

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
November 21, 2011
MINUTES**

Call to Order

5:30pm: Chairman, John Reagan called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Reagan asked all to rise and pledge allegiance to the Flag.

Present: John Reagan, Chairman; Alan E. O'Neal, Vice Chairman; Stephen R. Barry, Bill Perron (arrived 5:50) and R. Andrew Robertson, Selectmen

Also Present: Leslie A. Boswak, Town Administrator, Jan Foisy, Finance Director, Penny Touchette, Accounts Payable & Katie Libby, On-Call Recording Secretary

Budget Reviews

Police Department – Chief Mike Greeley

Chief Greeley presented to the Board a revised and reorganized Budget. The first item for attention was the filling of one vacant full-time and one part-time position.

Motion – Selectman Robertson made a motion to fill the 2 positions as recommended by the Chief

Second – Selectman Barry

Vote – 3 yea, 1 nay – motion carries

The PD Department Budget has been revised down from approximately \$602,000 down to \$600,581. In conjunction with this the Chief would like to make personnel changes within the department. His request calls for the promotion of three officers, two individuals to be promoted to Sergeant and one individual to be promoted to Patrolman First Class. In addition the Police Chief would be placed within the wage scale and an Officer would receive a wage adjustment for successful completion of his probationary period. Chief Greeley noted that the Board has encouraged him to promote from within in the past. These proposed changes would take effect December 8th 2011 and the resultant wage adjustments would bring each individual into their wage scale. Selectman Barry asked if the Sergeants would be supervisory roles. Chief Greeley confirmed yes. Chairman Reagan pointed out the Holiday shifts were represented as 10 hours rather than the normal 8 that other Town Employees are compensated for. Chief Greeley confirmed, as the officers work in 10 hour shifts. Members of the Board recalled discussing this discrepancy in the past, but noted that no action had been taken.

Motion – Selectman Barry made a motion to approve the Department's budget as submitted

Second – Selectman Robertson

Discussion - Chairman Reagan commented that he would like more time to review the proposed changes and does not feel the Police Department has allowed the Board sufficient notice to look at these recommendations. He also does not feel that reductions within the Department budgets should be turned over to the Department Heads for spending as they see fit. Selectman Barry feels that this proposal makes good use of funds as it seeks to bring individuals up through the ranks, he feels the Town should work at keeping experienced/trained people in the Department. Vice Chairman O'Neal asked that Chief Greeley point out where the \$2,000 in savings was picked up? Chief Greeley answered that the part-time line had been reduced by 192 hours, also reduced were the Special Detail and Cruiser lines.

Vote – 3 yea, 1 nay – motion carries

Selectman Perron arrived.

Vice Chairman O'Neal noted that the Board should be mindful of how to address the Warrant Article presented to the Town for the increase of Town Employee pay. Should it be inclusive or exclusive of these new numbers? Chief Greeley would ask that the board include Officer Pelletier in the potential 2.5% Warrant Article Increase as his adjustment was overdue as the result his probationary period ending. Selectman Barry feels that if the Warrant Article passes the Officers should be included.

Veasey Park

Selectman O'Neal asked that the Board re-visit the addition of a Parking Guard to the Veasey Park budget at a cost of \$4,928. He suggested that the Police Department could work to enforce parking issues and would like to research creating a fee or parking ticket for those found in violation. Chief Greeley confirmed that the PD could add patrolling of the park to its route and informed the Board that a Town Ordinance would need to be created so that any fees as a result of the tickets could be returned to the Town as revenue. He noted that a large part of the problem stems from the Fish & Game staff at the Boat Launch telling people that when parking at the launch is full there is additional parking available at Veasey Park. The representative from the Veasey Park Committee does not have a problem with Police enforcing instead of a Parking Guard as long as the issue is being addressed.

Regular Business

-Outstanding Minutes – November 7th and November 14th, 2011

Motion to approve the minutes as written – Selectman Robertson

Second – Selectman Barry

No Discussion – All in Favor – Motion Carries

-Accounts Payable - \$42,384.97

Motion – Vice Chairman O'Neal moved to approve the Accounts Payable as stated

Seconded – Selectman Robertson

No Discussion – All in Favor – Motion Carries

- Cemetery Deed – Signature Required

-Request to appoint Matthew Kimball as Deputy Fire Warden

Motion to Approve – Selectman Barry

Seconded – Vice Chairman O'Neal

No Discussion – All in Favor – Motion Carries

New Business

State of NH – 911 Letter

Rick Pelletier informed the Board that this is the completion of the process that the Town has gone through in creating a Town Map for the 911 service. The Letter gives a list of non-standard addressing properties, but there is no requirement to change, modify or fix, the State is just making the Town aware. Selectman Barry asked if Emergency Management was comfortable with the list as presented and Rick confirmed yes. Chief Greeley stated that he would like to see some communication made to residents, or a possible Town Ordinance, that requires people to properly number their homes. Mark Tibbetts referenced the numbering that was done along North Road and Pleasant Lake – the approximate cost is \$5 to \$6/home and the Board noted there are 1,700 properties in town. M. Tibbetts suggested that the Board consider funds to number one road a year, and offered that if the Town will find monies to purchase the post and numbers that the Volunteer Firefighters would install.

Motion – Vice Chairman O'Neal made a motion to sign all three 911 Agreements as written

Second – Selectman Barry

Discussion - A letter from the State of NH 911 System was presented to the Board for signatures.

Vote - All in Favor – Motion Carries

Unfinished Business – None

Town Administrator's Report

- Next week will be the last meeting to adopt the 2012 Budget. 12/5 is a normal meeting and beginning 12/12 the Board of Selectman will return to 8:00 a.m. signature meetings.
- The Farmer's Market would like to Expand to include winter hours. They are looking to hold the market on the 2nd Sunday of each month January – April from 1-4pm. The Market has asked for permission to use the Town Hall free of charge. Chairman Reagan suggested that the group use the GBW building as there is more parking and the Town is already heating that facility.

Motion – Selectman Barry moved to allow the Farmer's Market to use the GBW building to hold its Winter Markets

Second – Selectman Robertson

No Further Discussion – All in Favor – Motion Carries

- Selectman Perron asked for permission to move the summer location of the Farmer's Market to the parking lot across the street from the Town Hall as visibility at the Deerfield Fairgrounds is low. Selectman Barry suggested that the idea first be run by the Parks and Recreation Department – all agreed.

Citizens Comments

Ms. Maureen Mann notified the Board that the State House Public Works and Highway Committee has policies in place where a Town needs to wait one year following the passing of an individual before applying to name a highway after them. With a year having just about passed – she has spoken with Jack Barnes, she would like to see the Board compose a letter to endorse the naming of a section of Routes 107/43 after Joe Stone. Suggested the stretch of road selected be somewhere in the area of the Legion as he was an active member of that organization.

Motion – Selectman Barry moved that the Board of Selectman would put together a letter to ask that the stretch of road from James City to Bicentennial Field be named the Joseph Stone Memorial Highway

Second – Vice Chairman O'Neal

No Further Discussion – All in Favor – Motion Carries

Ms. Harriet Cady suggested that the Board should write a letter to the State Fish & Game Department re: the issues with Veasey Park and the out of town parking that is happening there.

Adjourned

6:20 pm

Motion – Selectman Perrin

Second – Selectman Robertson

All in Favor - Motion Carries

Next Meeting Monday, November 28th at 5:30 pm

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.
Pending Approval by the Board of Selectmen*