

**TOWN OF DEERFIELD
BOARD OF SELECTMEN**

July 16, 2012

MINUTES

Call to Order

5:30pm: Chairman, Steve Barry called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to rise and pledge allegiance to the Flag.

Present: Steve Barry, Chairman; Alan O'Neal, Vice Chairman; Richard Pitman and R. Andrew Robertson, Selectmen

Excused: Bill Perron, Selectman

Also Present: Leslie Boswak, Town Administrator;

Scheduled Appointments

A. Kelly Roberts – Longevity Award

The Board of Selectman presented Kelly Roberts with a Longevity Award for her 5 years of service and thanked her for her work with the Town.

B. Donald McQuade – Boat Ramp/North Road Parking Concerns

Mr. McQuade is a resident on North Road and presented the Board with pictures that show what the Pleasant Lake Boat Launch Parking Overflow is doing to obstruct the view from his driveway. He asked what could be done to resolve the issue. Chief Greeley indicated that he has spoken with the Fish and Game Officers on duty and they seem unwilling to do anything about the issue. He would suggest starting with "No Parking" signs along North Rd. This will need to be done through the State DOT as it is a State Highway. Chairman Barry thanked Mr. McQuade for bringing the issue to their attention and they will let him know as soon as something is done.

C. Salt Shed Bids

- a. BWS Complete Carpentry, Deerfield, NH - \$22,500
- b. RJH Builders, Concord, NH - \$15,000
- c. Shackelford Carpentry, Northwood, NH - \$12,500
- d. Dustin's Carpentry, Center Barnstead, NH - \$12,440
- e. Gary Anderson Home Improvement, Nottingham, NH - \$14,050
- f. Artisan Custom Homes, Deerfield, NH - \$25,360

The Board asked Alex to review and make a recommendation. Alex indicated that he was comfortable making a recommendation right away. He would like to award the work to Dustin's Carpentry from Center Barnstead. They are the low bid and have come highly recommended from reliable sources.

Motion – Selectman Robertson moves to award Dustin's Carpentry the bid for \$12,440

Second – Vice Chairman O'Neal

All in Favor – Motion Carries

D. Alex Cote – Department Updates

Alex informed the Board that he is having difficulty securing a short term rental for a wood chipper. He has spoken with MBT Tractor and there is an opportunity to enter into an agreement to rent a chipper for \$1,450/month in 6 month increments for a total of 24 months. At the end of 24 months the Town will own the chipper. Normal short term rental rates are \$1,800/month. Vice Chairman O'Neal asked where the funds would be taken from. Alex indicated the Contractor Line. Chairman Barry expressed concern with entering an agreement to buy because this item was voted down when presented to the Town as a Warrant Article. The Board will take the issue under consideration and make a decision at the next Monday night meeting.

E. Acceptance of \$4,767.00 Emergency Management Performance Grant for the upgrade of the Emergency Operations Center per RSA 31:95-b, III (b)

Motion – Vice Chairman O'Neal moves to accept the funds

Second – Selectman Pitman

All in Favor – Motion Carries

Regular Business/Signatures

- **Approval of Corrected Minutes from June 18th**
 - Motion to approve the Minutes from June 18th as corrected** – Selectman Robertson
 - Second** – Vice Chairman O’Neal
 - No Discussion – All in Favor – Motion Carries**
- **Approval of Minutes from July 2nd**
 - Motion to approve the Minutes from July 2nd as written** – Selectman Robertson
 - Second** – Vice Chairman O’Neal
 - No Discussion – All in Favor – Motion Carries**
- **Approval of Minutes from July 10th**
 - Motion to approve the Minutes from July 10th as written** – Vice Chairman O’Neal
 - Second** – Selectman Robertson
 - No Discussion – All in Favor – Motion Carries**
- **Accounts Payable – \$36,325.27**
 - Motion** – Vice Chairman O’Neal moves to approve
 - Second** – Selectman Robertson
 - All in Favor – Motions Carries**
- **Land Use Change Taxes, \$6,500 and \$15,700, for three lots belonging to the Gina G. White Rev Trust on Hartford Brook Rd**
 - Motion** – Vice Chairman O’Neal moves the Land Use Change Tax Warrants as stated
 - Second** – Selectman Robertson
 - All in Favor – Motion Carries**
- **Timber Tax Levy of \$966.24 to the Katherine Brodsky Revocable Trust**
 - Motion** – Vice Chairman O’Neal moves to approve
 - Second** – Selectman Robertson
 - All in Favor – Motion Carries**
- **Timber Tax Levy of \$566.22 to Caroline**
 - Motion** – Vice Chairman O’Neal moves to approve
 - Second** – Selectman Robertson
 - All in Favor – Motion Carries**
- **Letter from the Town Clerk requesting the Board approve Tax Lien Abatement for Russell Perron in the amount of \$18**
 - Motion** – Selectman Robertson moves to approve the abatement
 - Second** – Vice Chairman O’Neal
 - All in Favor – Motion Carries**
- **Request from the Town Clerks Office to approve a refund of \$2,956 for a Tax Overpayment by Robert Hogan at 1 Sawyer Farm Rd**
 - Motion** – Vice Chairman O’Neal moves to approve the refund
 - Second** – Selectman Robertson
 - All in Favor – Motion Carries**
- **Letter from Library Board of Trustees Providing Department Updates**
 - The handicap and front walk along with solar lighting has been completed by Eagle Scout candidate Ben Averill.
 - The Energy Efficiency upgrades have been completed, including spray foam insulation, insulated shades, outdoor electrical and new storm windows.
 - There is work in progress to create a Friendship Garden behind the Library and they are seeking bids to replace some of the broken roof tiles.

