

Board of Selectmen

June 3, 2015

A regular meeting of the Deerfield Board of Selectmen was scheduled for June 3, 2015, at the Town Offices, 8 Conway Street, South Deerfield.

PRESENT: Carolyn Shores Ness (Chair), Mark Gilmore, David Wolfram.

Also present: Kayce Warren, Town Administrator.

The meeting was called to order at 6:30 PM

Public Comment

John Reino, 8 Kelleher Drive.

Mr. Reino spoke about a situation related to his driveway, water runoff, etc.

Kevin Scarborough, Highway Superintendent was present to speak to Mr. Reino's concerns. Mr. Scarborough spoke about possible remedies to the solution.

Mr. Reino raised concerns about the remedies suggested. There was additional discussion about the history of road repairs, the design of the road, and other potential solutions to the issue.

Mr. Scarborough stated that he will contact Weston and Sampson for technical and engineering advice on possible drainage solutions.

Selectmen's Comments

Ms. Ness thanked all those involved for making Memorial Day a success, in particular the Memorial Day committee. Mr. Gilmore and Mr. Wolfram concurred, and commended the participants and volunteers for remembering the day.

Ms. Ness requested a thank you letter be written to the MEMA Undersecretary for the use of the MEMA communications truck for the Memorial Day weekend.

Review of Minutes from Previous Meetings

It was MOVED by Gilmore SECONDED by Wolfram

To accept the minutes from May 20, 2015 as presented.

VOTED: 3, 0, 0.

Fuel Storage License Amendment

Public Hearing

At 6:50 PM, the Chair opened a public hearing for an amendment to a fuel storage license.

The board recognized Mr. Herb Marsh for his comments. Mr. Marsh stated that the property was originally sold to be a gas station only, and that the property and use therein is expanding and encroaching on other properties.

Marsh: "It doesn't seem to me that the proposed use of this facility is how it was originally intended."

The board asked questions to clarify the concerns of the individual.

The board affirmed that they would review the setback requirements, scope of work, and determine if any restriction was placed on the property.

There being no further comments from the public, the Chair closed the public hearing at 6:58 PM.

It was MOVED by Wolfram SECONDED by Gilmore

To approve the license change as requested.

VOTED: 3, 0, 0.

Discussion/Decision Items

Support Letter for New England Patient Network to open a Registered Marijuana Dispensary

Mr. Nick Spagnola and Attorney Valerio Romano from New England Patient Network spoke briefly on a proposal to site a Registered Marijuana Dispensary in South Deerfield.

The board posed some questions about the history of the state enabling legislation. There was also discussion about the history of the application process, the challenges of licensing such a facility.

It was MOVED by Wolfram, SECONDED by Gilmore

To sign a letter of support for the siting of a marijuana dispensary facility in South Deerfield.

VOTED: 3, 0, 0.

Mr. Romano spoke about the necessity of having a local license in hand prior to receiving a state approval. Ms. Ness provided reassurance that the town would work with NEPN to facilitate the process as needed.

Changes to Electrical Permit Fees

The board considered proposed changes to the electrical permit fees, including an increase to temporary electrical service, an increase to the commercial fee from \$40 to \$100, a reduction to commercial rate-per-value, and elimination to the cap on commercial permit fees.

It was MOVED by Gilmore, SECONDED by Wolfram

To accept the changes to Electrical Permit Fees Schedule as presented.

VOTED: 3, 0, 0.

Police Appointments

The Board considered the list of Police Department Appointments, and the change to the fulltime officer appointment process and requirements.

It was MOVED by Gilmore, SECONDED by Wolfram

To implement the Police Department Appointments as presented.

VOTED: 3, 0, 0.

Hauling Services MOU – Franklin County Solid Waste Management District

The board reviewed the proposed Memorandum of Understanding related to solid waste and recycling hauling.

It was MOVED by Gilmore, SECONDED by Wolfram

To approve and sign the MOU as presented.

VOTED: 3, 0, 0.

Contract - The Abrahams Group

A contract for consulting services for evaluation of the Emergency Management Services enterprise fund, administrative overhead costs, and potential revenue sources related to South County EMS. The contract costs will be covered by the CIC grant, and the cost and purpose has been approved.

Ms. Warren reviewed the history of the CIC grant, the financial particulars revolving around the grant, and other matters.

It was MOVED by Gilmore, SECONDED by Wolfram

To approve and authorize the contract as presented.

VOTED: 3, 0, 0.

One Day Liquor License – Pioneer Saab / Volvo

The board reviewed a request for a one-day liquor license for an event at the Pioneer Saab Volvo location.

It was MOVED by Wolfram, SECONDED by Gilmore

To approve a 1-day Liquor License for an event at Pioneer Saab Volvo, Route 5, Deerfield, for June , 2015.

VOTED: 3, 0, 0.

One Day Liquor License – Deerfield Arts Bank

The board reviewed a request for a one-day liquor license for the Deerfield Arts Bank.

It was MOVED by Wolfram, SECONDED by Gilmore

To approve a 1-day Liquor License for an event at the Deerfield Arts Bank, 3 Sugarloaf Street South Deerfield, for June 4, 2015.

VOTED: 3, 0, 0.

