

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN**

April 23, 2012  
MINUTES

**Call to Order**

5:30pm: Chairman, Steve Barry called the meeting to order.

**Pledge of Allegiance to the Flag**

Chairman Barry asked all to rise and pledge allegiance to the Flag.

**Present:** Steve Barry, Chairman; Bill Perron, Richard Pitman and R. Andrew Robertson, Selectmen

**Also Present:** Leslie A. Boswak, Town Administrator

**Absent:** Alan O'Neal, Vice Chairman

**Public Hearing Re: The Acceptance of \$29,699.00 Emergency Management Performance Grant for the Central Fire Station Generator Project**

Chairman Barry read the notice as published in the April 14, 2012 edition of the Concord Monitor. "Town of Deerfield Public Hearing, The Board of Selectmen will hold a public hearing in accordance with RSA 31:95-b on Monday, April 23, 2012 at 5:30 p.m. This hearing shall be held for the purpose of accepting public input regarding the acceptance of a \$29,699.00 EMPG Grant for the Town of Deerfield's Central Fire Station Generator Project. The hearing shall be held in the upstairs conference room of the George B. White Building, 8 Raymond Road, Deerfield, NH." Chairman Barry then proceeded to open the Public Hearing for discussion of the acceptance of the \$29,699 grant. Harriet Cady asked if there were funds available for the installation and other items that may go along with this project. Chief Tibbetts responded yes. Selectman Robertson noted that this is a matching grant however the Town's portion of the match will not be in the form of cash, but rather labor and money that has already been spent. The Grant is for roughly \$60,000 and the town has already spent just under \$30,000 in local funds. The remaining \$29,699 is for the purchase and installation of the generator and is to come from FEMA.

With no further comments the Public Hearing was closed at 5:35pm.

**Motion:** Selectman Robertson moves to accept the \$29,699 Emergency Management Performance Grant for the Central Fire Station Generator Project per RSA 31:95-b, III (a)

**Second:** Selectman Perron

**All in Favor – Motion Carries**

**Longevity Awards**

Chairman Barry presented Paul Kimball and William Matthew Lopez each with a Longevity Award for their five years of service to the Town.

**Bid Awards**

Chairman Barry noted that the awarding of contract for the Fire Escape repair would be done at a future meeting when Chief Tibbetts is prepared to make a recommendation.

**A. Transfer Station – Sand Blasting & Painting**

The Board has received from the Transfer Station Director a recommendation to award this bid to Fletchers Sand Blasting and Painting of Epping, NH.

**Motion:** Selectman Robertson moves to award the contract to Fletcher's Sandblasting & Painting in the amount of \$24,487.

**Second:** Selectman Perron

**All in Favor – Motion Carries**

**B. Fire Truck - Purchase & Build**

Chief Tibbetts presented to the Board his pros and cons for the two bids received, one from Lakes Region and the second from Valley. There is an approximately \$40,000 difference in cost between the two, however the truck bid from Lakes Region is for a different build than was requested in the original spec. The Chassis would be a HME Chassis, built in Michigan and the body would be a stainless steel body, as opposed to the poly body requested and bid by Valley. Both companies have been accessible and helpful. Lakes Region has been in business for over twenty years, Valley for over thirty. The Chief noted that awarding the bid to Lakes Region would require two trips to Michigan during the process at an estimated cost of \$6,000. The Town has done business with Valley on multiple Fire Department Vehicles, dating back to 1997. The Lake's Region bid for a HME Chassis and

stainless steel body, along with two trips to Michigan would total \$393,000. The Valley bid for a Spartan Chassis and poly body comes in at \$434,000. Chief Tibbetts would be comfortable awarding the job to either provider, however being pressed for a recommendation between the two he would suggest the Board go with Valley, citing the relationship and positive experience the Town has had with that provider for over fifteen years.

Selectman Robertson thanked the Chief, noting that he was comfortable with his recommendation. Chief Tibbetts is interested only in the Town getting the best truck for the money. Chairman Barry thanked Chief Tibbetts for the work that he has done in researching this purchase. Vice Chairman O'Neal has asked that the Board postpone making any final decision until he is able to be in attendance. The Board will take the week to review and consider Chief Tibbetts' comments and will be prepared to make a decision at next week's meeting.

