea as the area is important when funerals are happening and she feels it is good to have a flat access way to the Ball Fields for older individuals who may have a hard time getting down the stairs on the other end of the field.

**Adjourned**

7:30pm

**Motion** – Vice Chairman O'Neal moves to adjourn the July 30<sup>th</sup> Meeting

**All in Favor – Meeting is Adjourned**

**Next Meeting Monday, August 6<sup>th</sup> @ 8:00am**

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.  
Pending Approval by the Board of Selectmen*