

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN**

April 9, 2012  
MINUTES

**Call to Order**

5:30pm: Chairman, Steve Barry called the meeting to order.

**Pledge of Allegiance to the Flag**

Chairman Barry asked all to rise and pledge allegiance to the Flag.

**Present:** Steve Barry, Chairman; Alan O'Neal Vice Chairman; Bill Perron and R. Andrew Robertson, Selectmen

**Also Present:** Leslie A. Boswak, Town Administrator

**Town Items for Bid**

Chairman Barry read the bids submitted on upcoming Town projects and purchases below. Department Heads will take a week (or in some cases longer) to review the bids and will bring recommendations before the Board at a future meeting.

**A. 2012 Paving Projects – Meeting House Hill Road, Church Street and Mountain Road**

- a. **Brox Industries** – Reclaim & Fine Grade, 9,333 yards @ \$1.95/yard; Binder, 13,010 tons @ \$75.50/ton; Paving, 14,050 tons @ \$98 ton, additional work at \$195/ton with a clause that the pricing can fluctuate based on the base price of liquid asphalt.
- b. **Continental Paving** – Reclaim & Fine Grade, 9,335 yards @ \$1.50/yard; Binder, 13,030 ton @ \$70/ton; Paving, 1,068 tons @ \$95 ton, with an escalation cause based on the price of liquid asphalt, currently at \$620/ton.
- c. **Pike Industries** – Church Street (360 tons @ \$96/ton); Meeting House Hill Road (Reclaim 9,340 yards @ \$150/yard; Binder, 13,010 tons @ \$71.50/ton; Overlay, 360 tons @ \$96/ton); Mountain Road (345 tons @ \$96/ton)

**B. Winter Sand, Road Reconstruction Material & Processed Gravel**

- a. **Brox Industries** – Crushed Stone @ \$10.75/ton; ¾" stone @ \$10.75/ton; 3 and 6/8 stone \$8.50/ton; Winter Sand @ \$13.50/ton – all plus \$4.75/ton delivery
- b. **W. Rollins Excavation** – ¾" gravel @ \$7.90/ton; 1.5" gravel @ \$7.90/ton; 3" gravel @ \$6.30/ton; ¾" stone @ \$10/ton; 1.5" stone @ \$10/ton; 6" stone @ \$11/ton – all prices include delivery
- c. **Northeastern Mechanics – Pittsfield, NH** – 1.5" gravel @ \$8.88/ton; ¾" gravel @ \$9.88/ton; 3" gravel @ \$7.88/ton – all prices include delivery
- d. **Merrill Construction** – 1.5" gravel @ \$11.48/ton; 3/4" gravel @ \$11.48/ton; 3" gravel @ \$8.98/ton; 1.5" stone @ \$13.48/ton; ¾" stone @ \$13.48/ton; erosion stone @ \$14.83/ton – all prices include delivery
- e. **NE Earth Mechanics** - Sand @ \$7.43/ton

**C. Roadside Mowing – Approx 68 miles**

- a. **C Wall Enterprises, Newmarket, NH** - \$6,950
- b. **Sanborn Industries, Deerfield, NH** - \$7,000

**D. Fire Escape Reconstruction – Deerfield Fire Department**

- a. **Dallaire Build Services, Nottingham, NH** – \$6,300
- b. **ATB Construction, Kittery Point, ME** – \$4,073.41
- c. **Guimond Construction, Bow, NH** – \$4,745
- d. **Outside In Construction, Alton, NH** – \$5,200
- e. **Gary Anderson Home Improvement, Nottingham, NH** - \$5,650

**E. Window Replacement at the George B. White Building**

- a. **Gary Anderson Home Improvement, Nottingham, NH** - \$21,400 with an option to do Front Wall Siding @ \$6,480
- b. **Guimond Construction, Bow, NH** - \$29,218
- c. **Dallaire Build Services, Nottingham, NH** - \$22,725 with an option to do Front Wall Siding @ \$7,125
- d. **Outside In Construction, Alton, NH** - \$24,215 with an option to do Front Wall Siding @ \$8,615

