

Minutes  
Town of Deerfield  
Capital Planning Committee  
Tuesday, February 10, 2015

Members Present: Chair Tom Clark, Ken Cuddeback, Carolyn Ness, John Paresky, Jack Davey, Roger Sadowski, Skip Sobieski

Absent: None

Others Present: Kayce Nelson

The meeting convened at 6:04 PM

1. **Minutes for Approval** – John Paresky moved to approve the minutes of February 3, 2015, Jack Davey 2<sup>nd</sup>. *Motion approved 7-0*
2. **Review Highway Department Requests** - The committee discussed the Highway Department requests reviewed at the last meeting with Kevin Scarborough. The committee agreed that \$100,000 in requests should be recommended for the FY2016 warrant. Motion made by John Paresky, seconded by Skip Sobieski to approve \$20,000 for a new server for town offices, \$20,000 for a new roller and trailer for the highway dept., \$40,000 for a new Ford F350 Truck replacing an older 2005 vehicle, \$9,000 to replace a brush hog mower, and \$11,000 for a sewer camera system. *The motion was approved 7-0*
3. **School Generator** – Ken agreed to contact the Elementary school to request further information on the cost of a generator.
4. **Updated Spreadsheet** – The committee reviewed John's updates to the spreadsheet and agreed to add \$2.8 million to 2017 expenses as provision for a possible roof project at the elementary school. The committee also agreed that reserve funds should be added for highway department expenses in 2017 and 2019 to hold funds for needs in those years.
5. **Next Meeting** – The committee agree to hold the next meeting, February 17th at 6:00 PM.
6. **Adjournment** – John moved, seconded by Skip to adjourn the meeting at the conclusion of the Weston and Sampson presentation on the Deerfield Wastewater Treatment Plant (WWTP). *The motion carried unanimously.* (The presentation concluded at 8:45 PM and the meeting adjourned)

Respectfully Submitted,

Ken Cuddeback, Secretary