

Finance Committee Meeting ~ Deerfield, Massachusetts
March 30, 2015
Minutes

Members present: Tom Clark, Skip Olmstead, John Paciorek, William Cummings, Dylan Korpita, Ralph Healy, Mary Stokarski

Also present: Members from South County Emergency Service

1. The minutes from March 3, 2015 and March 23, 2015 were reviewed, corrected as needed, and then accepted with a unanimous vote.
2. John Paciorek asked for the status of the CIC Grant and the balance of the funds remaining. Mark Gilmore of the South County Emergency Service said they got approval to extend the deadline of the grant and use the funds for items needed for the ambulance service.
3. The South County Emergency Service did receive a third quarter invoice from the town of Deerfield. Mark Gilmore stated that the town of Deerfield now has a method for charging administrative fees to the South County Emergency Service.
4. John Paciorek asked if we should try to bill the other towns for their portion of the costs of administration for the South County Emergency Service before June 30, 2015. Mark Gilmore stated that the other towns have their funds in their ambulance accounts.
5. John Paciorek stated there is a large amount of money in the ambulance service budget that has not been spent. He asked, "How much of a reserve does South County Emergency Service want?" The representatives from South County Emergency Service stated that they believe it should be a three to four month amount of the budget. This estimate is based on the length of time for insurance payments of services rendered.
6. Skip Olmstead asked about staffing methods for South County Emergency Service. We were told they work 40 hours over a 7 day period. We were also told that per-diem medics' wages are \$13.62 for Step 1 and \$16.03 for Step 2.
7. John Paciorek requested that South County Emergency Service provide a monthly report to the finance committee. The South County Emergency Service representatives assured us that this procedure would begin immediately.
8. John Paciorek asked for an explanation of what was in the South County Emergency Service budget item of "Health and Fitness." We were told these were required items for all EMTs.
9. Skip Olmstead asked if at some point whether we plan to drop to two ambulances. South County Emergency Service representatives were not ready to state they would drop to two ambulances. They are reviewing this possibility.
10. The meeting was adjourned at 9:00 pm.