

Community Preservation Committee
Town of Deerfield
Minutes for March 10, 2011

Members Present: Steve Barrett, Bruce St. Peters, Daniel Graves, Alan Swedlund and Marilyn McArthur.

Meeting Called to Order at 7:10 pm

- 1) Moved to accept with amendment of adding Roger Sadoski to list of those present at the last meeting on February 10, 2011. Voted to accept minutes of November 4 as amended and shown in attachment.
- 2) Reviewed and amended minutes of November 4, meeting as attached. Issue was minutes taken by Priscilla Phelps using recording of the meeting did not reflect the actual statement made by Swedlund regarding potential conflict of interest. Amendment reviewed, moved, seconded and voted with Swedlund abstaining (see attachment).
- 3) Reviewed budget submitted by Bernie Kubiak as prepared by Janet Swem. Question: Is the \$30k still encumbered for the senior housing project?
- 4) Review of Proposals:
 - a. First Church of Deerfield, railings to be installed pending approval of plan submitted to Mass. Historical Commission. Brick Church steps railing, \$8975. Moved to go before Town Meeting for a vote, seconded and approved subject to MHC approval.
 - b. Franklin Land Trust, Kostiuk Property- Recommended to go forward to the Town Meeting. Moved, seconded and approved.
 - c. Historical Commission-Graveyards and monuments improvement project. \$72,000. Moved to go before Town Meeting, Moved, seconded, and approved.
- 5) There was a discussion of revisions for the CPC application form for use in future.
 - a. Revising to allow "historic designation" which is not in the current form.
 - b. Suggestion to reword the section regarding "outside matching funding."
 - c. Revise the form to ask for submitted copies. Acceptable by Fax or email? Hardcopy necessary for our actual meetings to review proposals.
 - d. Do we need a statement that states whether we will allow for a waiver of deadlines, which is not permitted now.
- 6) Scheduled the public hearing on review of proposals for April 14 in Town Hall.

Adjourned, 8:25 pm.

Respectfully submitted, Alan Swedlund