

Minutes
Town of Deerfield
Capital Planning Committee
Tuesday, February 17, 2015

Members Present: Chair Tom Clark, Ken Cuddeback, Carolyn Ness, John Paresky, Jack Davey, Roger Sadowski, Skip Sobieski

Absent: None

Others Present: Kayce Nelson, Zack Smith (South County EMS)

The meeting convened at 6:04 PM

1. **Minutes for Approval** – Minutes tabled to the next meeting.
2. **Review Capital Requests** - The committee reviewed capital requests with Zack Smith from South County EMS. Zack explained the final costs will be for Deerfield's share of the expenses. After the discussion, the committee considered a motion: Motion made by Jack Davey to recommend the Deerfield share of South County EMS requests to purchase \$20,000 in computer equipment, \$5,000 in radio equipment, \$29,700 in biomedical equipment, and an annual contribution amount of \$51,000 to the ambulance reserve fund. Seconded by John Paresky. *Motion approved 5-0*
3. **School Generator** – Ken updated the committee on the decision by school administration to conduct a study on the needs to bring a generator on line at the elementary school. The study will be paid for out of \$27,000 previously voted at town meeting. The study will provide a clear picture of the estimated cost to add a generator at the school.
4. **Updated Spreadsheet** – The committee reviewed John's updates to the spreadsheet and agreed that it is looking much better. John will revise it to reflect this meeting's discussions and circulate as soon as possible.
5. **Next Meeting** – The committee agree to hold the next meeting, February 24th at 6:00 PM.
6. **Adjournment** – Ken moved to adjourn at 7:32 PM, seconded by Jack Davey, *Motion approved unanimously*

Respectfully Submitted,

Ken Cuddeback, Secretary