**F. Painting of the Super Structure at the Transfer Station**

- a. **Fletcher Sandblasting & Painting Inc, Epping, NH** - \$24,487

**G. Fire Truck Purchase**

- a. **Lakes Region Fire Apparatus Inc** - \$387,500 with a 210-240 day build time

- b. **Valley Fire Equipment** - (\$175,000 base, \$63,915 optional equipment, \$9,872 loose equipment, \$185,213 chassis)

**Scheduled Appointments**

**A. Acceptance of Grants – Mark Tibbetts, Fire Department**

Chief Tibbetts has asked for the Board's approval to accept grants in the amounts of \$1,913.00 for the Wick, 375, 4-State Fire Pump and \$896.80 for 10 wild land Nomex shirts, 10 wild land Nomex pants, and 10 forest fire helmets.

**Motion** – Selectman Robertson moves to accept the Grants as stated

**Second** – Vice Chairman O'Neal

**Discussion** – Vice Chairman O'Neal asked from where in the Fire Department's budget these funds would be delivered. Chief Tibbetts confirmed from the Grant line.

**Vote - All in Favor – Motion Carries**

**B. Cable Committee – Scope & Expectations**

Members of the Cable Committee have held their first meeting and are seeking input from the Board as to what the scope and expectations of the committee will be. Selectman Robertson offered input that he would like to see the group review the current contract with Metrocast to ensure that the provider is living up to it, specifically as relates to speed/band width. Vice Chairman O'Neal added that he would like the group to see whether the area of coverage is adequate, are they reaching the entire town? The Committee agreed, adding that they have specific concerns with regards to the current contract which states that Metrocast will provide fiber optic service to the School, Town Offices, Town Hall, etc. They are not sure that service is being done. Additionally they plan to update the Town survey that was done in 2007 as the current contract with Metrocast is due to expire in December of 2013.

**Regular Business**

- **Payroll Manifest - \$172,535.81 (\$150,000 +/- of which is for the purchase of Conservation Land, funds directed from the Conservation Trust)**

**Motion to approve** – Vice Chairman O'Neal

**Second** – Selectman Robertson

**No Discussion – All in Favor – Motion Carries**

- **Application for Veteran's Tax Credit – Gabriel & Alanna Franko, 31 Middle Road**

**Motion** – Selectman Robertson moves to grant the tax waiver

**Second** – Vice Chairman O'Neal

**All in Favor – Motion Carries**

- **Update of Information for Veteran's Tax Credit – Connie Stone**

**Motion** – Vice Chairman O'Neal moves to grant the tax waiver

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

- **Cable Committee Appointment – Katherine Alexander**

**Motion** - Vice Chairman O'Neal moves to appoint Ms. Alexander to the Cable Committee

**Second** – Selectman Robertson

**No Discussion – All in Favor – Motions Carries**

- **GSA Federal Supply, Scheduled Purchase Order for Verizon Services and Access**

**No Discussion – Signatures Executed**

- **Notice of Intent to Cut Wood or Timber – Richard & Nancy Potavin, 235 Middle Road**

**No Discussion – Signatures Executed**

- **Notice of Intent to Cut Wood or Timber – Debbie C Kelley Living Trust, South Road**

**No Discussion – Signatures Executed**

- **Notice of Intent to Cut Wood or Timber – John Burbank & Daryl Burbank-Schmitt, Coffee Town Road**

**No Discussion – Signatures Executed**

- **Notice of Intent to Cut Wood or Timber – Matthew & Suzanne Krohn, 31 Old Center Road**

**No Discussion – Signatures Executed**

- **Correspondence re: The Cut Off for Board of Selectman Meeting Agenda Items**

Chairman Barry reminded the Board of the policy that items must be received by the Town Administrator no later than

Friday at 10am prior to a full Monday, 5:30pm Board of Selectmen meeting in order to be included in that week's Agenda. A memo was sent to the Assessing Office informing them of that cut off as.

#### **- Town Policy for the Protection of Roads**

Chairman Barry informed the Board that there is a Town Policy for the Protection of Roads dated June 15, 1995. It has come to the Town's attention that paragraph 2B of that policy is illegal.

