



## **Minutes of the Historical Commission Deerfield, MA.**

**Town Offices  
November 23, 2009**

**Members present: Henrietta Kocot, Chair; Edie Lipp, Clerk; Pat Potter, Jane Trigère  
Guest: Gaby Harrington**

1. The meeting was called to order at 6:30 P.M. by Chair, Henrietta Kocot. Minutes of the November 10<sup>th</sup> meeting were approved by consensus. Jane Trigere introduced guest Gaby Harrington.

### **2. Historical Importance Designations**

- After discussion, damaged town records - cited by Town Clerk, Mary Stokarski, in a 2010 CPA Application requesting funds for their restoration - were designated by unanimous vote as documents of historical importance to the Town of Deerfield. Clerk, Edie Lipp, will write a note to the Town Clerk confirming the designation, noting the Historical Commission's concern that Town documents not be allowed out of the Town Offices, and mentioning The Northeast Document Conservation Center as another possible place to get an estimate for document restoration.
- After discussion, the town clock, located in the South Deerfield Congregational Church steeple, was designed by unanimous vote as an object of historical importance to the Town of Deerfield. Clerk, Edie Lipp, will write a note to Bernie Kubiak, who is submitting a CPA Application for clock restoration, confirming the designation, asking if more local clock restoration services are available, and recommending that signage explaining the history of the town clock be considered for outside the church.
- After discussion, the Sugarloaf Street Cemetery – cited by Historical Commission Clerk, Edie Lipp, in a 2010 CPA Application requesting funds for cemetery gravestone restoration – was designated by unanimous vote as a site of historical importance to the Town of Deerfield. Clerk, Edie Lipp, will write a letter to go on file confirming the designation.

### **3. CPA Application: Sugarloaf Street Cemetery Restoration Project**

- The rest of this Historical Commission meeting was devoted to going item by item through the CPA Application for the Sugarloaf Street Restoration Project which Edie presented in draft form. A few minor changes were made, including clarification by Jane Trigere of the reference to the Sugarloaf Street Cemetery in Vol. 2 of George Sheldon's

A History of Deerfield. The Town apparently bought the cemetery from the Graves family in 1803.

- To aid the CPA Application documentation, Jane will email Edie photos she has taken of the Sugarloaf Street Cemetery. She will also contact the Association of Gravestone Studies and cemetery abutters for letters of support to be submitted before the December 3<sup>rd</sup> Application deadline.
- Edie noted that the CPA Application would need a more detailed assessment of gravestones needing repair. She will contact Ta Mara Conde to arrange for timely completion of that assessment and to ensure that Town copies of the “before and after” digital photos of those gravestones are included in the estimated costs.
- Edie also noted that Bernie Kubiak explained that the gravestone repair project would be put out to bid after the April Town Meeting if the CPA funding is approved.
- Someone suggested that we look into the Town providing a shed for supplies to be kept at the cemetery

#### 4. Miscellaneous

- Pat will investigate Historical Commission display possibilities at the Senior Center.
- Edie will follow up on the internship description, the oral history collaboration with Frontier Regional HS, and the photo for the Historical Commission poster.
- Edie recommended these items for the next Historical Commission meeting:
  - a. Budget request to submit to Select Board
  - b. Annual Report description
  - c. Oral History questions
  - d. Posters to put up
  - e. Information on how to access phone and email

5. At 8:25 P.M. Henrietta made a motion and Edie seconded it that the meeting be adjourned. The motion carried by consensus. The Historical Commission will meet next on December 8, 2009 at 6:30 in Room 130 of the Town Offices.

Respectfully submitted,

Edie Lipp, Clerk  
Deerfield Historical Commission