

Board of Selectmen Minutes
Meeting – May 21, 2014

Present: Selectmen – Carolyn Shores Ness, Mark Gilmore, David Wolfram

Minutes: A motion was made by Mr. Wolfram, seconded by Ms. Ness, and unanimously voted to accept the minutes of May 7, 2014.

Public Comments:

Selectmen's Comments/ Announcements: The Memorial Day parade will be Monday, May 26, 2014 beginning at 8:20 am in the center of town.

Board of Health Comments/Announcements: Ms. Ness explained the process for obtaining free tick testing. (www.tickreport.com) Now that warm weather is here, mosquitoes are active. Information about the swim program is on the web site.

Hearings/Appearances before the Board:

FCAT present_ Doug Finn, General Manager

Mr. Finn presented a budget which, he said, reflects the operations of the station. He noted, for informational purposes, a job description for a new expanded part-time position to improve government access and outreach opportunities. Mr. Gilmore inquired about benchmarks employed to measure the success, or lack thereof, of youth/local community participation. Mr. Finn spoke of possible training classes in conjunction with libraries and expansion/refining of youth outreach programs. Tech-5, a program produced by students has been well received. When asked he said the station is looking for a new home. Mr. Gilmore commented he hoped it would be within reach of schools. A motion was made by Ms. Ness, seconded by Mr. Gilmore, and unanimously voted to approve the budget as presented.

Police- Present: John Paciorek, Jr., Chief.

Chief Paciorek discussed the fluctuations and changes in staffing within the Police Department. He related the process utilized to select potential part-time replacement personnel, utilizing his senior officers for conducting interviews and ride-a-longs. He asked the Board to approve the appointment of three officers through June 30th, at which time they would be appointed for the upcoming fiscal year. A motion was made by Mr. Gilmore, seconded by Mr. Wolfram, and unanimously voted, to appoint the three individuals named. (Chad M. Wrisley, Tyler A. Hersom, Jessie Sobek-Rosnick)

Discussion/Decision Items:

- **RFP's** – Ms. Warren reported that: 1.) the Assessors' RFP for Data verification will be released on Friday; proposals will be due June 6th. Questions must be received by May 30th in order that timely responses can be provided. 2.) The Solar RFP is in progress. There are some language issues to be hammered out.
- **Western Mass. Developers Conference** – Ms. Warren reported that there will be a conference in Springfield on June 26th at the Basketball Hall of Fame. There will be a bus tour which will feature potential business sites and properties available for development. Ms. Ness said she had volunteered the Oxford property, but was concerned that some clean-up of the site was needed. Mr. Gilmore suggested DEDIC might be interested in this tour. John Paciorek will be contacted.
- **SCEMS** – Ms. Warren reported that notice of EMT positions is out and applications are being received. Mr. Wolfram commented that the Commonwealth is switching its certification requirements to the National standards.
- **Solid Waste** – Ms. Warren reported that the Town's Solid Waste Ban plan has been reviewed; it meets the requirements of DEP. Generator Registration to notify DEP that florescent bulbs are collected at the transfer station. A motion was made by Ms. Ness, seconded by Mr. Wolfram, and voted, to authorize Ms. Warren to sign the required forms. Ms. Ness reported that agricultural plastic wastes may soon be accepted at the transfer station.
- **Liquor licenses** – One day licenses were approved in a motion made by Ms. Ness, seconded by Mr. Wolfram, for events at Deerfield Academy, Deerfield Arts Bank, and Berkshire Brewing. The Deerfield Arts Bank event will be held June 8 at the former bank building on Sugarloaf Street.
- **Sewer Commitment** - In a motion made by Mr. Gilmore, seconded by Mr. Wolfram, and unanimously voted, the Board approved the second half of the FY'14 sewer commitment.

Administrator's Report:

- Conflict of Interest training will be held 5/22/14 from 7 – 9 pm.
- A hearing on a change of managers at Yankee Candle is scheduled for June 4th at 6:45 pm.
- There has been an initial meeting of the Town's inspectors regarding changes to the way permitting is managed. A second meeting will be held soon. In the meantime, a call will be placed to ISO advising of progress made toward meeting the goals set.
- Ms. Warren will attend the Supplies & Services Contracting procurement training June 10-12 at Gateway Regional School.

- MEMA – Two years of EMPG funds, totaling \$4,400 is available for public safety use. Previous purchases include a trailer for the Police Department and radios. A request for possible needs has gone out; the application is due 5/31/14.

Other Items:

- Parking Issue – There have been an on-going issue with properties at 4 Braeburn Road and 72 N. Main Street. One property has no driveway; some accommodation was worked out to permit space for parking. However, there continue to be complaints. The Chief has been in contact with the individuals concerned. The Town's concern is it must be possible for an ambulance to get down the street.
- Oak Knoll Drive – Residents on Oak Knoll Drive, a private way, are complaining of a drainage problem that developed when the abutting street was paved. The Highway Super is looking into the problem.
- Ms. Ness reported that she attended a MEMA meeting at the fire station in April at which activities for stabilizing riverbanks in the watershed area were discussed.

Next meetings: The Board will meet on May 28, 2014 at 6: pm at Kelleher Drive to view drainage concerns of the residents there. It was requested that the Conservation Commission be invited, as this is a wetland issue. Next Board meetings are 6/04 and 6/18.

A motion was made, seconded, and voted to adjourn with the signing of the warrant. (W# 14-24)

Respectfully submitted,
Priscilla Phelps

Documents: Interim Administrator's report