### **Regular Business/Signatures**

#### **- Approval of Minutes from April 16<sup>th</sup>, 2012**

**Motion to approve as written** – Selectman Perron

**Second** – Selectman Pitman

**No Discussion** –

**Vote - Yea: 3, Nay: 0, Abstained: 1 – Motion Carries**

#### **- Accounts Payable \$67,587.18**

**Motion** – Selectman Robertson moves the Accounts Payable as stated

**Second** – Selectman Perron

**All in Favor – Motion Carries**

#### **- Timber Tax Levy in the Amount of \$510.15 to H. Gile Beye**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motion Carries**

#### **- Notice of Abatement of Tax Refund to Robert Ledonne of 10 Old Center Road \$26.00**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motions Carries**

#### **- Notice of Abatement of Tax Refund to DBL Property Management of 4 North Road \$1823.00**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motions Carries**

#### **- Notice of Abatement of Tax Refund to Patricia Hume of 5 Sunset Lane \$73.00**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motions Carries**

#### **- Notice of Abatement of Tax Refund to Peter A. Nelson of 92 Middle Road \$114.00**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motions Carries**

#### **- Land Use Change Tax for \$0 to release 6.15 acres for housekeeping purposes only, Leonard & Karen Carleton**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motion Carries**

#### **- Gravel Tax Levy in the amount of \$177.54 to Nellie Rollins**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motion Carries**

#### **- Timber Tax Levy in the amount of \$997.34 to Robert & Sherry Moulton and Mark & Catherine Barnard**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**All in Favor – Motion Carries**

**- Application for Property Tax Credit Relating to a Service Disability for \$2,000 – Richard Poisson of Tandy Road**

**Motion** – Selectman Robertson moves to approve

**Second** – Selectman Perron

**No Discussion – All in Favor – Motions Carries**

**- Veteran’s Tax Credit – Update to Existing File for Barbara Nutter**

**Motion** – Selectman Pitman moves to approve

**Second** – Selectman Robertson

**Vote – All in Favor – Motion Carries**

**- Application for Elderly Tax Exemption – Marie Hatford, 203B Raymond Road**

**Motion** – Selectman Perron moves to approve

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Notices of Intent to Cut Wood or Timber**

Tim Dimatteo, 206 Nottingham Road and H. Gile Beye, Nottingham and Perry Roads

**No Discussion – Signatures Executed**

**Correspondence**

Chairman Barry read a letter submitted by Citizen Kathy Shigo regarding the needed road improvements on Nottingham Road and the frustration of the residents in that area that the project has been delayed for another year. The Board will work with the Highway Agent to address and respond appropriately.

**Unfinished Business      None**

**Town Administrator’s Report**

- On Saturday, April 28<sup>th</sup> from 10a-2p the Police Department will be hosting a Drug Take Back Day for anyone looking to dispose of prescription drugs
- Redistricting information has been sent out to the surrounding Towns and the communities of Manchester, Tilton and Gilford have expressed an interest in working together. Is it the Board’s pleasure for the Town to pursue this further without any financial commitment at this stage? Selectman Robertson is in favor of the Town continuing the conversation with the communities and the Board agrees.

**New Business      None**

**Other Business      None**

**Citizens Comments**

Harriet Cady noted to the Board that she has found two documents signed by the Board, discussion of which was not included in the meeting minutes. The first was a letter to the Deerfield Fair signed by then Chairman John Regan and Mark Tibbetts asking that the Fair make its annual donation to the Town and not to the Fire Association. The second related to the bid process and the Board’s discussion of that policy. She could not find mention of it in the April 18, 2011 minutes. Chairman Barry and Town Administrator L. Boswak will look into and address.

Kathy Shigo would request the Board’s support with regards to the improvements needed on Nottingham Road. Chairman Barry responded that the Board had presented the Nottingham Road project to the voters as a Warrant Article that was voted down. They are making their decisions based on the recommendations of the Road Agent and he believes that Mr. Cote has mentioned at a Board meeting that he does want to address the area in question.

**Meeting Adjourned**

6:15pm

**Motion** – Selectman Pitman

**Second** – Selectman Perron

All in Favor - The April 23, 2012 meeting is adjourned

**Next Meeting Monday, April 30<sup>th</sup> at 5:30 pm**

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.  
Pending Approval by the Board of Selectmen*