**Motion** - Vice Chairman O'Neal moves to delete paragraph 2B from the policy and to review/re-write the policy as necessary.

**Second** – Selectman Robertson

**No Discussion – All in Favor – Motions Carries**

#### **Unfinished Business**

**Board of Selectman Vacancy** – After having reviewed all of the submissions, Chairman Barry is of the opinion that there were four viable candidates, Jack Sherman, Fred McGarry, Walter Hooker and Richard Pitman. Given the different scheduling availability and the other elected positions that those individuals are serving on in town he feels that Dick Pitman would be his choice for appointment to the Board of Selectmen. The other Board members concurred, citing the same reasoning.

**Motion** – Vice Chairman O'Neal moves to appoint Richard Pitman to the vacant Board of Selectmen seat

**Second** – Selectman Robertson

**Discussion** – Vice Chairman O'Neal pointed out that Mr. Pitman will need to resign from his seat on the Municipal Budget Committee prior to being sworn in. Selectman Robertson offered a whole hearted "thank you" to all of the individuals who applied offering their time and service to the Town.

#### **Town Administrator's Report**

- Alex Cote has agreed to serve on the Southern NH Planning Commission's Advisory Board
- Deb Boisvert has volunteered to serve on the Southern NH Planning Commission's Broadband Stakeholders Group
- The next Regional Selectman's meeting is scheduled for May 24<sup>th</sup> and Senator Barnes is expected to be in attendance
- The Board of Selectman Meeting for April 30<sup>th</sup> will be changed to a 5:30pm meeting where the Board will have a Work Session to review the Town Website, the goal will be to develop a scope of the work that needs to be done and look at some of the associated costs.
- Upcoming Grants that have been awarded include \$1,000 from the Wal-Mart Foundation to the Parks & Rec department and \$29,699 towards a generator at the Fire Station. More information and public hearings will be forthcoming.
- The Board of Selectman will meet for a work session on Thursday, April 19<sup>th</sup> at 1:30pm to tour the Government Buildings
- The Public Access Panel will be showing old Fire Department Auxiliary Variety Shows that Mark Tibbetts had converted to DVD. They will be shown on Sunday's at 7pm and the Town will be advertising this to get the word out.
- The Board will need to make corrections to the Purchase & Sale agreement for the Loader at the Transfer Station. A longer set of forks is required, resulting in a \$1,000 increase. Additionally the Town will be receiving a 14' plow, versus the 12' originally stated (for the same price). This will bring the new total purchase price to \$107,701 to be corrected at the next meeting.
- Water Line Construction at the GBW Building will begin on Wednesday, April 11<sup>th</sup>
- Gravel Road Update – The Town has received some complaints around the condition of the Gravel Roads and Leslie has asked Alex to speak to this. Alex Cote updated the Board, explaining that the varying temperatures between freezing and melting this spring resulted in three layers of frost, and created difficult conditions on the Gravel Roads. The recent dry weather has made it so that the gravel placed on the roads cannot be compacted. Coffee Town and Mountain Road were identified as two problem areas. The plan is to work this week with Tank 1 from the Fire Department to compact and repair the roads.

**Other Business** Having been sworn in, the Board formally welcomed Richard Pitman.

#### **Citizens Comments**

Ms. Cady noted that in her recent Supervisor of the Checklist Training she found there may be a need to review the Town Roads and confirm if there are areas that have been re-named or are not included. L. Boswak indicated she thought that had been done through the 911 system, but that it may be a communication issue between them and the Secretary of State and that she will look into it. Ms. Cady also expressed that she found it strange that not all Board of Selectman Applicants were discussed, specifically Ms. Hughes, Mr. Godbois and Mr. Von Hassle were left out of the discussion all together. Selectman Perron noted that the Board Reviewed all applicants, those three were not among anyone's top candidates and as a result were not discussed, but they were reviewed.

**Meeting Adjourned**

6:40pm

**Motion** – Selectman Robertson

**Second** – Vice Chairman O’Neal

All in Favor - The April 9, 2012 meeting is adjourned

**Next Meeting Monday, April 16<sup>th</sup> at 5:30 pm**

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.  
Pending Approval by the Board of Selectmen*