CPA Support Letter

The board considered a request to write a support letter for a restoration of state funding for the Community Preservation Act.

It was MOVED by Gilmore, SECONDED by Wolfram

To send a letter of support to The Joint Committee on Revenue Senate Committee Chair Michael J. Rodrigues House Committee Chair Jay R. Kaufman in support of an Act to Sustain Community Preservation Act revenue.

VOTED: 3, 0, 0.

There was some further discussion about use of CPA funds to complete necessary work at the South County Senior Center. Gilmore suggested that the board go to the SCSC Board of Oversight with the potential, and ask for their recommendations, in order to insure that both entities are “on the same page”.

There was also discussion about the intention of the Community Preservation Committee, and the goals of the Board of Selectmen. There was some discussion on how to facilitate the discussion. Ms. Warren will work to organize a meeting with the Community Preservation Committee, in order to find common ground and reach consensus.

One-Day Liquor License - D2R2 Randonee

A request for a one-day liquor license for the Franklin Land Trust, as a primary fundraiser for Franklin Land Trust.

It was MOVED by Gilmore, SECONDED by Wolfram

To approve a one-day liquor license for the event as specified, requiring an officer for the event, and that any fees for this license, or this event, be waived.

VOTED: 3, 0, 0.

Bond Anticipation Note – Energy Savings for Signature

The board was presented with a Bond Anticipation Note related to Energy Savings.

It was MOVED by Gilmore, SECONDED by Wolfram

To authorize signing of the Bond Anticipation Note, as requested.

VOTED: 3, 0, 0.

Town Administrator's Report

Personnel Board – Reclassification Request

The Personnel Board has submitted a recommendation for the reclassification for the Assistant Treasurer / Collector position. Personnel Committee has recommended reclassification of the position to Grade 4, and that the current employee be placed in the classification schedule at Step 1.

The board will review the request, and advise.

Request for Meeting on June 17

The board was requested to meet on June 17, at 5:30 PM to conduct some business prior to Town Meeting. The board agreed to post as such.

Request for DERC Appointment

Ms. Irene Winkelbauer has requested appointment to the Deerfield Energy Resource Committee.

The board took the request under advisement, and will readdress the request on June 17.

Request from Peter James / Lions Club

A request from Peter James was considered to prohibit tag sales on July 18 and 19, based on concerns of congestion on or near Yankee Candle Village, along with a number of other events happening on the evening.

It was MOVED by Wolfram, SECONDED by Gilmore

To prohibit tag sales in Deerfield on July 18 and 19.

VOTED: 3, 0, 0.

Complaints related to Dog License Late Fees

The board considered several complaints related to excessive late fees for dog licensees. Ms. Warren relayed the general concerns about the fees, and the manner and avenues through which notification of the increases in fees were given.

Ms. Warren reiterated that the fee increase complies with state law, proper notification was given, and that a 30-day grace period did apply.

Question: What happens when someone refuses to pay?

Answer: We will research that answer.

The contention of one person is that payment was paid, but the check was not received, nor credited. There was further discussion on the issue.

The issue will be readdressed on July 1.

Finance Committee Report

Ms. Warren relayed the decisions of the Finance Committee from June 2 meeting.

Funding for Snow and Ice Cost Overruns

Recommended.

Creation of a Revolving Fund for Public Health and Safety

Recommended.

Funding for South County EMS

The Finance Committee discussed the three different budgets that had been submitted. The decision of the Finance Committee was to recommend a total appropriation of \$228,000 (compared to the request of \$387,990).

There was further discussion about the funding sources, the means by which the finance committee arrived at their recommendation, and other related matters.

The South County EMS Board of Oversight meeting is tomorrow night, 6 PM, and will consider the Deerfield Finance Committee's request. The language of the funding article, and the expected motion, at Special Town Meeting on June 17 was discussed. The role of the consulting services to be provided by Abrahams was also discussed.

The board elaborated on the value of the current EMS services, the current fund levels, the need to isolate stored capital funds from available operating funds, and the necessity of continuing to fund the service at the requested level funding.

Funding for a Change Order to pay for Electric Service Changes for ODWWTP Solar Project
Recommended.

REPC Endorsements

The board considered renewing its participation in the Franklin County Regional Emergency Planning Committee.

It was MOVED by Ness, SECONDED by Wolfram

That the Town of Deerfield wishes to continue in the Franklin County Regional Emergency Planning Committee, recognizing that it meets our legal requirement to have a local emergency planning committee; that the town has reviewed the Franklin County Regional Hazardous Materials Emergency Plan, Rev. February 18, 2015; and further appoints Mark Gilmore as Emergency management Director and Emergency Management Coordinator; and further agrees to sign the REPC Endorsement.

VOTED: 3, 0, 0.

Upcoming Meetings

- 6/17/2015, 5:30 PM – Regular Meeting,
to be held prior to and coincident with Special Town Meeting
- 6/17/2015, 7:00 PM - Special Town Meeting
- 7/1/2015 – Regular Meeting
- 7/15/2015 – Regular Meeting

Adjourn

There being no further business,

It was MOVED by Wolfram, SECONDED by Gilmore

To sign the A/P and Payroll Warrants, and then to adjourn.

VOTED: 3, 0, 0.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Douglas C. Finn