Unfinished Business **None**

Town Administrator's Report

- The Transfer Station Super Structure Painting project is complete and looks fantastic
- The Town is looking at pricing to move the oil tanks out of the shed and Leslie will have an update soon
- At the July 30th Board Meeting Leslie has asked Jan to present the Board with a Financial Report, the intent is to do this at least semi-annually
- There will also be a CIP Presentation at the July 30th meeting for the larger departments
- Veasey Park representatives have been invited to the July 30th meeting to discuss the rules and regulations of the Park as relates to the launching of canoes and kayaks
- Leslie and Alex will be meeting tomorrow with the NH DOT to discuss the Crosswalk at the GBW Building and will also touch base on the need for "No Parking" signs on North Rd

Other Business None

New Business None

Citizens Comments

Harriet Cady noted that she had asked the Library Board for a copy of some information that had been distributed and she was told they do not retain emails. Ms. Cady would like the Town to instruct the Departments what emails need to be kept under State Law.

Nonpublic Session:

6:07 pm Vice Chairman O'Neal made a motion to enter a Nonpublic Session under RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Selectman Robertson.

Roll Call Vote: Pitman-Yes; Robertson-Yes; O'Neal-Yes; Barry -Yes

6:28 pm The Nonpublic Session ended.

No Action/No Decisions:

It was noted that no action was taken or decisions made within the Nonpublic Session.

Minutes Sealed:

MOTION: Selectman Robertson made a motion to seal the Minutes of the Nonpublic Session as divulgence of information contained in those minutes would likely adversely affect the reputation of a person or persons not a member of this Board. Seconded by Vice Chairman O'Neal.

Roll Call Vote: Pitman-Yes; Robertson-Yes; O'Neal-Yes; Barry -Yes

Nonpublic Session:

6:29 pm Vice Chairman O'Neal made a motion to enter a Nonpublic Session under RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Selectman Robertson.

Roll Call Vote: Pitman-Yes; Robertson-Yes; O'Neal-Yes; Barry -Yes

6:44 pm The Nonpublic Session ended.

No Action/No Decisions:

It was noted that no action was taken or decisions made within the Nonpublic Session.

Minutes Sealed:

MOTION: Vice Chairman O'Neal made a motion to seal the Minutes of the Nonpublic Session as divulgence of information contained in those minutes would likely adversely affect the reputation of a person or persons not a member of this Board. Seconded by Selectman Robertson.

Roll Call Vote: Pitman-Yes; Robertson-Yes; O'Neal-Yes; Barry -Yes

Motion – Selectman Robertson moves to rescind the vote of the March 31, 2008 Board of Selectmen limiting the Police Chief working Special Details. The Police Chief will coordinate Special Detail work with the Town Administrator and the Board will review this in October. **Second** – Selectmen Pitman seconded the motion. **All in Favor – Motion carries**

6:45 pm Vice Chairman O’Neal made a motion to enter a Nonpublic Session under RSA 91-A:3,II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Selectman Robertson.

Roll Call Vote: Pitman-Yes; Robertson-Yes; O’Neal-Yes; Barry -Yes

6:49 pm The Nonpublic Session ended.

No Action/No Decisions:

It was noted that no action was taken or decisions made within the Nonpublic Session.

Minutes Sealed:

MOTION: Selectman Robertson made a motion to seal the Minutes of the Nonpublic Session as divulgence of information contained in those minutes would likely adversely affect the reputation of a person or persons not a member of this Board. Seconded by Vice Chairman O’Neal.

Roll Call Vote: Pitman-Yes; Robertson-Yes; O’Neal-Yes; Barry -Yes

Adjourned

6:50 pm

The July 16, 2012 meeting is adjourned.

Next Meeting Monday, July 23rd @ 8:00am

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.
Pending Approval by the Board of Selectmen*